WASHINGTON COUNTY
BOARD OF COUNTY COMMISSIONERS
April 2013 AGENDA

1. Call to order by Chair.
2. Prayer and Pledge to the Flag.
3. Roll Call.
4. Public hearings. At the conclusion of the public hearings, the Board of County Commissioners will reconvene in regular session.

Upon reconvening, the order of business shall continue as follows:

5. Planning Commission and Zoning
   a. No Board of Zoning Appeals meeting.
   b. Receive Planning Commission Minutes from April 2, 2013, meeting w/attachments. pg. 6

6. Resolutions for special recognition and Proclamations.
   a. Proclamation 105th Anniversary of US Army Reserve. pg. 24

7. Receive and consider approving March 2013 minutes (previously mailed).

8. Elections, appointments, and confirmations.
   a. None.

9. Reports of Officials and Committees
   a. Receive commissioner requests for separate consideration of resolutions on the Consent Agenda.
   b. Director of Schools Report.
      1. No written report submitted.
   c. Joint Education Committee
      1. No meeting, no quorum.
      2. No Education Sub-Committee Meeting.
   d. Director of Health and Department
      1. Washington County –Johnson City Health Department Quarterly Report. pg. 25
      2. No Action Item.
   e. Courtroom Security Committee
      1. No meeting.
f. Budget Committee
1. Receive written report of April 10, 2013, meeting.  pg. 26
2. Consider Resolution No. 13-04-06. “Resolution Amending Fiscal Year 2012-13 Budget Line Items Re. Amendments to General Welfare Assist.”  pg. 52
6. Consider Resolution No. 13-04-17. “Resolution Amending Fiscal Year 2012-13 Budget Re. Sheriff’s Department Medical Expenses.” pg. 60

g. County Mayor
1. No written report.
2. Approve Agreement with Town of Jonesborough re. Street Closure for September 2013 Centennial Celebration pg. 67

h. County Attorney
1. No written report.

i. Ethics Committee
1. No meeting.

j. Rules Committee
1. Receive written report of April 11, 2013, meeting w/attachments. pg. 70
2. Receive Rules as drafted for April 2013 (vote to adopt the revised rules is scheduled for May 2013 regular meeting). pg. 74
3. Consider **Resolution No. 13-04-23.** “Resolution Appointing Commissioner Corso to the City-County Liaison Committee, Joint Education Committee and Rules Committee.” pg. 88

4. Consider **Resolution No. 13-04-24.** “Resolution Establishing the Size of the Washington County Regional Planning Commission.” pg. 91

k. Public Works Committee
   1. Receive written report of March 25, 2013, special meeting. pg. 93
   2. Receive written report of April 9, 2013, meeting. pg. 96
   3. Consider **Resolution No. 13-04-21.** “Resolution Closing and Abandoning Harvey Lane Bridge in the Eighth Civil District.” pg. 122
   4. Consider **Resolution No. 13-04-19.** “Resolution Accepting Carters View Way as a County Road w/attachment.” pg. 125
   5. Consider **Resolution No. 13-04-24, Resolution Approving Paving Projects for the Washington County Board Of Education w/attachment.” pg. 130

l. Public Safety Committee
   1. Receive written report of April 9, 2013, meeting. pg. 136

m. Zoning Administration Oversight Committee
   1. Receive written report of April 2, 2013, meeting w/attachments. pg. 141

n. County-Owned Property
   1. Receive written report of April 8, 2013, meeting w/attachment. pg. 152

o. Solid Waste Committee
   1. Receive written report of March 25, 2013, special meeting w/attachment. pg. 161
   2. Receive written report of April 8, 2013, meeting w/attachments. pg. 168
   3. Consider **Resolution No. 13-04-22.** “Resolution Authorizing the Purchasing Agent and County Attorney to Develop a 10-Year Contract with Waste Management – Iris Glen to Provide Landfill Services for Washington County Government with the Recommendation of the Solid Waste Committee.” pg. 172
p. Committee on Committees
   1. No meeting.

q. CIA Committee
   1. Receive written report of April 8, 2013, meeting w/attachments. pg. 174

r. General Health & Welfare
   1. Receive written report of April 10, 2013, meeting. pg. 179

s. Audit Committee
   1. No meeting.

t. Public Records Commission
   1. Receive written report of April 4, 2013, meeting. pg. 180

u. Mayor’s Water Task Force
   1. No meeting.

v. City-County Liaison
   1. No meeting.

w. Oversight and Steering
   1. Receive written report of March 28, 2013, meeting. pg. 181
   2. The April 2013 meeting is scheduled for April 30, 2013.
   3. No Sub-Committee meeting.

x. Legal Services Committee
   1. Receive written report of March 25, 2013, meeting. pg. 186
   2. Receive written report of April 2, 2013, meeting. pg. 189

y. Historical Display Committee
   1. Receive written report of March 18, 2013, meeting. pg. 193
   2. Receive written report of March 28, 2013, meeting. pg 194
   3. The April 2013 meeting is scheduled for April 25, 2013.

10. Old Business.
    a. None

11. Notaries
    1. Consider Resolution No. 13-04-02, “Resolution Approving the Election of Notaries Public for Appointment and/or

April 22, 2013, Agenda
Page 4 of 5
   b. Consent Agenda. All resolutions listed will be grouped for one vote, unless a commissioner requests a separate vote for a particular resolution.
      1. Considers Resolution No. 13-04-01. “Resolution Adopting Medical Fee Schedule for the Washington County Detention Center and Workhouse.” pg. 198
      2. Consider Resolution No. 13-04-03. “Resolution Amending Fiscal Year 2012-13 Budget Re. Various Line Items for the County Trustee’s Department.” pg. 201
      5. Consider Resolution No. 13-04-08. “Resolution Amending Fiscal Year 2012-13 Budget Line Items Related to Legal Services Department.” pg. 207

13. Appendix
   1. None.

14. Miscellaneous announcements.
15. Adjournment.

April 22, 2013, Agenda
Page 5 of 5
Public Hearing for Rezoning Requests
1. Marvin Carter, 282 Precision Blvd, Telford – A-1 to R-1B

Rezoning Requests
1. Marvin Carter, 282 Precision Blvd, Telford – A-1 to R-1B

Rezoning Request
Marvin Carter
Control Map 066F, Group A, Parcel 004.00
282 Precision Blvd

Petitioner/Owner/Agent: Marvin Carter
Rezoning Request: A-1 General Agriculture District to R-1B Low Density Residential District
Purpose: Future Property Subdivision
Size: Approximately 1.0 acres
Current Land Use: Single Family Residential


History: No zoning changes since county-wide zoning in 1984.

Background: The subject property is abutting different sections of the Sunset Estate Subdivision which is zoned predominantly R-1B and secondarily R-1 (both low density residential zoning districts). The property is located within the Planned Growth Area as per the Washington County 1101 Growth Map, which is an area designated as the likely sites of high or moderate residential or non-residential growth within the county. Also, the R-1B encourages single family dwelling uses on a minimum of 10,000 square feet lots with public sewer.

Staff Recommendation: The subject property is located within the designated Planned Growth Area; adequate infrastructure is present at the site (road, public water, electric, etc.). Public sewer is available within this immediate area and any necessary utility extensions would be the responsibility of the property owner/developer. The property is located abutting different sections of the Sunset Estate Subdivision, which is characterized by single family residential uses. The rezoning of the property would not impact agricultural lands, forests, recreational areas, and wildlife management areas, and would not be out of character with the immediate area.

Based on the findings stated above, Staff recommends in favor of the rezoning from A-1 General Agriculture District to R-1B Low Density Residential District to the Washington County Board of Commissioners.

THE WASHINGTON COUNTY REGIONAL PLANNING COMMISSION RECOMMENDS APPROVAL

April 22, 2013 9:00 AM
Washington County Tennessee Board of County Commissioners
George P. Jaynes Justice Center, Jonesborough, TN
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-09

RESOLUTION REZONING PARCEL 004.00 OF CONTROL MAP 066F
IN THE 16th CIVIL DISTRICT PRESENTLY
OWNED BY MARVIN CARTER

WHEREAS, parcel 004.00 of control map 066F, in the 16th Civil District
(hereinafter known as “Subject Property”) is currently owned by Marvin Carter; and

WHEREAS, the owner has requested that Subject Property be rezoned from
the A-1 General Agriculture District to the R-1B Low Density Residential District; and

WHEREAS, the Washington County Regional Planning Commission
recommended approval of the rezoning request on the 2nd day of April 2013, after
receiving staff recommendation for approval to rezone to the A-1 General Agriculture
District; and

WHEREAS, after a public hearing, the Board of County Commissioners
considered the rezoning request and determined that rezoning the Subject Project
does/not promote the health, safety, morals, convenience, order, prosperity, and
welfare of the present and future inhabitants of Washington County; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF
WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The proposed amendment to the Washington County Zoning Map
and Zoning Plan to rezone parcel 004.00 of control tax map 066F, in the 16th Civil
District of Washington County, from the A-1 General Agriculture District to the R-1B
Low Density Residential District is hereby ADOPTED/REJECTED.

SECTION 2. This Resolution shall take effect from and after the date on which
it is approved by the County Mayor or as indicated by certification of the County
Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:
ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to the County Mayor on the ____ day of ______ 2013

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the _____ day of ________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ____ day of ____________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

The County Clerk to send a certified copy of the resolution to the Zoning Administrator. Completed on the _____ day of _______ 2013.

KATHY STOREY, County Clerk
Marvin Carter Property
Tax Map 066F,
Group A, Parcel 004.00,
10th Civil District

Prepared by the Washington County Tennessee Zoning Office. This map is not for engineering purposes.

Tennessee State Plane System
Projection: Lambert's Conformal Conic
Coordinate System: Geographic Coordinate System
Datum: North American Datum of 1983
False Easting: 1968500.000000
False Northing: 6.000000
Central Meridian: -86.000000
Standard Parallel 1: 35.250000
Standard Parallel 2: 36.416667
Latitude Of Origin: 34.333333
Linear Unit: US Survey Foot
A regular meeting of the Washington County Regional Planning Commission was held on April 2, 2013, at 6:00 p.m. at the Zoning Administration Conference Room on the 1st floor of the Old Washington County Courthouse. Chairman Cleates Murray presided.

Members present were Chairman Cleates Murray, Vice-Chairman Chuck Mason, Darryl Rowe, Johnny Shadden, Ted Lynch, Joe McCoy, Commissioners Gerald Sparks, Alpha Bridger, and Skip Oldham. Others present were Zoning Administrator Micheal P. Rutherford, Chief Deputy Christopher Pape, Troy Ebbert, Karen Sells with the Herald & Tribune, Lesley Musick with E-911, and Legal Secretary Kimberly Hollonsyde.

Members absent were Fred Chase, Wayne Rupert, and Commissioner Mark Larkey.

Chairman Murray called the meeting to order at 6:05 p.m.

Kelly Wolfe gave the invocation and Ted Lynch led the Pledge of Allegiance.

**Announcements**

The Washington County Stormwater Administrator will be conducting a Public Hearing on Stormwater issues immediately following this meeting.

The WCRPC is not required to attend or participate in this meeting. Your attendance and participation is optional.

The Washington County Board of County Commissioners will meet on April 22, 2013 at 9:00 a.m. at the George P. Jaynes Justice Center.

**Minutes**

Commissioner Oldham moved to approve the March 5, 2013, meeting minutes; seconded by Commissioner Sparks. The motion carried unanimously upon a voice vote.

**New Business**

**Administratively Approved Plats**

A total of 3 plats containing 4 lots & 7.268 acres were approved by staff and signed by the Zoning Administrator. Mr. Ebbert presented the Administratively Approved Plats. Motion made by Kelly Wolfe to
approve; seconded by Commission Oldham. Upon a voice vote, the motion carried unanimously.

Public Hearing for Rezoning Requests
1. Marvin Carter, 282 Precision Blvd, Telford – A-1 to R-1B. Open Public Hearing for the proposed rezoning request. The chairman opened the public hearing at 6:10 p.m. Mr. Marvin Carter was present and there were no objections to the rezoning. Chairman Murray closed the public hearing at 6:15 p.m.

Rezoning Requests
1. Marvin Carter, 282 Precision Blvd, Telford – A-1 to R-1B – Approved
   Mr. Ebbert explained the request and read the recommendation of staff to send a favorable recommendation to the County Commission. Motion by Commissioner Bridger to approve the rezoning based on staff recommendation; second by Commissioner Sparks. The motion carried unanimously upon a voice vote.

Subdivision Requests
1. Bray Heirs, 680 Mayberry Rd, Jonesborough – 21.82 +/- Acres and 15 Lots – Approved
2. At the request of the zoning administrator, staff requests the planning commission to consider the Sunset Estates Section 6 for approval subject to the rezoning approval. Kelley Wolfe made a motion to hear the request, seconded by Chuck Mason and with all in favor the motion passed.

Sunset Estates Section 6 located on Precision Boulevard consisting of .99 acres and 3 lots.

Mr. Ebbert presented the request and gave a brief staff report. Motion made by Kelly Wolfe to approve the plat as submitted based on staff recommendation to approve the request subject to the approval of the rezoning by the County Commission; second by Chuck Mason. Mr. Ebbert distributed a drawing of the plat and had Mr. Carter confirmed that there was water on the property. Mr. Ebbert stated that he received a letter from the Town of Jonesborough stating that sewer is available at the property. Chairman Murray asked if there were any more questions or discussion. There were none. He then called for the motion on the floor. Upon a voice vote, the motion carried unanimously.

Old Business
NONE
Other Business

E-911
Ms. Lesley Musick reported the Washington County Emergency Communication Board approved a new policy to address properties. Addresses will be issues after the Washington County Highway department issues the driveway cut permit and the owner is requesting a building permit. Ms. Musick has the discretion to issue addresses based on the request in the event of a request from the power board. Mr. Wolfe questioned if a subdivision had all of the driveway cut permits could the entire development be addressed. Ms. Musick advised that request would circumvent the intent of the policy. She gave specific examples of addressing issues when the entire development is addressed prior to construction. Mr. Ebbert explained the reduced time involved in issuance of a building permit and approval process with this policy. This is a report only and no action is needed from the planning commission.

Committee Reports

Infrastructure Report March 2013
Mr. Ebbert distributed a copy of the Infrastructure Report for the month of March 2013 and gave a brief report. Mr. Ebbert stated the report is given to EMA, fire departments, and the school board.

Zoning Revisions
Next, Mr. Ebbert distributed copies of the zoning revisions thus far. Mr. Ebbert explained what changes have been made for example, multiple names and every use is now defined. Kelly Wolfe had questions concerning off street parking. Mr. Wolfe wanted to know the procedure for tonight’s meeting related to any motions that might be needed. Mr. Ebbert stated that the planning commission committee is still in the reviewing process and no action is being requested.

Adjournment
There being no further business, the meeting adjourned at 7:00 p.m. Motion made by Chuck Mason to adjourn the meeting; seconded by Ted Lynch. Upon a voice vote, motion carried.
Rezoning Request
Marvin Carter
Control Map 066F, Group A, Parcel 004.00
282 Precision Blvd

Petitioner/Owner/Agent: Marvin Carter
Rezoning Request: A-1 General Agriculture District to R-1B Low Density Residential District
Purpose: Future Property Subdivision
Size: Approximately 0.99 acres
Current Land Use: Single Family Residential


History: No zoning changes since county-wide zoning in 1984.

Background: The subject property is abutting different sections of the Sunset Estate Subdivision which is zoned predominantly R-1B and secondarily R-1 (both low density residential zoning districts). The property is located within the Planned Growth Area as per the Washington County 1101 Growth Map, which is an area designated as the likely sites of high or moderate residential or non-residential growth within the county. Also, the R-1B encourages single family dwelling uses on a minimum of 10,000 square feet lots with public sewer.

Staff Recommendation: The subject property is located within the designated Planned Growth Area; adequate infrastructure is present at the site (road, public water, electric, etc.). Public sewer is available within this immediate area and any necessary utility extensions would be the responsibility of the property owner/developer. The property is located abutting different sections of the Sunset Estate Subdivision, which is characterized by single family residential uses. The rezoning of the property would not impact agricultural lands, forests, recreational areas, and wildlife management areas, and would not be out of character with the immediate area.

Based on the findings stated above, Staff recommends in favor of the rezoning from A-1 General Agriculture District to R-1B Low Density Residential District to the Washington County Board of Commissioners.

Commission Actions
Mr. Ebbert explained the request and read the recommendation of staff to send a favorable recommendation to the County Commission. Motion by Commissioner Bridger to approve the rezoning based on staff recommendation; second by Commissioner Sparks. The motion carried unanimously upon a voice vote.
Subdivision Plat Approval
Bray Heirs
Mayberry Road and Treadway Trail
Tax Map 082, Parcel 142.00, 4th Civil District

Petitioner/Owner: Phyllis Bray McGee, Lance Bray, Kim Foster
Agent: Harry Kyker
Request: To subdivide 21.82 +/- Acres into 15 lots of varying size and shape.
Size: 21.82 +/- Acres
Current Zoning: A-1 General Agriculture District
Current Land Use: Single Family Residential and Customary Agricultural Farming

Background: The subject property is currently zoned A-1 General Agriculture. The surrounding area is characterized as agricultural and residential land uses. Public water is available on Treadway Trail; however all lots area greater than 1 acre. The final plat shows all lots meeting the minimum requirements of the Subdivision Regulations and Zoning Resolution. The Washington County Highway Superintendent has provided a signed form “Subdivisions on Existing County Roads” which states that no improvements are needed for said plat. Final review of the plat indicated (1) the need for a label to be placed over the existing Certificate of Approval for Recording block due to a wrong signature being placed within the block; and (2) all owners of record need to sign as only “print names” were acquired on the plat. The plat has acquired all other required signatures and TDEC has approved the plan of subdivision.

Staff Recommendation: Staff recommends granting final plat approval subject to the two items identified above (Recording label/Owner signatures) being resolved.

Commission Actions
Mr. Ebbert presented the request and gave a brief staff report. Mr. Harry Kyker was present. Mr. Ebbert stated the requests meets minimum preliminary and final approval; recommends a favorable recommendation. Motion made by Kelly Wolfe to approve the plat request based on staff recommendation. Seconded by Commissioner Oldham. Upon a voice vote, the motion carried unanimously.
Subdivision Plat Approval
Bray Heirs
WHEREAS, on April 23, 2013, we celebrate the 105th anniversary of the United States Army Reserve. Army Reserve Soldiers are an integral part of our total Army and serve with distinction around the globe; and

WHEREAS, in January 1905, President Theodore Roosevelt called on Congress to create a Federal Reserve Force of skilled personnel to augment the Army Medical Corps. Congress created the 360 doctor strong Medical Reserve Corps on April 23, 1908. The Medical Reserve Corps became the US Army Reserve, a force of over 200,000 soldiers with specialized capabilities in all military specialties; and

WHEREAS, today’s Army Reserve is no longer a strategic, supplemental force. Since 9/11/2001, it has been a crucial element of the Army’s overall deployable strength and war fighting team. The Army Reserve provides integral support units and specific and essential functions as an element of the total operational force. The total Army doesn’t go to war today without the support and participation of the Army Reserve soldiers; and

WHEREAS, the Army Reserve’s Warrior-Citizens live and work in communities across Tennessee and the country. These Soldiers are teachers, coaches, police officers, community leaders, students, doctors, nurses, and lawyers who bring their civilian skills and expertise to the total Army. More importantly, these Army Reserve soldiers are our neighbors and friends, dedicated to our national security; and

WHEREAS, today, more than 10,000 Army Reserve Soldiers are forward-deployed in Afghanistan and 23 other countries. Over 3,100 Army Reserve Soldiers are mobilized and are serving here in the United States. Today, 224 Tennessee Army Reserve Soldiers are away from their families, serving these missions around the globe; now therefore

BE IT PROCLAIMED BY THE WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS AND DANIEL J. ELDRIDGE, COUNTY MAYOR THAT:

We honor and appreciate the men and women for their service to our country through the armed forces and humbly commemorate the 105th Anniversary of the United States Army Reserves as we remember the sacrifices made by those who serve, and we celebrate our freedom their service preserves.

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of Washington County, Tennessee to be affixed in Jonesborough on this day of April 2013.

DANIEL J. ELDRIDGE, COUNTY MAYOR
WASHINGTON COUNTY, TENNESSEE
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Respectfully Submitted,

James T. Carson  
Director

04/2013  
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Budget Committee
Meeting Minutes

April 10, 2013
2:00 pm
Washington County Executive Office Building Conference Room

Committee Members Present: Mayor Dan Eldridge, Pete Speropulos, Ethan Flynn

Committee Members Absent: Mitch Meredith, Joe Grandy


Mayor Dan Eldridge opened the meeting in prayer.

Carol Stephens presented resolution #13-04-01. This resolution amends the medical fee schedule for the Washington County Detention Center. A motion to approve was made by Pete Speropulos and a second from Ethan Flynn. Motion carried with a majority yes vote. Ethan Flynn abstained, and asked if Leighta Laitinen could address questions at the Commission meeting on April 22, 2013 in regards to the process currently in place.

Carol then presented resolution #13-04-15 which will allow monies received from the Governor’s Highway Safety Grant to be budgeted. This requires no new spending. A motion to approve was made by Ethan Flynn and a second from Pete Speropulos. Motion carried with an all yes vote.

Carol also presented resolution #13-04-16 which will allow monies received from the Joint Terrorism Task Force Reimbursable Grant to be budgeted. This requires no new spending. A motion to approve was made by Pete Speropulos and a second from Ethan Flynn. Motion carried with an all yes vote.

Carol also presented resolution #13-04-17 which will allow monies received from the State Inmate Medical Expense Reimbursement to be budgeted. This requires no new spending. A motion to approve was made by Ethan Flynn and a second from Pete Speropulos. Motion carried with an all yes vote.

Johnny Deakins presented resolution #13-04-13 which requires no new money, but rather a transfer between line items within the Highway Department’s budget. A motion to approve was made by Pete Speropulos and a second from Ethan Flynn. Motion carried with an all yes vote.

Lusetta Slagle presented resolution #13-04-14 which will allow a donation given to the Library to be budgeted. A motion to approve was made by Ethan Flynn and a second from Pete Speropulos. Motion carried with an all yes vote.

In Jack Daniels absence, Dan Eldridge presented resolution #13-04-03 which requires no new money, but rather a transfer between line items within the Trustee’s budget. A motion to approve was made by Ethan Flynn and a second from Pete Speropulos. Motion carried with an all yes vote.

Charlie Baines presented resolution #13-04-11 which is a request for $20,000 in new spending from the Solid Waste fund balance to cover repairs needed on two roll-off trucks within the Solid Waste Department. A motion to approve was made by Ethan Flynn and a second from Pete Speropulos. Motion carried with an all yes vote.
Ginger Jilion presented resolution #13-04-05; this is a transfer between line items within the Register of Deeds budget and requires no new money. A motion to approve was made by Ethan Flynn and a second from Pete Speropulos. Motion carried with an all yes vote.

Ginger also presented resolution #13-04-12. This is a request for new money from the general fund balance in the amount of $9,750 to be used for the purchase of a copier, fax machine and six computers. After a brief discussion, Dan suggested that this be deferred and be addressed in the upcoming budget for FY14.

Scott Buckingham presented resolution #13-04-04 which requires no new money, but is a transfer between line items within the Assessor’s budget. A motion to approve was made by Ethan Flynn and a second from Pete Speropulos. Motion carried with an all yes vote.

Scott also presented resolution #13-04-10 which is a request for new money from the general fund balance in the amount of $6,500 to be used to hire part-time employees during the months of May and June 2013 for the re-appraisal process. A motion to approve was made by Ethan Flynn and a second from Pete Speropulos. Motion carried with an all yes vote.

John Rambo presented resolution #13-04-08 which requires no new money, but is a transfer between line items within the Legal Services budget. A motion to approve was made by Ethan Flynn and a second from Pete Speropulos. Motion carried with an all yes vote.

Dan Eldridge presented resolution #13-04-06 which is a request for new money from the general fund in the amount of $10,000 to cover anticipated expenses for pauper burials throughout the remaining fiscal year. Sherry Greene distributed a chart showing pauper burial cost for the past several years. (see attached) A motion to approve was made by Pete Speropulos and a second from Ethan Flynn. Motion carried with an all yes vote.

Ned Irwin, County Archivist, addressed the committee regarding resolution #13-04-18. (funding proposal and schematic are attached) Approval of this resolution will allow the Purchasing Director to proceed in soliciting bids for the County Archives renovation project. Dan suggested that the resolution be revised to add “subject to successful financing”. A motion to approve, with the revision, was made by Ethan Flynn and a second from Pete Speropulos. Motion carried with an all yes vote.

Charlie Baines, Solid Waste Director, addressed the committee regarding resolution #13-04-22. Approval of this resolution will allow the County Attorney and the Purchasing Director to draft and negotiate an acceptable 10-year agreement with Waste Management. Over the next 10 years, there is a projected savings of $213,000 per year. Once the contract is finalized, it will be submitted to the Solid Waste Director and the Solid Waste Committee for review and finally will be considered by the Board of County Commissioners. A motion to approve this resolution was made by Ethan Flynn and a second from Pete Speropulos. Motion carried with an all yes vote. (see attached)

Dan Eldridge presented resolution #13-04-20. The School Board voted and has requested that $84,000 (up to $6,000 per school) be spent on third-party Risk & Vulnerability assessments. This will allow the School Board to acquire an overview of the security needs for our schools. Once completed, it will be the School Boards responsibility to look at the assessments to determine which measures will be implemented. The money will be taken from a reserve account for Unclaimed Property. A motion to approve was made by Ethan Flynn and a second from Pete Speropulos. Motion carried with an all yes vote.
Dan Eldridge spoke to the committee regarding the sales tax update. (see attached) The trend has not changed. At this time, we are $427,821 below budget. This is something that will be addressed during the budget process.

For informational purposes, Bobbye Webb distributed to the committee the quarterly financials.

Scott Buckingham spoke on the property assessment summary. According to the numbers pulled daily, there has been virtually no increase in the property tax base, and therefore no expectation of increased revenue for FY14.

Dan stated to the committee that once Bobbye Webb has all Departments budget drafts, he will call a Budget meeting to begin discussions concerning the FY14 budget. That should be toward the end of this month.

Meeting adjourned.
## Washington County Indigent Burials

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**Budget amount is in blue**

**Actual Expense is in red**

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04/2013

Page 29 of 219
Archives Renovations Funding Proposal

Budgeted Cost for 103 W. Main Street Building Renovations $412,000
Budgeted Cost for Furniture and Fixtures $101,000
Total Project Cost $512,000

Projected Revenue from $5 Fee $230,000
2014 Budgeted Department Expenses (143,220)
Annual Debt Service for $512,000 Improvement cost based on 8 year amortization at 2% interest (69,500)

Projected Excess Revenue (to reserve account) $17,280
# 10 Year Disposal Plan Options

## Convenience Center to Landfill

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**Construct Transfer Station and Haul to Advanced Disposal** (see attachment)  
5,927,892

## Ten Year Disposal Plan Recommendation

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**Projected 10 year savings**  
$ 2,130,412

### Assumptions Used in Bid Analysis

Transportation cost is calculated based on $2.25 per mile both directions using mileage provided in addendum #1. Minimum $50 per trip.

Transportation cost is escalated 3% per year for inflation.

Disposal tonnage is escalated 1.5% per year for growth.

Trips and tons based on 2012 actual.

Transfer Station Operational expenses are escalated at 2% annually.
Construct Transfer Station and Haul to Advance Disposal

Transportation Cost - Convenience Center to Transfer Station in Jonesborough (open tops)

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Transportation Cost - Jonesborough Transfer Station to Advance Disposal

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Transportation Cost - Convenience Center to Landfill (Compactors)

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Transfer Station Development and Operational Cost

- Land - 2 acre @ $30,000/ac: 60000
- Construction Cost: 150000
- Total Development Cost: 210000
- Ammortization of Development Cost over 10 years @ 2% interest: 231,874 (10 yr cost)
- Annual Operational Cost Estimate: 40000 437,989 (10 yr cost)

10 Year Cost Recap (construct transfer station and haul to Advance Disposal)

- Convenience Center to Transfer station (open tops): 793690
- Transfer Station to Advance Disposal: 401322
- Convenience Center to Advance Disposal (compactors): 1152842
- Transfer Station Ammortization Cost (210,000 @ 2% int/10 yr): 231874
- Transfer Station Operational Cost: 437989
- Disposal Cost (attachment): 2910175
- Total 10 Year Cost: $5,927,892
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04/2013
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## Washington County Schools FY 2013 Revenue

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<td>1,065,106</td>
<td>1,097,870</td>
<td>1,037,807</td>
<td>(60,063)</td>
<td>-5.5%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>11,539,556</strong></td>
<td><strong>11,894,524</strong></td>
<td><strong>11,466,703</strong></td>
<td>(427,821)</td>
<td>-3.6%</td>
</tr>
</tbody>
</table>

**Note:** FY2013 Budget reflects increase of 3.0761% over FY2012
RESOLUTION No. 13-04-06

RESOLUTION AMENDING FISCAL YEAR 2012-13 BUDGET RE: AMENDMENTS TO GENERAL WELFARE ASSISTANCE

WHEREAS, the Director of Accounts and Budgets respectfully requests the following amendments to the General Welfare Assistance Budget for Fiscal Year 2012-13:

1. Reduce $10,000.00 from equity line item 39000 (Unassigned General Fund);

2. Add $10,000.00 to expense line item 55510.341 (Pauper Burials) to cover expected expense for the remaining Fiscal year 2012-13; and

WHEREAS, these amendments represent $10,000 in new spending; and

WHEREAS, at its meeting on April 10, 2013, the Budget Committee heard these requests, and the committee recommended adoption by the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. Fiscal Year Budget 2012-13 is amended to reduce $10,000.00 from equity line item 39000 (Unassigned General Fund).

SECTION 2. Fiscal Year Budget 2012-13 is amended to add $10,000.00 to expense line item 55510.341 (Pauper Burials).

SECTION 3. This Resolution shall take effect immediately upon approval of the County Mayor or ten days after its presentment to the County Mayor.

Introduction

Introduced by Commissioner:
Seconded by Commissioner:

Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:
ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of __________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Director of Accounts and Budgets to revise the 2012-13 annual budget to reflect these amendments.
Completed on the ___ day of _________ 2013.

Bobbye Webb, Director of Accounts and Budgets
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-20

RESOLUTION AMENDING FISCAL YEAR 2012-13 BUDGET
RE: SCHOOL SAFETY RISK ASSESSMENTS

WHEREAS, the County Mayor requests the following amendments to the Washington County Budget for Fiscal Year 2012-13:

1. Reduce $84,000.00 from equity line item 34610.009 (Committed for General Government – Unclaimed property);

2. Add $84,000.00 to line item 51900.308 (Consultants) to pay for costs of the third-party risk assessment for county schools; and

WHEREAS, these requests represent $84,000.00 in new spending; and

WHEREAS, at its meeting on April 10, 2013, the Budget Committee heard this request and the committee recommended adoption by the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. Fiscal Year Budget 2012-13 is amended to reduce $84,000.00 from equity line item 34610.009 (Committed for General Government – Unclaimed property).

SECTION 2. Fiscal Year Budget 2012-13 is amended to add $84,000.00 to line item 51900.308 (Consultants).

SECTION 3. This Resolution shall take effect immediately upon approval of the County Mayor or ten days after its presentment to the County Mayor.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:
ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of _______ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Director of Accounts and Budgets to revise the 2012-13 annual budget to reflect these amendments. Completed on the ______ day of ________ 2013.

Bobbye Webb, Director of Accounts and Budgets
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-10

RESOLUTION AMENDING FISCAL YEAR 2012-13 BUDGET
RE: TAX ASSSESSOR’S RE-APPRaisal PROGRAM

WHEREAS, the Tax Assessor requested the following amendments to the
Washington County Tax Assessor’s Department Budget for Fiscal Year 2012-13:

1. Reduce $6,500.00 from revenue line item 39000 (Unassigned);
2. Add $6,500.00 to line item 52310.169 (Part-Time Payroll) to pay for part-
time support during the re-appraisal program; and

WHEREAS, these requests represent $6,500.00 in new spending; and

WHEREAS, at its meeting on April 10, 2013, the Budget Committee heard
this request and the committee recommended adoption by the Board of County
Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF
WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. Fiscal Year Budget 2012-13 is amended to reduce $6,500.00
from revenue line item 39000 (Unassigned).

SECTION 2. Fiscal Year Budget 2012-13 is amended to add $6,000.00 to
line item 52310.169 (Part-Time Payroll).

SECTION 3. This Resolution shall take effect immediately upon approval of
the County Mayor or ten days after its presentment to the County Mayor.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR Resolution:

Commissioners Voting AGAINST Resolution:

Commissioners NOT VOTING:
Commissioners ABSENT:
ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of __________ 2012.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of _______ 2012, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Director of Accounts and Budgets to revise the 2012-13 annual budget to reflect these amendments. Completed on the ________ day of __________ 2012.

Bobbye Webb, Director of Accounts and Budgets
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-11

RESOLUTION AMENDING FISCAL YEAR 2012-13 BUDGET
RE: SOLID WASTE DEPARTMENT

WHEREAS, the Director of Solid Waste requested the following amendments to line items for the department of Solid Waste for Fiscal Year 2012-13:

1. Reduce $20,000.00 from revenue line item 39000 (Unassigned – Solid Waste Fund Balance);

2. Add $20,000.00 to expense line item 55732.338 (Maintenance and Repair – Vehicles) to cover repairs of two large roll-off trucks that had major breakdowns and to be taken to the dealer for repair and another truck that has a serious oil leak; now therefore

WHEREAS, these amendments represent $20,000 in new spending; and

WHEREAS, at its meeting on April 10, 2013, the Budget Committee heard these requests, and the committee recommended adoption by the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. Fiscal Year Budget 2012-13 is amended to reduce $20,000.00 from revenue line item 39000 (Unassigned – Solid Waste Fund Balance).

SECTION 2. Fiscal Year Budget 2012-13 is amended to add $20,000.00 to expense line item 55732.338 (Maintenance and Repair – Vehicles).

SECTION 3. This Resolution shall take effect immediately upon approval of the County Mayor or ten days after its presentment to the County Mayor.

Introduced by Commissioner:
Seconded by Commissioner:

Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT: G.
ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of __________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Director of Accounts and Budgets to revise the 2012-13 annual budget to reflect these amendments.
Completed on the ___ day of _________ 2013.

Bobbye Webb, Director of Accounts and Budgets
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-17

RESOLUTION AMENDING FISCAL YEAR 2012-13 BUDGET
RE: STATE INMATE MEDICAL EXPENSE REIMBURSEMENT

WHEREAS, the Sheriff’s Department has received reimbursement from the state of Tennessee for medical expenses claimed relative to a state inmate in the amount of $49,984.39; and

WHEREAS, the Sheriff respectfully requests the following amendments to the Sheriff’s Department Budget for Fiscal Year 2012-13 to offset anticipated cost pool limits with its inmate contractor, Southern Health Partners:

1. Add $49,985.00 to revenue line item 46990 (Other State Revenue);
2. Add $49,985.00 to expense line item 54210.312 (Contracts with Private Agencies);

WHEREAS, these amendments represent $49,985.00 in new spending, but the spending is supported by state revenue; and

WHEREAS, at its meeting on April 10, 2013, the Budget Committee heard these requests, and the committee recommended adoption by the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. Fiscal Year Budget 2012-13 is amended to add $49,985.00 to revenue line item 46990 (Other State Revenue).

SECTION 2. Fiscal Year Budget 2012-13 is amended to add $49,985.00 to expense line item 54210.312 (Contracts with Private Agencies).

SECTION 11. This Resolution shall take effect immediately upon approval of the County Mayor or ten days after its presentment to the County Mayor.

Introduced by Commissioner:
Seconded by Commissioner:

Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of __________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Director of Accounts and Budgets to revise the 2012-13 annual budget to reflect these amendments.
Completed on the ___ day of _________ 2013.

Bobbye Webb, Director of Accounts and Budgets
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-18

RESOLUTION APPROVING FUNDING PROPOSAL FOR COUNTY ARCHIVES RENOVATIONS PROJECT

WHEREAS, Tennessee Code Annotated, Title 10, Chapter 7, requires that records of permanent value be preserved and made available for public inspection and the Secretary of the state of Tennessee advised that the most effective and economical means of achieving this public benefit with respect to the keeping of older local records is through the administration of a local government archives; and

WHEREAS, the county legislative body created a Records Management and County Archives Department and approved the appointment of Mr. Ned L. Irwin as the County Archivists; and

WHEREAS, at the April 3, 2013, meeting of the County-Owned Property Committee, Mr. Irwin and members of the Public Records Committee, presented a schematic of the County Office Building with proposed renovations along with a funding proposal of $512,000 for construction, renovations, furnishing, and fixtures (attached); and

WHEREAS, the costs of the renovations will be covered with capital outlay notes to be repaid with revenue generated from fees and the Chair of the Public Records Committee requested the funding proposal and schematic be sent to the Budget Committee and then to County Commission; and

WHEREAS, the County-Owned Property Committee unanimously approved a motion to send the schematic and funding proposal to the Budget Committee for rejection/approval; and

WHEREAS, the Budget Committee considered the matter at its regular meeting on April 10, 2013, and the committee recommended adoption of the resolution by the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The schematic and funding mechanism proposal for the County Archives Renovations Project as presented is approved.

SECTION 2. The County Purchasing Agent shall have the responsibility of soliciting bids and awarding the construction bid for the project, subject to and only after, the Budget Committee has recommended and the Board of County Commissioners has formally funded the cost of the construction project.
SECTION 3. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR Resolution:

Commissioners Voting AGAINST Resolution:

Commissioners NOT VOTING:
Commissioners ABSENT:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of ______________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of _______ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-07

RESOLUTION INITIATING SCHOOL SAFETY RISK ASSESSMENTS

WHEREAS, at the Joint Education Committee meeting on March 14, 2013, the County Mayor has proposed that the general fund pay the estimated cost of $84,000 for third-party risk and safety specialist to undertake a safety and risk assessment at each county school; and

WHEREAS, the Director of Schools indicated to the Joint Education Committee that he would present a written proposal from the County Mayor to the Board of Education describing and detailing the proposed safety risk assessments; and

WHEREAS, the Joint Education Committee unanimously proposes that the Board of County Commissioners authorize the County Mayor to submit his proposal to the Director of Schools for consideration by the Board of Education and that the Board of County Commissioners agree that the cost of the assessments come from available funds in the county general fund; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The Board of County Commissioners approves of the concept of third-party safety risks assessments for county school buildings. The Board of County Commissioners supports efforts to identify and respond to various risks for the safety of Washington County school children.

SECTION 2. The Board of County Commissioners requests the County Mayor to provide a written proposal to the Director Schools and the Board of Education detailing the scope of coverage and other details of a third-party risk assessment for safety at the school campuses in Washington County. The Board of County Commissioners further requests that the Board of Education inform it whether it desires to undertake the assessments as proposed by the County Mayor.

SECTION 3. The Budget Committee is directed to identify and recommend to the body at its April meeting an appropriate source of funds in the general fund budget to cover the estimated cost of $84,000 to pay the costs of the third-party risk assessments.
SECTION 4. This Resolution shall take effect immediately upon approval of the County Mayor or ten days after its presentment to the County Mayor.

Introduced by Commissioner:
Seconded by Commissioner:

Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ____ day of __________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk
County Clerk to provide a copy of this resolution to the County Mayor and Director of Schools. Completed on the ____ day of ____________ 2013.

____________________________
Kathey Storey, County Clerk
Town Of Jonesborough, Tennessee

Special Event Permit Application

EXHIBIT I – Hold Harmless and Indemnity Agreement

This agreement made on the _____ day of __________________________, 20____, in
the Town of Jonesborough, County of Washington, State of Tennessee

The parties to the agreement are the undersigned ____________________________________________
(Name of Organization or Sponsor)
called "indemnitor", and the Town of Jonesborough, Tennessee, call "indemnitee."

Indemnitor has submitted a Special Event Permit Application to indemnitee. The agreement
is attached as Exhibit 1 to that application. Approval of that application is expressly conditioned
on the execution of this agreement, indemnitee has agreed to review for approval the application
for a special event and if approved to allow the indemnitior's special event to take lace within the
limits of the Town of Jonesborough in consideration of the indemnitee’s allowing the event to
take lace and $1.00, receipt of which by indemnitior is acknowledged, the parties agree as
follows:

SECTION I

Scope of Indemnity

Indemnitor undertakes to indemnify and to save harmless indemnitee from any liability, loss
or damages indemnitee may suffer as a result of claims, demands, costs, or judgments against
it arising out of the operation within the limits of the Town of Jonesborough, County of
Washington, State of Tennessee, of the special event outlined in the application or the
management thereof.

Indemnitor assumes full responsibility for all damages and injury that may result to any
person or persons or to adjoining property by reason of the excavation for, and the erection,
construction, and maintenance of, any structures put in place for the event, and agrees and
covenants to indemnify indemnitee against any such claim or claims.

Indemnitor expressly undertakes to indemnify and to save harmless indemnitee from all
liability and/or loss or damages for or arising out the special event outlined in the application,
whether it be caused by the negligence of indemnitee, indemnitee's agents or employees,
indemnitee's contractors or otherwise.
SECTION II

Period Covered

The indemnity will extend from the date of this agreement to and including the date the special event concludes, including cleanup.

SECTION III

Expenses, Attorney's Fees, and Costs

Should it become necessary for purposes of resisting, adjusting, or compromising any claim(s) or demand(s) arising out of the subject matter with respect to which indemnification is provided by this agreement, or for purposes of enforcing this agreement, for indemnitee to incur any expenses, or become obligated to pay any attorney's fees or court costs, or costs within a reasonable time, in no event to exceed thirty days, after receiving written notice from indemnitee of the incurring of such expenses, attorney's fees or costs.

SECTION IV

Interest

Indemnitor agrees to pay indemnitee interest at the rate of ten percent per annum or any necessary expenses or costs incurred by indemnitee in the enforcement of this indemnity contract, or on any sums indemnitee is obligated to pay with respect to the matters to which indemnity is given in the contract, from the date such expenses or costs are incurred, or such sums are paid.

SECTION V

Notice of Claim Against Indemnitee

Indemnitee agrees to give indemnitor ten days' written notice of any claim made against indemnitee on the obligations indemnified against.

Executed on the date first written above

Organization: __________________________________________________________

By: ________________________________________________________________

Printed Name: ______________________________________________________

Title: ______________________________________________________________
STATE OF TENNESSEE
COUNTY OF WASHINGTON

Before me, the undersigned Notary Public in and for the State and County aforesaid, personally appeared __________________________, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who upon oath, acknowledged himself/herself to be the __________________________
(title) of __________________________
(organization), and that he/she, as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of organization by himself/herself as such officer.

WITNESS my hand and seal at office in the State and County aforesaid, this, the ______ of __________________________. 20______.

________________________
NOTARY PUBLIC

My Commission Expires:

________________________
The Rules Committee met on April 11, 2013, at 5:30 p.m. at the Mayor’s conference room of the County Executive Office Building in Jonesborough. The following committee members were present: Commissioners Chase, being the secretary, Ferguson, Nave, and Sparks; others present: Mayor Daniel J. Eldridge, Commissioners Light, P. Corso, Shanks, G. Matherly, County Attorney John Rambo, Zoning Administrator Mike Rutherford, Chief Deputy Zoning Chris Pape, Planner Troy Ebbert, County Paralegal Roberta Chubb, Gary Gray – Johnson City Press, and Karen Sells – Herald and Tribune.

Commissioner Chase as acting Chair called the meeting to order at 5:40 p.m. and recognized Mr. Rambo to present the agenda.

Mr. Rambo asked the committee to elect a Chairman due to the passing of Commissioner Joe Corso and invited Commissioner Phyllis Corso to participate in deliberation and comments on matters presented without voting privileges.

**Selection of Chairman**

Commissioner Chase then asked for nominations for Chairman. Commissioner Nave nominated Commissioner Ferguson to be Chairman of the committee; seconded by Commissioner Sparks. Commissioner Chase asked for approval of the nomination by acclamation of the members. Commissioner Ferguson unanimously approved as Chair of the committee.

Mr. Rambo then verbally presented the agenda items as follows 1) Setting membership of Regional Planning Commission; 2) Filling vacancies held by former Commissioners on Committees; and 3) Resolutions and Topics presented that are not germane to the business and citizens of the county.

**Planning Commission Membership**

Chairman Ferguson then recognized Commissioner Shanks. Commissioner Shanks then stated his opposition to reducing the size of the planning commission. Commissioner Shanks district (which consist of Telford) now has two (2) members of the planning commission from his district and believes reducing the size may lead to less representation for the citizens of Washington County.

Chairman Ferguson recognized Mike Rutherford who presented color-coded maps of Washington County which outlined the districts by representation of the Regional Planning Commission. Commissioner Sparks stated the maps show that most of the representation on the Planning Commission is in the northeastern part of the county.
Mr. Rutherford presented the following statistical information: Washington County Regional Planning Commission’s has 15 members with jurisdiction of the unincorporated areas of the county which consist of 284 square miles which is an estimated 182,000 acres; Johnson City’s Planning Commission has 9 members whose jurisdiction covers 39 ½ miles which is estimated at 5,000 acres; and Jonesborough has 9 members whose jurisdiction covers 5 square miles which is estimated at 3,239 acres. Washington County is now at the maximum number of members pursuant to state law.

Mr. Rutherford continued in the 1st, 4th, and 10th commission districts there is no representation on the Planning Commission. In the 2nd, 3rd, and 5th there is one (1) representative for each. The 6th district which is right around Jonesborough there are six (6) representatives and in the 7th district which is the Gray area there are two (2) representatives and then 8th and 9th districts no representation. If the planning commission membership is reduced to 9 members there will be no representatives in the 1st, 4th, 8th, 9th, and 10th commission districts there will be no representatives; the 2nd, 3rd, 5th there would be one (1) for each; the 6th would have three (3), 7th three (3), and 8th, 9th, and 10th there would be no representation. Commissioner Ferguson then added that the areas of Cherokee, Lamar, Telford, Limestone, Bowmantown, Harmony, Fall Branch, Sulpur Springs into Gray there would be no representation with a 9-member planning commission.

Mr. Rutherford continued to explain the color codes of the map: the gray area represents the existing city limits of Jonesborough and Johnson City; the additional layer around Johnson City in green represents their planning region; the addition of the purple shaded area encumbers Johnson City’s 1101 growth plan; the vast light gray area is the county’s jurisdiction; then darker gray is the incorporated city limits of Jonesborough; the beige area is Jonesborough’s regional planning jurisdiction as well as their 1101 growth area. Currently Johnny Shadden and Commissioner Larkey represent Gray on the planning commission. On the proposed plan of 9 members the representatives would be Commissioner Larkey, Tim Hicks, and Rex Garrison. The purple is the county’s area for planning purposes, but for 1101 growth area it is Johnson City’s with the option to annex into the purple area.

Commissioner Nave made a motion to retain the set 15-member Regional Planning Commission; seconded by Commissioner Sparks. Chairman Ferguson asked for discussion. Mayor Eldridge had not comments. Commissioner Matherly then asked for clarification on membership increase from 11 to 13 to 15. Mayor Eldridge stated the increase occurred in 2010 and that he submitted a list of names which were approved by the commission by resolution. Commissioner Chase received clarification that the members would still be appointed at-large and no parameters could be set pursuant to state laws. Chairman Ferguson clarified that the motion was just to set the number of members on the planning
commission. Mr. Rutherford stated he preferred the 15 member commission and the support of the county commissioners to take the message back to the full commission.

Chairman Ferguson called for a vote by show of hands. All voted in favor to approve.

**Rules of Procedure changes**

Mr. Rambo then addressed vacancies on committees caused by the vacancy on the board of county commissioners, handed out the revised Rules of Procedure and gave examples of how changes would apply.

1) Addition of Rule 9.F. Vacancies on Committee: *When a vacancy on the board of county commission occurs, the members replacement on the board shall automatically assume the vacancies on any standing committee created by the former members vacancy.* Mr. Rambo stated that on this month’s agenda the Oversight and Steering Committee requested a resolution placing Phyllis Corso on the committees that the late Joe Corso was on which are the Rules, Joint Education, and City/County Liaison.

Commissioner Ferguson made a motion to approve addition of Rule 9.F. as presented; seconded by Commissioner Chase. All voted in favor to approve.

2) Commissioner Chase asked Mr. Rambo to provide a list of committees with potential appointments and Commissioner Ferguson suggested more time to study the issue.

Commissioner Chase made a motion to table approval of revisions to Rule 8. C. Board of Appointment; seconded by Commissioner Nave. All voted in favor to approve.

3) Mr. Rambo stated the additional language Rule 6.A. does not change any practice or custom but makes the rules more accessible for use by commissioners and the public. No action taken on revisions to Rule 6.A. Resolutions.

4) Mr. Rambo then read the additional language to Rule 4.C. *…unless prevented by physical disability…*

Commission Chase made a motion to approve additional language in Rule 4. C. Speaking; seconded by Commissioner Sparks. All voted in favor to approve.

5) Mr. Rambo read the changes to Rule 4A. Rules of Decorum that address general disturbances, cheering, threatening language and other disturbances. The county commission has good decorum but it is a good idea to put the rules in writing.

Commissioner Chase made a motion to approve Rule 4a. Rules of Decorum A. through E. as presented; seconded by Commissioner Sparks. All voted in favor to approve.
6) Mr. Rambo stated the addition of Rule 6. D. is to address the issue of request for resolutions on the agenda that do not affect the business or citizens of Washington County. The change does not prohibit the consideration of a request but allows a member to present an objection to the germane of the resolution that may be voted on by the commission.

Commissioner Chase made a motion to approve the addition of Rule 6. D. Resolutions should be germane to County Matters; seconded by Commissioner Nave. All voted in favor to approve.

Chairman Ferguson stated to send on what has been approved to the county commission for consideration. Mr. Rambo recommended the next revisions of rules occur later in the year.

Other business

Commissioner Matherly addressed the committee concerning the microphone system for the new county commission chambers. When a commissioner desires to speak he would push a button that would light up the screen and show who is scheduled to speak next. Mr. Rambo stated the new chamber is being wired for wired microphones now. Commissioner Matherly stated he has spoken with the Purchasing Agent concerning the wireless capability.

Commissioner Ferguson then expressed concern about changes being made to renovations on the second floor without notifying the County-Owned Property Committee. Mr. Rambo suggested the County-Owned Property write a report explaining the renovation project for the commission or a workshop for the full commission to walk through the site to gain clarification and give input on any issue.

Commissioner Corso stated there are sources who will televise the commission meeting for a nominal fee, and she believes sometimes there is a problem with communicating what the commission is thinking or trying to do to the public and televising the meeting would be a good way of doing this. The commission’s message is not reaching the people. Commissioner Ferguson agreed. Commissioner Matherly stated he appreciated the late Joe Corso and that he feel there is not a consensus among the commissioners and feel as though some of them do not know what is going on with the renovation project on the second floor.

There being no further business, Commissioner Chase moved to adjourn, seconded by Commissioner Ferguson. Upon consent, the meeting adjourned at 6:45 p.m.

Respectfully submitted by:

Roberta Chubb, CP
County paralegal
WASHINGTON COUNTY  
BOARD OF COUNTY COMMISSIONERS  
RULES OF PROCEDURE  

RULE 1  
CONVENING OF THE BOARD  

The Board shall meet at the County Courthouse in Jonesborough, Tennessee, at 9:00 a.m. on the fourth Monday in January, April, July, and October. In addition to these meetings, the Board shall hold additional regular meetings on the fourth Monday of February, March, May, June, August, September, November and December at a time to be determined by an annual resolution adopted prior to the new year. Notification to the members of the regular meeting shall be by the Chair and/or County Clerk as prescribed by law. Should any prescribed meeting fall on a legal holiday or if an emergency should arise, the Board shall meet at 6:00 p.m. on the following day. Special meetings of the Board shall be as prescribed by law.  

RULE 2  
QUORUM  

A quorum for the transaction of business shall be a majority of the duly-qualified and acting members of the Board of County Commissioners. Vacancies shall not be included in determining the membership of the Board.  

RULE 3  
ORDER OF BUSINESS  

1. Call to order by Chair. In the absence of the Chair, the Chair Pro Tempore shall preside.  

2. Prayer and Pledge to the Flag.  

3. Roll Call.  

4. If required, public hearings. At the conclusion of public hearings, the Board of County Commissioners will reconvene in regular session.  

Upon reconvening, the order of business shall continue as follows:  

5. Resolutions related to public hearings.  

6. Resolutions for special recognition, memorials, etc.  

7. Reading and approval of minutes.  

8. Elections, appointments, and confirmations.  


   a. Reports and Resolutions – county officials, standing and special committees. Receive the reports and resolutions of the committees.  

   b. Consent Resolutions.  

   b. Notaries.  

11. Miscellaneous announcements and statements.  


RULE 4  
GENERAL  

A. WHO MAY ADDRESS THE BOARD: It is a commissioner’s right to address the Chair and the Board at any appropriate time after proper recognition by the Chair. It may be allowable for non-commission individuals to address the Board. The Chair shall first request if there is any member objection to the request. If there is an objection by any member of the board, the chair shall immediately take a vote to approve or disapprove the objection, with a majority vote of the members present and voting for a decision. If the objection is not approved, the non-commission individual shall be allowed to address the board; however, in their respective discretion, the chair or board may set a limit on time allowed.  

All officials and staff must submit a request of the chair to place new matters on the agenda prior to the publication of the monthly agenda. If possible, officials and staff are encouraged to first present their information or requests to the appropriate committee prior to the monthly meeting. The chair shall honor all requests of officials to be placed on the commission agenda. All officials and staff who desire to address one or more new topics or concerns must submit a written report concerning the topic for inclusion in the packet, and the official or staff member shall confine his or her comments to written report submitted and questions by commissioners.
regarding the report. This rule shall not apply to matters regarding litigation or claims when the Board goes into closed session with legal counsel. Officials and staff may address any matter on the published agenda pursuant to Rule 4A.

B. **GAINING THE FLOOR:** In all cases, the member who shall first rise and address the Chair shall be entitled to speak first; but when two or more members shall rise and address the Chair at the same time, the Chair shall name the member who will speak first. When using electronic voting systems that have the capability to track members’ requests to speak, the Chair shall follow order of requests shown by the electronic system.

C. **SPEAKING:** When any member is about to speak in debate, discussion or deliver any address on any matter whatsoever to the Board, the member shall rise, unless prevented by physical disability, and respectfully address the Chair and shall, after being recognized by the Chair, proceed with intended remarks, confining such remarks strictly to the question under debate and avoiding all personalities.

D. **CONSENT TO YIELD:** While speaking, a member is not to be interrupted, except for a question by another member. If the speaker declines to yield the floor for a question, then the member shall not be interrupted, but shall yield to questions at the end of the presentation.

E. **POINTS OF ORDER:** If any member, speaking or otherwise, transgresses the Rules of the Board, the Chair shall, or any member may, call to order, in which case the member so called to order shall immediately sit down. When the point of order has been decided by the Chair, the member having the floor can proceed, subject to the decision made.

F. **APPEAL ON RULING:** Any member of the Board may appeal to the Board from the ruling of the Chair and a majority vote of the members present shall decide the appeal.

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### RULES OF DECORUM

**A. RULES APPLICABLE TO BOARD MEMBERS:** Members of the Board shall observe order and decorum during Board meetings. A member of the shall neither, by conversation or otherwise, delay or interrupt the proceedings of the Board nor disturb any member while speaking nor refuse to obey the orders of the Chairman. Board members shall inform the Chairman before leaving their seats during a Board meeting.

**B. RULES APPLICABLE TO OFFICIALS AND STAFF:** County officials and county staff shall observe the same rules of order and decorum applicable to the Board.

**C. DEFAMATORY AND THREATENING LANGUAGE PROHIBITED:** Any person(s) making personal, defamatory or profane remarks or who willfully utters loud, threatening, or abusive language or engages in any disorderly conduct which disturbs or disrupts the orderly conduct of any meeting shall be called to order by the Chairman. If such conduct continues, the Chairman, at his discretion, may order such person removed from that meeting by the Sergeant at Arms.

**D. DISORDERLY CONDUCT:** No person in the audience shall engage in disorderly conduct such as handclapping, stamping of feet, whistling, using profane language, shouting or other similar demonstrations which may disturb the peace and order of the Board meeting.

**E. REPEATED DISTURBANCE; REMOVAL FROM MEETING:** All persons shall, at the request of the Chairman, be silent. If, after receiving a warning from the Chairman, a person persists in disturbing the meeting, the Chairman may order that person to leave the meeting. If he does not remove himself, the Chairman may order the Sergeant at Arms to remove him.
RULE 5
MOTIONS

A. GENERAL: Motions shall be limited to matters of Board organization, approval of minutes and other matters where Resolutions are not required.

B. INTRODUCTION AND DEBATE: Motions may only be made by members. No motion shall be debated until the same is seconded and stated by the Chair.

C. MOTIONS IN WRITING: When a motion is made and seconded, it shall be reduced to writing by the Clerk, and read by the Chair prior to any debate or vote.

D. THE INTRODUCTION OF A MOTION: There are three steps by which a motion is normally brought before the commission, which are as follows:

1. A commissioner makes the motion.
2. A commissioner seconds the motion.
3. The chair states the question on the motion.

When the chair has stated the question, the motion is pending, that is, “on the floor.” It is then open to debate.

E. THE CONSIDERATION OF A MOTION: Once a motion has been brought before the board, there are three further basic steps by which the motion is considered:

1. Commissioners debate the motion (unless no commissioner claims the floor for that purpose).
2. The chair puts the question (that is, put it to a vote).
3. The chair then announces the result of the vote.

F. MAKING A MOTION: To make a motion, a member must obtain the floor when no other question is pending and when business of the kind represented by the motion is in order. The member then makes a motion in simple cases by saying, “I move that . . . [announcing the proposal to become the commission’s action].” To eliminate confusion related to motions, the chair shall have the right to require any motion or amendment to be in writing before he states the question.

G. INTRODUCTION OF RESOLUTIONS: For more complex questions, or when greater formality is desired, a motion should be presented in the form of a resolution. The usual wording then is, “I move the adoption of the following resolution: ‘Resolved, That . . . ’”; or, “I offer the following resolution: ‘Resolved, That . . . ’” A resolution should be prepared in advance of the meeting, if possible, and should be put into writing before it is offered. For resolutions introduced by committees, the reporting member of the committee may introduce the resolution by saying, “I move the adoption of the resolution relating to . . . which was delivered to the clerk.” The chair then says, “The resolution offered by the Committee is as follows: . . . ”

H. MOTIONS THAT MUST BE DIVIDED ON DEMAND: Sometimes a series of independent resolutions or main motions is offered in one motion. In such a case, one or more of the several resolutions must receive separate consideration and vote at the request of a single commissioner. Such a demand can be made even when another has the floor, as in, “Mr. Chairman, I call for a separate vote on Resolution No. 3.” This demand must be asserted before the question on adopting the series has actually been put to vote.

I. DEBATE: The commissioner introducing a resolution or who makes a motion shall have the right to speak first in debate. No commissioner shall speak more than once to a pending motion or resolution until the opportunity for all other commissioners to first speak to the issue has been exhausted.

J. AMENDMENTS TO RESOLUTIONS: A resolution may be amended from the floor by motion and second. The commissioner moving the amendment shall reduce any proposed amendment to writing with specific attention to wording changes. The commissioner moving the amendment shall be allowed as a part of the motion process, to provide a
brief rationale of the purpose for the amendment prior to receiving a second. However, only after a second is received, will full discussion of the amendment be allowed. The commissioner proposing the amendment does not have to seek or receive approval from the committee or board member bringing the original resolution for the amendment to be considered. The Amendment shall be voted on separately from the original resolution. If the amendment is approved, the original resolution shall then be considered for approval as amended.

K. **REQUIREING ROLL CALL:** Motions shall be put to the Board for a voice vote by the Chair, unless the law or the Board’s rules requires a roll call. However, any three members of the Board may require a roll call by raising of hand or indicating otherwise. The Chair is also vested with the discretion to require a roll call vote.

**RULE 5A**  
**FREQUENTLY USED MOTIONS**

A. **MOTION TO POSTPONE TO A CERTAIN TIME:** The subsidiary motion to Postpone to a Certain Time is a motion by which action on a pending question is put off, within limits, to a definite day or meeting. The question cannot be postponed beyond the next regular meeting of the Board. An affirmative vote on the motion to Postpone to a Certain Time can be reconsidered. The motion is debatable and a majority vote is required for adoption.

B. **MOTION TO AMEND:** The subsidiary motion to Amend is a motion to modify the wording—and within certain limits the meaning—of a pending motion before the pending motion itself is acted upon. The amendment must be germane to the question, must not be frivolous, and cannot leave the motion with incoherent wording. The motion is debatable and a majority vote is required for adoption.

C. **MOTION TO COMMIT OR REFER:** The motion to Commit or Refer is generally used to send a pending question to a committee so that the question may be carefully investigated and put into better condition for the Board to consider. The motion is debatable and a majority vote is required for adoption.

D. **MOTION FOR PREVIOUS QUESTION:** The Previous Question is the motion used to bring the Board to an immediate vote on one or more pending questions. A Commissioner making the motion can move the Previous Question on a pending amendment to a motion or the amendment and motion. When the motion is not qualified, the motion will apply only to the immediately pending question. The motion requires a two-thirds vote.

E. **MOTION TO LAY ON THE TABLE:** The motion to Lay on the Table enables the Board to lay the pending question aside temporarily when something else has immediate urgency. This motion is often misused as a motion “to table” when the more appropriate motion to is to Postpone to a Certain Time. The motion is not debatable and requires a majority vote.

F. **MOTION TO TAKE FROM THE TABLE:** After a question has been laid on the table, it can be taken from the table by a majority vote as soon as the interrupting business is disposed of and whenever no question is pending. Any commissioner can move to take a question from the table. The motion is not debatable and requires a majority vote.

G. **MOTION TO RECONSIDER:** A motion to Reconsider enables a majority of the Board, within the same meeting, to bring back for further consideration a motion which has already been voted on. It can only be made by a commissioner who voted with the prevailing side.

**RULE 6**  
**RESOLUTIONS**

A. **GENERAL:** All business of the Board shall be reduced to a resolution unless a motion is permitted by these rules. No Resolution shall be transacted unless such resolution appears upon the agenda of the meeting and members of the Board
have received the agenda of the meeting within the same time specified herein. By consent of a two-thirds majority of the members of the Board present, this provision may be dispensed with so that the resolution may be considered and acted upon at such meeting even though not appearing on the agenda.

If the Board elects to use electronic devices for its membership, publication to the Board will be considered accomplished if the Resolution or matter is electronically transmitted to the Board by 5 p.m. on the Friday preceding a regular Monday meeting, or 48 hours prior to a special meeting. Matters requiring a resolution include, but are not limited to: budgets and appropriations, approval of contracts, zoning changes, and other matters affecting the general welfare of Washington County.

B. PREPARATION OF RESOLUTIONS: All Resolutions must be reviewed by the County Attorney prior to its adoption by the Board. Only county-wide office holders or committees as a whole, or committee chair may request the County Attorney to prepare resolutions. The County Attorney or committee chair must inform the County Mayor and Chair of any resolution requests. A member seeking to introduce a resolution must first present the member’s request to the appropriate committee for consideration and referral to the County Attorney.

C. INTRODUCTION: Any proposed Resolution may be introduced only by member of the Board as part of a committee report, and the Clerk or Chair shall not receive or file any resolution that is not reduced to writing. Resolutions or recommendations from boards, committees, or commissions established pursuant to provisions of statutory law are not subject to the requirements of this paragraph. Advisory or study committees created by county officials must present proposals directly to a standing committee of the Board prior to action by the Board.

D. RESOLUTIONS SHOULD BE GERMANE OR RELEVANT TO COUNTY MATTERS. The business of the Board shall be confined to public health, safety, and welfare of the citizens of Washington County. The agenda and resolutions of the Board of County Commissioners is not an appropriate forum to make political statements regarding federal, state and other jurisdictions actions that do not directly affect county government. Upon motion of a Board member and a majority vote of the Board of County Commissioners, a resolution shall be removed from the agenda as lacking germaneness or relevance to county government or its operations. Upon adoption of the motion, the resolution shall not be spread upon the minutes of the Board of County Commissioners.

E. ROLL CALL VOTE: Resolutions shall be put to the Board for a vote. The chair will call for the members to indicate their support for or against the resolution’s adoption. When a roll call (also known as “division”) vote is taken, each commissioner shall vote in a manner that indicates support for or against the resolution when the Clerk calls the commissioner’s name. If a member elects not to vote, the commissioner shall answer abstain. If the commissioner is not ready to vote, but desires to be called on again after the roll has been completely called, the commissioner may answer pass. Members abstaining due to a conflict of interest must state the abstention relates to a conflict, which abstention shall be entered onto the minutes as “Abstaining for Cause.” If the Board elects to utilize an electronic voting system, the Chair will not close the vote until all members have voted, or at least two minutes have passed since the Chair opened the matter for vote, whichever occurs earlier. The chair may extend the voting time in the Chair’s discretion, but the Chair will announce that the closing of the vote prior to the actual closing of the vote.

F. CHANGING VOTE: Any commissioner may change the member’s vote before the results of a roll call are announced by the Clerk or before the Chair closes the vote, if the Board is voting electronically. It shall be the duty of the Clerk, at the end of each roll call, to inquire of those who passed or were absent when the roll was called if they desire to vote; also, if
anyone who has voted desires to change his vote. Then, the 
results shall be announced by the Clerk.

G. **SUCCESSFUL RESOLUTIONS**: All successful resolutions 
shall be submitted to the Chair for the Chair’s signature and 
attested by the signature of the Clerk. If the Chair is not the 
County Mayor, then those Resolutions subject to the County 
Mayor’s veto authority, with the vote of the members 
indicated, shall then be submitted to the County Mayor, within 
five days of its passage, for consideration by the County 
Mayor.

**RULE 7**

**APPROPRIATIONS REQUESTS**

Requests for appropriations in addition to those within the annual 
budget shall be submitted in the following manner:

A. The request as presented, shall be submitted in writing to the 
appropriate committee of the Board and then to the Budget 
Committee and shall reflect the estimated cost which shall be 
attached to the proposed resolution.

B. The Budget Committee to which the request has been referred 
shall in open meeting of the Board, assume one of the 
following positions: (1) Adoption recommended; (2) Rejection 
recommended; (3) Submitted to the Board without 
recommendation; or (4) The committee may report that it 
needs more time to develop its recommendation, to include an 
estimate of when the committee proposes to make its 
recommendation.

C. All requests for appropriations falling in this area shall be 
summarized and submitted in writing to each member of the 
Board at least seven days prior to the regular or called meeting 
such request is to be submitted.

D. The Director of Accounts and Budget, the County Mayor or a 
budget committee member designated by the County Mayor 
shall advise the Board as to fund availability before a vote is 
taken on appropriations in any amount which are in addition to 
those of the annual budget.

E. The resolution requesting such appropriations shall be voted 
upon by membership of the Board as provided by Rule 6 of 
these rules.

**RULE 8**

**ELECTIONS AND APPOINTMENTS**

A. **ELECTIONS AND NOMINATIONS FROM THE FLOOR**: 
When the Chair is to receive nominations from the floor, a 
member may nominate only one person. The floor will be 
kept open until every member has an opportunity to make 
nominations or until a motion has been made and seconded 
that nominations cease and a majority of those present so vote.

B. **APPOINTMENTS AND CONFIRMATIONS**: When the Board 
is called upon to appoint someone from a list of nominees 
(such as a county medical examiner) or to confirm an 
appointee of the County Mayor (such as department head) 
then the name or names of those being considered for the 
position shall be read to the membership and discussion for 
each such appointee shall follow.

C. **ELECTION OR CONFIRMATION**: All ballots for election or 
confirmation shall be cast by voice vote as each member’s 
name is called by the Clerk, or by ballot signed by the member 
and contemporaneously and publicly read by the Clerk or 
Chair. If the vote is on confirmation of an appointee, each 
member will vote in a manner that indicates a vote for or 
against the confirmation. A majority of the membership of the 
full Board is required for election or confirmation.

D. **SECOND BALLOT**: If no one is elected on a given ballot, the 
nominee receiving the smallest number of votes will be 
dropped and the ballot will be cast again until a nominee is 
elected by the required majority of the membership. All votes 
shall be public.
A. COMMITTEE ON COMMITTEES:

1. At the July meeting, the Board of County Commissioners shall elect five (5) commissioners to serve on the Committee on Committees. The five nominees receiving the most votes shall be elected. If additional balloting is required, the balloting shall continue in a manner consistent with Rule 8(D). For the year in which the membership of the local legislative body is elected, the Committee on Committees shall be elected in September.

2. This Committee shall recommend at the August or September meeting of the Board of County Commissioners the nominations for each committee. Additional nominations may be made from the floor and the Board of County Commissioners will vote on the nominations. The County Mayor is an ex officio non-voting member of each committee. For the year in which the membership of the local legislative body is elected, the Committee on Committees shall present its nominations in October or a special meeting for this purpose.

3. Each member of the Board of County Commissioners shall serve on a minimum of one of the standing committees listed under Rule 10, unless a member chooses not to serve.

B. OFFICER ELECTION: Upon election of a committee, the members of the committee shall convene and elect its officers from its membership and formulate rules for its operation not covered under general regulations pertaining to all committees. If a committee does not carry out the aforementioned requirement within twenty-one (21) days, the Board Chair shall call the committee into session before the next regular meeting date of the Board and serve as temporary chair until the committee elects a chair and proceeds with its required business.

C. COMMITTEE MEETING OPEN TO THE PUBLIC: All committee meetings shall be open to the public. All recommendations and actions shall be reduced to a written report for submission to the Board. Only duly-elected members of the committee may be recognized by the committee; however non-members of the committee, upon request of a committee member and an affirmative majority vote of the committee members present, may address the committee—in no manner shall anyone interfere with the proceedings of the committee.

D. COMMITTEE CHAIR AND AGENDA: The committee chair shall notify the Chair of the Board of County Commissioners and the County Clerk of major matters to be reported to the Board at the next meeting. This must be done in time for the Board Chair to include the same on the agenda.

E. COMMITTEE AUTHORITY: The role and jurisdiction of a committee, other than as required by law, is to investigate and study matters, provide information, and present recommendations to the Board concerning those topics and business as delegated to the committee by these rules or by the Board of County Commissioners. Any request or recommendation by a committee to the full commission must be adopted by a majority of the committee.

F. VACANCIES ON COMMITTEE: Should one or more members of the committee resign the member’s position, the Board shall fill those vacancies in the same manner as the original members. When a vacancy on the Board of County Commissioners occurs, the member’s replacement on the Board shall automatically assume the vacancies on any standing committee created by the former member’s vacancy.

G. REPORT AND REFERRALS: The committee to which a request or resolution has been referred shall make a report at the next regular meeting after its referral unless the Board has specified otherwise in its request or resolution. It is the
responsibility of the chair of the committee to ensure the placement of the matter on the agenda.

H. **RESOLUTIONS**: Upon a committee adopting a request for the County Attorney to prepare a resolution, the committee chair or the chair’s designee shall notify the County Attorney to prepare appropriate resolutions for consideration by committee or Board. The County Attorney or committee chair must notify the County Mayor and Board Chair of any committee request for a resolution. If the Chair of the Board of County Commissioners becomes aware of any action by a committee that must be reduced to resolution form for presentment to the Board, the Chair will notify the County Attorney and County Clerk.

I. **SPECIAL MEETINGS**: If for any reason the chair of a committee fails to call a meeting, the County Mayor or two members of a three-member committee or any three members of a larger committee may do so.

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**RULE 10 COMMITTEES**

A. **COMMITTEE STRUCTURE**: All committees, standing and temporary, shall meet and elect from its membership a chair. The election of a Secretary shall be optional in the absence of a specific mandate of the Board. Any subcommittees created by a standing committee must have at least three members.

B. **PRESENTATIONS TO BOARD**: Standing committee chair shall report to and confer with the Board Chair on all pertinent matters to be presented at the next meeting of the Board.

C. **LEGAL COUNSEL**: All committee chairs shall consult with the County Attorney on matters appearing to warrant legal evaluation prior to presentation to the Board.

D. **JURISDICTION**: Should questions arise as to jurisdiction of any committee, it shall be referred to the Board Chair and/or to the County Attorney for determination, subject to an appeal to the Board at its next regular meeting.

E. **BOARD PRESENTATIONS**: The following procedure shall be followed pertinent to committee reports and related action:

1. The committee chair or a member designated by the chair shall make the presentation in an open meeting of the Board.
2. Upon completion of a report the speaker shall yield to questions.
3. There shall be a vote on any committee resolutions when debate is complete and when there is a call for the question by the Board.

F. **CALL OF COMMITTEE**: If for any reason the chair of a committee fails or refuses to call a meeting, the Chair of the Board, or a majority of the committee membership may do so.
G. **BUDGET COMMITTEE:** Budget matters shall be referred to the County Budget Committee as provided for by the County Budgeting Law of 1957.

H. **STANDING COMMITTEES:** The following standing committees are hereby established for the Board of County Commissioners, and said committees shall have authority to recommend to the Board on the following general areas of county government as well as such other matters as shall be assigned to them by the County Mayor, Chair or Board of County Commissioners:

1. **COMMERCIAL, INDUSTRIAL, AND INDUSTRIAL:** This committee will deal with all matters concerning commercial, industrial, and agricultural affairs of the County, and shall consist of five members. The Board has vested this committee with the responsibility to carry out the provisions of Title 8, Chapter 27, Part 5 of Tennessee Code Annotated.

2. **PUBLIC WORKS AND PLANNING:** This committee will deal with all public works and planning, including, but not limited to, highways, bridges, sanitation and other public works including planning thereof, and shall consist of five (5) members, one member being at large, (i.e. from any of the commission districts) and four members from each of the four highway blocks. It is the intent of this rule that every section of the county will be represented on this committee.

3. **GENERAL HEALTH AND WELFARE:** This committee will deal with all matters of general welfare, including, but not limited to: animal control, pauper burial and cemeteries, the use of the unimproved land at the county farm, the Washington County-Johnson City Animal shelter, and other matters pertaining to the general welfare of the County, and shall consist of five (5) members.

4. **PUBLIC SAFETY:** This committee of five shall have the duty and authority to consider all matters concerning public safety in the County, especially with reference to the budget allocation to various departments of government dealing with public safety, including the operation of the Sheriff’s department, requirements of law enforcement and maintenance of the County Jail, and the needs of the County for places of incarceration of prisoners; long range needs of the County in the field of public safety; the activities of constables and other law enforcement personnel and agencies within the County; cooperation with the Office of the District Attorney General and other law enforcement officials not directly under the control of Washington County; and, may make recommendations to the Budget Committee concerning the budget, allocation of funds to the various agencies responsible for the public safety and any other matter, necessarily incident thereto.

5. **ZONING ADMINISTRATION OVERSIGHT:** The Zoning Administrator is responsible as the county’s Safety and Welfare Officer for Property and Dwelling to enforce the County’s regulation of, “overgrowth, accumulation of debris, trash, litter, garbage, or any combination of the preceding elements, or a vacant dilapidated building or structure so as to endanger the health, safety or welfare of other citizens, or to encourage the infestation of rats and other harmful animals” pursuant to Tenn. Code Ann. Section 5-1-115. This five member committee shall have the responsibility for the oversight of the Zoning Administration Department and to hear grievances and appeals from property owners related to enforcement of Tenn. Code Ann. Section 5-1-115.

6. **RULES:** This committee periodically meets to review the Board’s rules and processes to improve Board and committee meetings. The committee shall deliberate upon the rules with priority given to bringing clarity to the Board’s deliberations, providing for an efficient and effective meeting, and to increasing the public’s knowledge of the Board’s processes and the conduct of the public’s business. The Board or the Chair may refer
matters to this committee for consideration for clarification of the rules and for suggested changes or revisions.

7. **COUNTY-OWNED PROPERTY**: This committee oversees the use and condition of all county-owned property. The five member committee is responsible for oversight of the sale of county-received delinquent tax property, and receives and reviews requests from the County Mayor and other officials on issues related to the use of space, renovations, purchasing of furniture and equipment for recommendation to the Board of County commissioners.

8. **SOLID WASTE**: This committee is a policy oversight committee responsible for the monthly monitoring of operations, state regulation compliance, and supervision of the Solid Waste Director. The five members review and recommend to the Board of County Commissioners for consideration the handling, recycling and disposing of solid waste, recycling rates, and also function as liaisons for handling, recycling and disposal of regional solid waste.

9. **LEGAL SERVICES OVERSIGHT COMMITTEE**: This committee implements the provisions of the private act related to the office of county attorney. One member shall be the chair of the Board of County Commissioners (or his designee) or the chair pro tempore if the county mayor is the chair of the Board of County Commissioners; four additional county commission members; three county officials, either elected or appointed, one of which will by the County Mayor, and the other two officials elected by the Board. The terms of the membership will be for one year. The chair of the Legal Services Oversight Committee shall be selected by the committee. The committee will meet at least quarterly. The committee will monitor the workload of the county attorney and his administrative offices, receive and status reports from the county attorney, provide oversight and serve as a source of cooperation and coordination between the legal services department and county government. The committee will review the budget of the legal services department prior to submittal to the budget committee. As needed, the committee will conduct interviews for the position of county attorney and make recommendations in regard to selection and retention of the county attorney. The committee will also serve as a liaison between the legislative branch of government and the local judiciary, and subject to the approval of the Board, recommend procedures and implement judicial selection procedures when vacancies that are subject to Board appointment occur in the office of General Sessions judge.

10. **SPECIAL COMMITTEES**: From time to time, as the needs may dictate, it may be necessary to establish special or temporary committees and such committees shall be appointed by the County Mayor.

I. **JOINT EDUCATION COMMITTEE**: This committee will deal with all commission matters concerning education in Washington County and shall consist of five (5) members of the Board of County Commissioners and four (4) members of the Board of Education. To enable the consideration of education matters in committee prior to a meeting of the full commission, three county commissioners shall constitute a quorum. The joint education committee shall be considered a standing committee for all other purposes of these rules.

J. **OVERSIGHT AND STEERING COMMITTEE**: This committee shall consist of all chairs of standing committees, a commissioner elected by and from the Joint Education Committee, and the Chair and Pro Tempore of the Board of County Commissioners. If a commissioner qualifies as a member of this committee as a result of more than one position held, the number of oversight and steering committee members shall be reduced in the same number of duplication. The Chair of the Board of County Commissioners, or his designee, shall serve as chair of this committee. The Oversight Committee will deal with all matters of
commission business not specifically covered by other committees. The committee will develop and review private acts for consideration by the Board of County Commissioners. It will have general oversight of operations of county government on matters not specifically assigned to other committees to include, but not limited to, matters involving review of base personnel policies, elderly tax relief, county website operations, efficiency in government operations, concerns of county officials, and the coordination of activities and relations between the Board of County Commissioners and county officials. The Oversight and Steering Committee shall be authorized to consider and bring issues, concerns and initiatives for study, direction or consideration to the Board of County Commissioners or to refer issues and matters to other standing committees for further study and report to the Board of County Commissioners. For all other purposes of these rules, the Oversight and Steering Committee shall be considered a standing committee.

K. COMMITTEE REPORTS: Committees will prepare written reports of committee meetings.

1. CONTENT OF REPORT: Committee reports will consist, primarily, of three parts: 1) a summary of important work done, 2) information gathered, and 3) recommendations. In any committee report, specific recommendations for action by the Board of County Commissioners should be grouped at the end—repeating them if they have been noted at separate places in the report—and would generally be cast in the form of one or more proposed resolutions. Recommendations for action should be transmitted to the County Attorney for the drafting of a resolution for inclusion in the committee’s report, or for simple recommendations, should be worded at the end of the report “Resolved, That the Board of County Commissioners . . . .” As the resolution originates from a committee, no second to the motion is required.

2. PRESENTATION AND RECEPTION OF REPORTS: Committee reports are presented by the chairman of the committee, the secretary, or another of its members acting as a reporting member. The reporting member makes or presents a report. When the Board of County Commissioners hears the report, either read or orally rendered, it receives the report. The Clerk will include the report in the minutes of the Board of County Commissioners. It is out of order to move to receive or accept a report.

3. DISPOSITION OF REPORTS: After the reading of the report, the reporting member moves the adoption of any resolutions included in it, which should be grouped or repeated at the end of the report.

RULE 11
THE CHAIR

A. ELECTION: Annually, at its regular September meeting the Board shall elect a Chair and Chair Pro Tempore. The Chair may be one of the members of the Board or the County Mayor. Upon his election and acceptance of the position of Chair, then the County Mayor shall relinquish the County Mayor’s veto power, for so long as the County Mayor remains Chair of the Board.

B. VOTING BY THE CHAIR: The Chair may vote only when authorized by law.

C. CALL TO ORDER: The Board shall be called to order by the Chair. In the absence of the Chair, the Chair Pro Tempore shall preside. In the absence of the Chair Pro Tempore, the Board shall be called to order by the County Clerk, and shall elect one of its members to preside over the deliberations.

D. SPEAKING: Should the Chair desire to speak upon any subject either in the negative or the affirmative, the Chair may do so, provided he/she vacated the Chair. Whereupon the Chairman Pro Tempore shall preside until the matter under
consideration is disposed of by the Board. However, the Chair may answer questions, provide information, and give explanations from the chair, the Board not objecting.

E. **PRESERVE ORDER:** The Chair shall preserve order and decorum. The Chair may speak to points of order in preference to other members, rising from the Chair’s seat for that purpose. The Chair shall decide questions of order, subject to an appeal to the Board of any member.

F. **ORDER OF RECOGNITION:** Before a member is allowed to speak twice on the same subject, the Chair shall inquire if there is another member who has not spoken on the pending subject and who wishes to speak.

G. **MOTIONS:** Once a motion has been made and duly seconded, the Chair shall state the motion before debate on the motion may begin.

H. **CLARIFICATION:** The Chair shall rise to state or put a question and shall clearly state the question to the Board before the vote on the question is taken. A member may ask for clarification of the question up until the result of the vote is announced.

RULE 12
THE CLERK

A. **NOTICE:** The Clerk shall notify each member of the Board of any special or called meetings not less than five (5) days in advance thereof. Notification of regular meetings and other notices required by law shall be made by the Clerk in the fashion prescribed by law.

B. **AGENDA:** The Clerk will forward to each member of the Board the tentative agenda of the next Board meeting not less than five (5) days prior to the scheduled meeting date. If an agenda item is not ready for inclusion in the agenda packet mailed to Board members, the Chair or County Mayor may place the item on the agenda by identifying the substance of the matter and arranging for the mailing of the resolution, contract or other matter to the Board at least three (3) working days before the Board's meeting or by delivering a legible copy or fax at least one working day before the meeting. If the Board utilizes electronic devices for the receipt or viewing of Board information, dissemination by email or electronic transfer is sufficient, publication to the Board will be considered accomplished if the supplemental Resolution or matter is electronically transmitted to the Board twenty-four hours prior to the meeting.

C. **MINUTES:** The Clerk shall reduce the minutes of each Board meeting to writing and attach a copy of each resolution considered and the vote thereon. The minutes shall be prepared after each meeting, and before the next scheduled meeting, and shall be placed in a well-bound book for public inspection. A copy of the minutes of the last meeting shall be forwarded to each board member with the prepared agenda or meeting notice. If the Board utilizes electronic voting, the vote of each member shall be indicated in the minutes.

D. **ROLL CALL:** In all instances involving the appropriation of public funds, the Clerk shall call the roll for “yes” or “no” votes. In all instances where the roll is called for any vote, the Clerk shall make such roll call and the vote of each member a part of the record of the meeting and include it in the official minutes.

E. **CHANGE OF VOTE:** It shall be the duty of the Clerk, at the end of each roll call, to inquire of those who passed or were absent when the roll was called to determine if any member desires to vote or if any member who has voted desires to change his vote. Subsequently, the Clerk shall provide the results to the Chair, who will announce the results.

RULE 13
SHERIFF

The Sheriff, or a deputy designated by him, shall attend each session of the Board. That officer shall preserve order and carry
out the orders of the presiding officer of the Board. The attending
officer shall be paid the prevailing statutory fee for his services,
unless such officer is paid a salary from county funds. In that
instance, no fee will accrue.

RULE 14
COUNTY ATTORNEY AND PARLIAMENTARIAN

A. COUNTY ATTORNEY: The County Attorney shall attend all
meetings of the Board and prepare resolutions for action by
the Board and respond to questions of the Board as well as
perform such other duties as the Board or County Mayor may
require.

B. PARLIAMENTARIAN: The Board may elect a Parliamentarian
who shall attend all meetings and advise the Board on
parliamentary questions and shall be paid the same sum as
members of the Board. Board members shall be ineligible to
serve as Parliamentarian. In the Parliamentarian's absence, the
County Attorney shall advise the Board on parliamentary
procedure.

RULE 15
SUSPENDING THE RULES

Any rule or rules may be suspended by a two-thirds majority vote
of the members of the Board of County Commissioners.

RULE 16
ROBERT’S RULES OF ORDER

All matters not covered herein shall be governed by Robert’s
Rules of Order Revised, as contained in the latest copyrighted
edition.

RULE 17
CONFLICTS OF INTEREST

A. MEMBERS ELECTED TO BOARD AFTER EMPLOYMENT:
Any member who is also an employee of the county and
whose employment predates the member's initial election or
appointment to the Board of County Commissioners may vote
on matters in which the member has a conflict of interest if the
member informs the Board immediately prior to the vote as
follows: "Because I am an employee of Washington County, I
have a conflict of interest in the proposal about to be voted.
However, I declare that my argument and my vote answer
only to my conscience and to my obligation to my constituents
and the citizens this body represents." The vote of any such
member having a conflict of interest who fails to inform the
Board of such conflict shall be void if challenged during the
same meeting at which the vote was cast and prior to the
transaction of any further business by the Board.

B. MEMBERS EMPLOYED BY COUNTY AFTER ELECTION TO BOARD:
Any member who is also an employee of the county, and whose employment began on or after the date on
which the member was initially elected or appointed to serve
on the governing body of the county, shall not vote on matters
in which the member has a conflict of interest.

RULE 18
CONFLICT WITH LAW

In the event any of the foregoing rules are determined to be in
conflict with statutory provisions that part in conflict shall be null
and void, but the remaining unaffected provisions shall remain in
full force and effect.

RULE 19
AMENDMENT OF RULES

These rules may be altered, amended, or repealed and new rules
may be adopted by the Board of County Commissioners only after
the suggested change or modification is presented in writing to a
regular meeting of the Board for consideration at the Board's next
following scheduled regular meeting, at which time it shall be
voted upon and a majority is required for approval of such change
or modification. Clerical defects, spelling, punctuation and other
minor alterations may be made in the form of the resolution.
effecting such change or modification between the meetings at which the change or modification is voted upon. Rule change or modification may be acted upon only at regular meetings. Nothing herein shall be construed to in any way effect the right of the Board in session to suspend the rules upon two-thirds vote.

Adopted by the Board of County Commissioners in regular session on the __ day of ______ 2013.

_________________________
Kathey Story, County Clerk
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-23

RESOLUTION APPOINTING
COMMISSIONER CORSO TO THE
CITY-COUNTY LIAISON COMMITTEE, JOINT EDUCATION
COMMITTEE, AND RULES COMMITTEE

WHEREAS, it is the desire of the Board of County Commissioners to fill the vacancy in the City-County Liaison Committee, Joint Education Committee, and Rules Committee created by the death of Commissioner Joe Corso; and

WHEREAS, the Oversight and Steering Committee met on April 9, 2012, and recommended Commissioner Phyllis Corso to serve on the three committees; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. Commissioner Phyllis Corso is elected to fill the current vacancy on the City-County Liaison Committee, Joint Education Committee, and Rules Committee.

SECTION 2. As this is a board appointment, this Resolution is not subject to veto, and this Resolution shall become effective immediately upon its adoption.

Introduced by Commissioner:
Seconded by Commissioner:

Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chairman of the Board

Resolution No. 13-04-23
Page 1 of 1
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-02-25

RESOLUTION ESTABLISHING THE SIZE OF THE
WASHINGTON COUNTY REGIONAL PLANNING COMMISSION

WHEREAS, the Washington County Regional Planning Commission currently consists of fifteen members appointed by the County Mayor and confirmed by the Board of County Commissioners; and

WHEREAS, the Board of County Commissioners referred the matter of determining the membership size of the planning commission to the Rules Committee for its recommendation; and

WHEREAS, the Rules Committee met on April 12, 2013, and recommended establishing the number of planning commission membership at fifteen; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The membership of the Washington County Regional Planning Commission shall be fifteen (15) members.

SECTION 2. The terms of the four present county commissioners serving shall be coterminous with such member’s term as a member of the Board of County Commissioners. Any county or municipal official serving on the Planning Commission shall serve a term coterminous with the official’s term of office. The remaining membership shall serve staggered terms ending on August 31, 2013, August 31, 2014, and August 31, 2016.

SECTION 3. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:

Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:
ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22\textsuperscript{nd} day of April 2013.

______________________________
KATHY STOREY, County Clerk

______________________________
GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013.

______________________________
KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of _____________ 2013.

______________________________
DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of _____________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

______________________________
KATHY STOREY, County Clerk
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-02-25

RESOLUTION ESTABLISHING THE SIZE OF THE
WASHINGTON COUNTY REGIONAL PLANNING COMMISSION

WHEREAS, the Washington County Regional Planning Commission currently consists of fifteen members appointed by the County Mayor and confirmed by the Board of County Commissioners; and

WHEREAS, the Board of County Commissioners referred the matter of determining the membership size of the planning commission to the Rules Committee for its recommendation; and

WHEREAS, the Rules Committee met on April 12, 2013, and recommended establishing the number of planning commission membership at fifteen; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The membership of the Washington County Regional Planning Commission shall be fifteen (15) members.

SECTION 2. The terms of the four present county commissioners serving shall be coterminous with such member’s term as a member of the Board of County Commissioners. Any county or municipal official serving on the Planning Commission shall serve a term coterminous with the official’s term of office. The remaining membership shall serve staggered terms ending on August 31, 2013, August 31, 2014, and August 31, 2016.

SECTION 3. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:
COMMISSIONERS VOTING FOR RESOLUTION:
COMMISSIONERS VOTING AGAINST RESOLUTION:
COMMISSIONERS NOT VOTING:
COMMISSIONERS ABSENT:
ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22\textsuperscript{nd} day of April 2013.

KATHY STOREY, County Clerk

GREG MATTERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of ____________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of ____________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk
Public Works and Planning Committee
Report of March 25, 2013, Special Meeting

The Public Works and Planning Committee met on March 25, 2013, at 3:30 p.m. in the 2nd Floor, Courtroom Number 7 of the George P. Jaynes Justice Center. Members present were Commissioners Gerald Sparks, being in the chair, Richard Matherly, Doyle Cloyd, Ben Bowman and Mike Ford.

Members Absent: None

Others present were Highway Superintendent Johnny Deakins, Ms. Karen Sells of the Herald and Tribune, and Legal Secretary Kimberly Hollonsyde.

Chairman Sparks called the meeting to order at 3:40 p.m.

Chairman Sparks then called upon John Deakins to present his budget to the committee for review. Mr. Deakins stated that he was not prepared to give his full budget to the committee for review. He has not done the revenue part of the budget because he is waiting on the state. Mr. Deakins stated that he usually gets the information by May of each year. Mr. Deakins stated he is requesting an increase for employee salaries of 3 and 5 percent. He provides both percentages in case the higher request does not pass the budget committee. Ms. Sherry Stalcup usually calculates this but has been out sick.

**Employee Evaluations**

Commissioner Cloyd asked Mr. Deakins if he uses an evaluation system. Mr. Deakins stated that he does an informal evaluation. He said that it got to be difficult with trying to do a written evaluation and to keep everyone trained. Mr. Deakins stated he does an informal evaluation by observing his employees in their work environment.

**Contemplated Budget Changes**

Next, Mr. Deakins discussed some of the changes in the fiscal year 2013-14 budget. He stated that workers’ compensation has decreased by $19,000.00. Mr. Deakins reported that since changing health insurance companies, the line item showed too much money last year and will be adjusted. Ms. Stalcup will take each employee and their dependant coverage and multiply that by 13 and this will go in the budget.
Commissioner Cloyd asked Mr. Deakins how his workers’ compensation decreased. Mr. Deakins stated he used the numbers from last year, plus the audit and low claims.

Mr. Deakins then stated that electricity might have to increase, but at this time, Mr. Deakins is not sure because he does not have an estimate on it. He has increased contractor services by $2,000.00. Heavy Equipment Parts has increased by $20,000.00 because he put $40,000.00 in for this year. This will be coming up at the county commission meeting on March 25, 2013. There have been some large expenses on tractor equipment for repair. One repair was $9,000.00; another was $7,000.00 and another for $5,000.00 for undercarriage work. This is repair work that was not anticipated.

Mr. Deakins then reported that State Aid Revenue is the biggest change. The highway department gets $250,000.00 year in state aid money, which is locally matched by 25%. Mr. Deakins spoke about State Route 34 and reported the resurfacing project is on hold until funds are available. He stated that it will cost close to $500,000.00 for this project. Mr. Deakins stated that for next year’s budget, he has to have half a million in revenue and half a million in expenses then match it by 25% cash match in his budget, $125,000.00. Mr. Deakins is looking at alternative options for State Route 34 repairs.

Next, Mr. Deakins stated other changes are where he bought equipment this year, and will decrease motor vehicles by $400,000.00. No building improvements are planned at this time, which will decrease the line item by $17,000.00. Other equipment line item was $147,000.00 last year, and he may look to shift some of these funds to other line items in next year’s budget.

Commissioner Cloyd asked Mr. Deakins what the difference is from the highway department’s budget for FY 2012-13 to FY 2013-14. Mr. Deakins stated, at this time, he was not sure. Mr. Deakins stated that he is working off of last year’s budget. He also stated that he has $110,000.00 in transferable funds where, budget year 2013-14, money is put back into debt service. This budget year 2012-13, $98,418.00, which will be used to completely pay off the outer Allen property at the quarry. The $110,000.00 is to finance the bonds for the asphalt plant.

**Insurance for Retirees**

Mr. Deakins stated in the budget he had to add $23,000.00 for retirees because his line item had nothing. This is to cover retirees who are under age 65, for their health and life insurance.
New Line Item
Mr. Deakins stated that he is adding line item 61000.196 for service and training. He stated the money to pay for seminars and travel was coming from line item travel. By adding the new line item, it will make it easier to tell where the money is actually coming from.

Mr. Deakins stated that he will have his budget ready for review by the April 2013 Public Works Committee meeting.

There being no further business, the meeting adjourned at 4:00 p.m.

Respectfully submitted by:

Kimberly Hollonsyde
Legal Secretary
The Public Works and Planning Committee met on April 9, 2013, at 1:00 p.m. at the conference room of the Washington County Highway Department. Members Present were: Commissioners Gerald Sparks, being in the chair, Richard Matherly, Doyle Cloyd, and Mike Ford.

Members Absent: Commissioner Ben Bowman

Others Present: Highway Superintendant Johnny Deakins, Mr. Pascal Lewis, Ms. Karen Sells of the Herald and Tribune, Legal Secretary Kimberly Hollonsyde, Lesley Musick of 911-Emergency, and residents Mr. Robert Presnell and Mrs. Susan McKinney.

Chairman Sparks called the meeting to order at 1:03 pm.

Commissioner Cloyd gave the invocation and the Pledge of Allegiance was led by Commissioner Ford.

**Old Business – Cedar Valley Subdivision Calming Device**

Chairman Sparks then announced that the committee would address any old business. Chairman Sparks then called upon John Deakins to provide a report regarding Cedar Valley Subdivision Study. Mr. Deakins distributed copies of the study and discussed the report with committee members. Three traffic counts were conducted in different areas of the subdivision. The study was conducted from January 24, 2013, to January 28, 2013. There are a total of 137 homes in the Cedar Valley Subdivision; 64 homes in the affected area of which 39 signed the petition and 25 did not.

Count one was placed at the entrance of Cedar Valley Subdivision, the second count was placed at 149 Cedar Valley Blvd., and the third count was placed at 214 Cedar Valley Blvd. Mr. Deakins stated that count number 1 was only used for counting the number of trips a day. This count showed 714 trips a day for both lanes.

Next, Mr. Deakins continued with count 2, which was used for counting trips and speed. The count for this area was 272 for both lanes and the speed was 31 mph. Mr. Deakins stated that counter number 2 is at the bottom of the hill of Cedar Valley Blvd. and located 140 feet from the intersection of Cedar Valley Blvd. and Cedar Lane.
Finally, count number 3 showed 195 trips for both lanes and the speed was 31 mph. Counter number 3 was located 460 feet from counter number 2 and 197 feet from the lower intersection of Cedar Lane and Cedar Valley Blvd. Mr. Deakins recommends installing two calming devices in the area between counter number 2 and number 3.

Chairman Sparks then recognized Mr. Robert Presnell, who lives at 277 Cedar Valley Boulevard, Gray, TN, who addressed the committee and thanked the committee for taking action on this. He then especially thanked Commissioners Ford for all his work. Mr. Presnell would like to move a speed bump from the curve of Valley Place Drive. Mr. Deakins stated that due to the grade, close proximity of the driveways and closeness of the intersection, placing calming devices is very limited. Mr. Deakins stated that the highway department is going to do a traffic calming study in his area. Mr. Presnell spoke more about accidents that occur and not reported. Mr. Deakins stated that doing the study is the first step and traffic calming devices is not the solution but will help.

Next, Chairman Sparks recognized Mrs. Susan McKinney, who lives at 138 Cedar Valley Blvd., Gray, TN. Mrs. McKinney thanked the committee and reiterated what was previously said by Mr. Deakins and Mr. Presnell. Mrs. McKinney’s concerns also included not just property damage but personal injury. Mrs. McKinney stated that there are no sidewalks in the subdivision. She does appreciate the study and the addition of the traffic calming devices.

Chairman Sparks requested a motion. Motion made by Commissioner Ford to continue with the project and add the traffic calming devices; seconded by Commissioner Cloyd. Upon a voice vote, the motion carried.

**Mottern Road Bridge**

Chairman Sparks then asked for a report on the Mottern Road Bridge Inspection. Mr. Deakins stated that, at this time, he has not received the design.

**Potter Road**

Chairman Sparks stated next on the agenda was Potter Road. Mr. Deakins gave his report about Potter Road and stated that Richard Thompson is working with the town of Jonesborough. Hoping the weather will cooperate so that the work can be started.

**Asphalt Plant**

Next, Mr. Deakins gave his report on the asphalt plant. Mr. Deakins stated that he is still working on specifications and hopes to have the bids out the first part of May 2013. Mr. Deakins hopes the bid will come in around $700,000 and realizes that it could be as high as $900,000. Chairman Sparks asked Mr. Deakins what the time
frame would be for doing the project. Mr. Deakins stated that figures of erecting installing electrical, taking down the old structure, etc. . . . the estimated cost is $110,000 to $125,000 and the equipment is going to be around $700,000 to $750,000. Mr. Deakins stated that he is inclined to let them do the turn key job in case there are any problems with the electrical or asphalt. Mr. Deakins stated he is waiting until the end of the paving season, end of November 2013.

New Business
Chairman Sparks then stated the committee would now take up new business. Mr. Deakins passed out a handout and reported that he and Mr. Ron Dykes, Director of Schools, have spoken about doing some paving projects at Westview School, David Crockett High School, and Ridgeview overflow parking lot. Mr. Dykes priorities are for Westview School are the removal of asphalt and correct the drainage problem, pave the parking lot adjacent to the entrance and the parking lot at the ball field. The estimated cost for this project to be completed by the Washington County Highway Department would be $108,575 and to add topping to the ball field parking lot there would be an additional $14,000. Mr. Deakins stated Mr. Dykes requested that a new road, 12 feet wide and 42 feet by 90 feet in the parking lot and to add one inch of asphalt to the tennis court for a smooth surface at David Crockett high school. The cost for this project would be $31,700. Mr. Deakins stated that the highway department would shore up the drainage problem by the end of June and bill for this part and do the paving in July so he can bill the school board then. Mr. Dykes stated that this would work with his budget.

Motion made by Commissioner Cloyd to approve the Washington County Highway Department to do the projects for the Washington County School Board and forward to the full county commission; seconded by Commissioner Ford. Upon a voice vote, the motion carried.

New Road – Carter View Way
Finally, Mr. Deakins stated that Carter View Way has been completed and all paperwork has been signed off. There has been nothing done to the road because Mr. Deakins was waiting for the paperwork to be completed. The road is 1876 feet long, with a 50 foot right of way, and up to standard. Motion made by Commissioner R. Matherly to accept Carter View Way as a county road; seconded by Commissioner Cloyd. Upon a voice vote, the motion carried.
There being no further business, Commissioner Cloyd moved to adjourn the meeting, seconded by Commissioner Bowman. Thereafter, the meeting adjourned at 1:30 pm.

Respectfully submitted by:

Kimberly Hollonsyde
Legal Secretary
## 10 Year Disposal Plan Options

### Convenience Center to Landfill

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**Construct Transfer Station and Haul to Advanced Disposal** *(see attachment:)*

5,927,892

### Ten Year Disposal Plan Recommendation

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**Proposed Option**

| WM - Iris Glen  | 482150| 503535| 525846| 549254| 573519| 599094| 625741| 653643| 682845| 713243| 5,908,870|

Projected 10 year savings $2,130,412

### Assumptions Used in Bid Analysis

- Transportation cost is calculated based on $2.25 per mile both directions using mileage provided in addendum #1. Minimum $50 per trip.
- Transportation cost is escalated 3% per year for inflation.
- Disposal tonnage is escalated 1.5% per year for growth.
- Trips and tons based on 2012 actual.
- Transfer Station Operational expenses are escalated at 2% annually.
## Projected Transportation Cost Savings Resulting From Open Top Compaction

### 2012 Open Top Transportation Costs

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| Total             |              |       |           |           | **906,254** |

### Increase Tons per Haul by 30%

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| Total             |              |         |         |           | **697,119** |

Projected 10 Year Transportation Savings: $209,136

Note: 10 year cost assumes escalation of 3% annually
### Construct Transfer Station and Haul to Advance Disposal

**Transportation Cost - Convenience Center to Transfer Station in Jonesborough (open tops)**

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**Transportation Cost - Jonesborough Transfer Station to Advance Disposal**

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**Transportation Cost - Convenience Center to Landfill (Compactors)**

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**Transfer Station Development and Operational Cost**

- Land - 2 acre @ $30,000/ac) 60000
- Construction Cost 150000
- Total Development Cost 210000
- Ammortization of Development Cost over 10 years @ 2% interest 231874
- Annual Operational Cost Estimate 40000
- **Total 10 Year Cost** $5,927,892

**10 Year Cost Recap (construct transfer station and haul to Advance Disposal)**

- Convenience Center to Transfer station (open tops) 793690
- Transfer Station to Advance Disposal 401322
- Convenience Center to Advance Disposal (compactors) 1152842
- Transfer Station Ammortization Cost (210,000 @ 2% int/10 yr) 231874
- Transfer Station Operational Cost 437989
- Disposal Cost (attachment) 2910175
- **Total 10 Year Cost** $5,927,892
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## Washington County Solid Waste
### March 2013 Report

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<th>Total Loads (Open Top + Compactor)</th>
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**Total**: 160 * | 51 * | 211 *

### Recycled

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Basic Volume Report: Gray_Conv_Cent

Station ID: Gray_Conv_Cent
Info Line 1:
Info Line 2:
GPS Lat/Lon:
DB File: GrayConvCent.DB

Last Connected Device Type: Apollo
Version Number: 1.61
Serial Number:
Number of Lanes: 1
Posted Speed Limit:

Lane #1 Configuration

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<th>Volume Sensors</th>
<th>Divide By 2</th>
<th>Comment</th>
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Lane #1 Basic Volume Data From: 01:00 - 03/12/2013 To: 23:59 - 03/16/2013

| Date | DW | 0000 | 0100 | 0200 | 0300 | 0400 | 0500 | 0600 | 0700 | 0800 | 0900 | 1000 | 1100 | 1200 | 1300 | 1400 | 1500 | 1600 | 1700 | 1800 | 1900 | 2000 | 2100 | 2200 | 2300 | Total |
|------|----|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|
| 031213 T | 0 0 0 0 0 2 4 7 21 54 77 65 58 46 53 56 30 4 0 1 0 0 0 | 478 |
| 031313 W | 0 0 0 0 0 1 3 6 11 50 55 64 48 46 35 44 34 2 0 0 0 0 0 | 399 |
| 031413 T | 0 0 0 0 0 2 1 3 6 20 53 54 57 61 68 75 37 32 6 0 1 0 0 0 | 486 |
| 031513 F | 0 0 0 0 0 0 2 3 2 7 82 87 72 83 83 60 59 35 2 0 0 0 0 0 | 597 |
| 031613 S | 0 0 0 0 0 0 5 4 49 75 128 143 142 120 145 110 20 3 2 0 0 0 0 0 | 946 |

Total:

| Date | DW | 0000 | 0100 | 0200 | 0300 | 0400 | 0500 | 0600 | 0700 | 0800 | 0900 | 1000 | 1100 | 1200 | 1300 | 1400 | 1500 | 1600 | 1700 | 1800 | 1900 | 2000 | 2100 | 2200 | 2300 | Total |
|------|----|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|
|      |    | 0    | 0    | 0    | 0    | 2    | 11   | 17   | 70   | 154  | 377  | 416  | 400  | 370  | 398  | 333  | 216  | 134  | 16   | 2    | 0    | 0    | 0    | 0    | 0    | 580  |
|      |    | 0%   | 0%   | 0%   | 0%   | 0%   | 0%   | 0%   | 0%   | 1%   | 2%   | 5%   | 13%  | 14%  | 14%  | 13%  | 11%  | 7%   | 5%   | 1%   | 0%   | 0%   | 0%   | 0%   | 0%   | 946  |

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<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
<th>Sat</th>
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### Basic Volume Report: Lamar_Conv_Cntr

**Station ID:** Lamar_Conv_Cntr  
**Last Connected Device Type:** Apollo
**Version Number:** 1.61  
**Serial Number:**
**GPS Lat/Lon:**
**DB File:** LamarConvCntr.DB

### Lane #1 Configuration

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<th>Volume Sensors</th>
<th>Divide By 2</th>
<th>Comment</th>
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<td>Axle</td>
<td>Yes</td>
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### Lane #1 Basic Volume Data From: 01:00 - 03/19/2013 To: 23:59 - 03/23/2013

| Date  | DW  | 0000 | 0100 | 0200 | 0300 | 0400 | 0500 | 0600 | 0700 | 0800 | 0900 | 1000 | 1100 | 1200 | 1300 | 1400 | 1500 | 1600 | 1700 | 1800 | 1900 | 2000 | 2100 | 2200 | 2300 | Total |
|-------|-----|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|
| 03/10 | T   | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 4    | 22   | 0    | 16   | 115  | 115  | 130  | 132  | 86   | 93   | 40   | 0    | 0    | 0    | 0    | 0    | 855  |
| 03/10 | W   | 0    | 0    | 0    | 0    | 0    | 3    | 17   | 29   | 20   | 14   | 86   | 96   | 161  | 125  | 56   | 82   | 49   | 40   | 0    | 0    | 0    | 0    | 0    | 817  |
| 03/10 | T   | 0    | 0    | 0    | 0    | 0    | 0    | 4    | 17   | 0    | 2    | 74   | 79   | 68   | 45   | 78   | 51   | 46   | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 501  |
| 03/10 | F   | 0    | 0    | 0    | 0    | 0    | 0    | 9    | 25   | 22   | 65   | 88   | 112  | 166  | 110  | 50   | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 707  |
| 03/10 | S   | 0    | 0    | 0    | 0    | 0    | 0    | 32   | 3    | 80   | 140  | 162  | 235  | 184  | 232  | 215  | 148  | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 1431 |

| Month Total: | 0 | 0 | 0 | 0 | 3 | 68 | 96 | 122 | 237 | 525 | 637 | 715 | 653 | 556 | 364 | 192 | 120 | 7 | 0 | 0 | 0 | 0 | 4311 |
| ADT: | 0 | 0 | 0 | 0 | 0 | 1 | 13 | 19 | 24 | 47 | 105 | 127 | 143 | 131 | 114 | 73 | 38 | 25 | 1 | 0 | 0 | 0 | 881 |

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**Weekend (Sat-Sun):** 1431 33%

**ADT:**
- 728
- 1431

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WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-21

RESOLUTION CLOSING AND ABANDONING
HARVEY LANE BRIDGE
IN THE EIGHTH CIVIL DISTRICT

WHEREAS, the Washington County Highway Department constructed a new bridge in the 8th Civil District to replace the old Harvey Lane Bridge; and

WHEREAS, Gary W. Bailey and wife, Carolyn Bailey, have requested that Washington County close the county bridge called Harvey Lane Bridge in the 8th Civil District, the bridge being closed is the section of that road bounded on the north by the lands of Gary W. Bailey and wife, Carolyn Bailey (Roll 476, Image 1911); on the East by the county road known as Harvey Lane; on the South by the lands of Gary W. Bailey and wife, Carolyn Bailey; and on the West by the lands of Gary W. Bailey and wife, Carolyn Bailey (Roll 476, Image 1911); and

WHEREAS, Gary W. Bailey and wife, Carolyn Bailey presented their request to the Chief Administrative Officer of the Washington County Highway Department, and he has advised that Harvey Lane Bridge serves no public need of Washington County, and the removal of it from the Washington County Road System is advisable; and

WHEREAS, Gary W. Bailey and wife, Carolyn Bailey presented their request for Washington County to abandon Harvey Lane Bridge to the Public Works Committee, which recommended the closure at its July 12, 2011, regular meeting; and

WHEREAS, the Board of County Commissioners has determined that it is in the best interest of the public to close the Harvey Lane Bridge in the 8th Civil District; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The following public bridge in the 8th Civil District, which is particularly described as follows:

BEGINNING at an iron rod old set in the easterly margin of Harvey Lane, southwesterly corner of Bailey (Roll 476, Image 1911); thence South 13 degrees 50 minutes 10 seconds East, 7.97 feet to an iron rod old; thence South 02 degrees 27 minutes 58 seconds, 1.11 feet to an
iron rod old; thence North 89 degrees 45 minutes 45 seconds West, 8.50 feet to an iron rod old; thence, 36 degrees 28 minutes 40 seconds West, 18.50 feet; thence South 13 degrees 15 feet 11 minutes East, 4.24 feet to an iron rod old; thence South 80 degrees 10 minutes 17 seconds West, 0.77 feet to an iron rod old; thence, North 32 degrees 43 minutes 39 seconds West, 38.54 feet to an iron rod old; thence North 12 degrees 28 seconds 36 minutes West, 0.78 feet to an iron rod old; thence, North 83 degrees 22 minutes 41 seconds East, 7.52 feet to an iron rod old; thence, North 37 degrees 10 minutes 55 seconds East, 18.19 feet to an iron rod old; thence, North 03 degrees 23 minutes 46 seconds West, 8.63 feet to an iron rod old; thence, North 67 degrees 42 minutes 13 seconds East, 9.78 feet to an iron rod old; thence, south 22 degrees 35 minutes 06 seconds East, 30.58 feet to an iron rod old; thence, south 03 degrees 58 minutes 11 seconds West, 4.69 feet to the POINT OF BEGINNING, and containing 0.027 acres, more or less

IS HEREBY ABANDONED AND CLOSED.

SECTION 2. The width of the abandoned bridge 17 feet; the bridge is 32 feet long (to the nearest 1/10 mile). The beginning point of the bridge is the southeast abutment adjoining Harvey lane and the ending point of the bridge is the northwest abutment adjoining Harvey Lane including all concrete components of the bridge structure (by reference to geographical features).

SECTION 3. The Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:

Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board
REFERRED to County Mayor this the ____ day of April 2013

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of April 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of ____________ 2013 pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-19

RESOLUTION ACCEPTING CARTERS VIEW WAY
AS A WASHINGTON COUNTY ROAD

WHEREAS, one road known as Carter View Way, in Sunset Estates Subdivision, 16th Civil District has been constructed consist with the guidelines of the Washington County Planning Commission and has been inspected by the Washington County Highway Department; and

WHEREAS, the Washington County Board of County Commissioners Public Works Committee has recommended the County accept Carters View Way as a county road, said dimensions and starting and ending points being described in the map attached as "Exhibit A" to this Resolution; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. Carters View Way has been constructed and surveyed. The engineers on this project were Jobe & McElyea Engineers, 4718 Lake Park Drive, Johnson City, Tennessee 37615, and they created a plat of Carters View Way dated 11/06/98 as shown on file in the office of the Washington County Highway Department, and Carters View Way is described on said plat and it is hereby accepted by the Board of County commissioners as a county road and shall be open to the public and listed on the county road map.

SECTION 2. Said road shall be known as “Carters View Way” as the description of the road is depicted on the attached survey.

SECTION 3. The width of the right-of-way for the county road is 50 feet, the width of road is 22 feet and the road list classification is 1. The road is 1,876 feet long (to the nearest 1/10-mile). The beginning point of the road is Precision Boulevard and the ending point is a dead end.

SECTION 4 The Resolution shall take effect immediately upon approval of the County Mayor or ten days after its presentment to the County Mayor.

Introduced by Commissioner:
Seconded by Commissioner:
ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of _________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of _________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

The County Clerk shall provide a certified copy of this resolution to the Highway Superintendent. Completed on the __ day of _________ 2013.

KATHY STOREY, County Clerk
NEW SUBDIVISIONS/ROADS TO BE ACCEPTED INTO COUNTY ROAD SYSTEM

Subdivision/Road Name: Sunset Estates -- Road Name: Carters View Way
Developer's Name: Marvin & Todd Carter
Address: 120 Laurel Ridge Drive - Jonesborough
Phone Number: 416-7121 Marvin
District: 110 Plated Date: 11-6-98 Planning District: JBO
Surveyed or Engineered by: Jobe & McElvea Engineers
Address: 4718 Lake Park Drive, Johnson City TN 37615

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Last Inspection By: ____________________________
Date Completed: ______________________________
Date Accepted: _______________________________
Cost of Subdivision $125,000.00

Public Works Chairman signature: [Signature]

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SUBDIVISON ROAD COST SHEET

Subdivision Name: Carters View Way

Developer's Name: Todd Carter

Address: 

Phone number: 

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Total Cost $125,000.00

I, Todd Carter (Please print name) certify that the above cost are accurate to the best of my knowledge.

[Signature]

Developer Signature
Any re-plat, subdividing, or changes to the property lines WILL NULL AND VOID these addresses. Any revisions must be submitted to the Washington County 9-1-1 District for review and approval. The District reserves the right to change ANY and ALL addresses if the proper procedures were not followed.

**APPROVED**

*By WCECD 911 Addressing at 10:19 am, Jan 15, 2007*
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-24

RESOLUTION APPROVING PAVING PROJECTS FOR THE
WASHINGTON COUNTY BOARD OF EDUCATION

WHEREAS, Washington County has traditionally made the Highway Department available for the use of the county general fund, the Washington County Board of Education, the town of Jonesborough, and the city of Johnson City to perform paving and other services; and

WHEREAS, the Washington County Board of Education requests the Highway Department to complete the following paving projects:

1. **West View Elementary School**:

   Entrance – Repave entrance circle to the school. The distance is 350 ft. long and 24 ft. wide. Work should include removal of existing asphalt and grading of area so water will drain away from entrance of the school, estimated cost $50,000.

   Adjacent parking lot – Repave existing parking lot, area is 102 ft. by 209 ft., estimated cost $29,375.

   Rock parking lot at baseball field – area to be paved is 70 ft. by 258 ft., estimated cost $29,200; or alternatively, $14,000 for top coat only.

2. **Ridgeview Elementary School**:

   Parking lot – Area to be paved is 56 ft. by 160 ft. A base is already in place, estimated cost $16,200.00; or alternatively, $10,000 for top coat only.

3. **David Crockett High School**:

   Area to be paved is a new road connecting an existing drive on west end of the school to a new parking lot at the baseball field. Road will be 12 ft. wide 705 ft. long. Parking lot will be 42 ft by 90 ft; also, pave tennis court; estimated cost $31,700.00.

   WHEREAS, the Washington County Board of Education is agreeable to the payment for these services and will pay for these services with a transfer of funds from the School Fund to the Highway Fund; and
WHEREAS, the Public Works Committee reviewed the school system’s request at their April 9, 2013, meeting and recommends the request for approval; and; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. It is approved for the Washington County Highway Department to perform work for the Washington County Board of Education by performing paving work at the Washington County Board of Education properties of West View Elementary, Ridgeview Elementary School, and David Crockett High School. The Washington County School Fund will be responsible for payment to the Highway Fund for the improvements.

SECTION 2. All of the aforementioned projects are approved by the Board of County Commissioners, and the Board of Education may select none, any, or all of the approved services for work by the Highway Department.

SECTION 3. The Board of County Commissioners respectfully requests the Road Superintendent perform these road and paving services for the Washington County Board of Education as selected and funded by the Board during the summer school recess of 2014, or during a period that is mutually convenient to both departments, and the Road Superintendent is requested to report to the Public Works Committee on the progress of the Highway Department in completing this work.

SECTION 4. The Resolution shall take effect immediately upon approval of the County Mayor or ten days after its presentment to the County Mayor.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

Resolution No. 13-04-24
Page 2 of 3
REFERRED to County Mayor this the _____ day of April 2013.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of __________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

The County Clerk shall notify the Board of Education, Road Superintendent and the Public Works Committee of this action by sending a copy of this resolution to them. Completed on the ___ day of _________ 2013.

KATHY STOREY, County Clerk
Westview School Entrance

- Remove asphalt and correct drainage problem. Old asphalt will be zipped and reused for base stone to cut cost.
- 275 ton base stone, 5 in.
  250 ton asphalt binder, 2 in. compacted
  175 ton asphalt topping, 1.5 in.
Recycled asphalt added for base stone will equal 6 – 8 in. base stone.
- Washington County Hwy Dept. will complete this job for $50,000.00.

- Westview parking lot adjacent to entrance:
  365 ton of CW mix asphalt, 2 in. to cap.
- Washington County Hwy Dept. will complete this job for $29,375.00.

- Westview parking lot at ball field:
  320 ton of asphalt binder, 2 in. compacted.
  120n of stone and grade work.
- Washington County Hwy Dept. will complete this job for $29,200.00.
- This is for binder only, to save money. You can add topping in 5-8 years. If you want topping now, add $14,000.00.
David Crockett High School

- New road, 12 ft. wide and 42 ft. x 90 ft. parking lot:
- 355 ton base stone, 4 in.
  175 ton asphalt binder, 2 in. compacted
  135 ton asphalt topping, 1.25 in.
- Parking lot is approximately 90 ft. long and 42 ft. wide.
  Grade work on road leading to parking lot is approximately 700 ft. wide.
- 1 in. of asphalt across tennis court for smooth surface.
- Washington County Hwy Dept. will complete this job for $31,700.00.
Ridgeview Overflow Parking Lot

- 60 ton base stone
- 180 ton asphalt binder, 2 in. compacted
- Washington County Hwy Dept. will complete this job for $16,200.00.
- Like Westview, parking lot binder will save money if you would like topping now, add $10,000.00.
A meeting of the Public Safety Committee was held on April 9, 2013, at 6:00 p.m. at the first floor conference room of the zoning administration conference room. Commissioner Nave, being in the chair, and Commissioners Phillips, Ford, Speropulos and Humphreys. Others present were Commissioner Sparks, several constables, representatives of the Sheriff’s Department, Sheriff Graybeal, County Attorney John Rambo, County Paralegal Roberta Chubb, and representative of the local media.

Chairman Nave called the meeting to order at 6:00 p.m.

Commissioner Speropulos moved for approval of the special committee meeting minutes. Seconded by Ford and the minutes were approved.

The chairman then called upon Sheriff Graybeal.

**Sheriff’s Department Proposed Budget**

Sheriff Graybeal then presented the following requests related to the present budget:

1. Sheriff presented a $49,984.39 reimbursement from the state for medical expenses occurred at the jail. Money came from the state of Tennessee, and he recommended budgeting to the line item for the private contractor of medical services in the Detention Center.

2. Sheriff then presented Governor's Highway Safety Grant of $19,318.09 for budgeting; and

3. Sheriff then presented Joint Terrorism Task Force Reimbursable Grant, $1,433.52 per month in overtime that the county is reimbursed. Total request is $12,901.68.

Commissioner Speropulos moved to approve all three requests, seconded by Commissioner Phillips. All voted in favor to approve.

Sheriff then presented his proposed 2013-14 budget that will be submitted to the Budget Committee on April 10, 2013. The budget is proposed to increase from
$14,316,091 to $15,476,196, but this includes capital projects of $40,000 for building improvements, $33,000 for food service equipment, $50,000 for Heating and Air Conditions, and $259,720 for other equipment.

Next, it was reported that a $19,000 increase from $65,000 to $85,000 will for radio frequency. Johnson City owns the tower and all public safety in Washington County uses it.

It was reported that the state of Tennessee is building a state-owned communications system. East Tennessee is under construction now, but funding is approved for Middle Tennessee and West Tennessee will come later.

Commissioner Speropulos moved that the committee receive the budget, seconded by Commissioner Phillips.

**County Attorney regarding medical fee schedule for inmates.**

The Chair recognized Mr. Rambo, and he presented Resolution No. 13-04-01 Resolution Adopting Medical Fee Schedule for the Washington County Detention Center and Workhouse. Tennessee Code Annotated allows counties to set a medical fee schedule for inmates in jails and detention centers. The sheriff’s department currently has a fee schedule and this would update the fees to: $10.00 co-pay for prescriptions; $20.00 co-pay to see physician at either facility; $10.00 co-pay for sick call to see nurse; $5.00 additional charge to receive services on an emergency basis; $50.00 for transportation to medical appointments in county; and $50.00 first hour and $25 per additional hour plus mileage to out-of-county medical appointments. Inmates cannot be denied medical service and the Sheriff has the authority to waive or discount fees if an inmate is unable to pay.

It was reported that services at the detention center are contracted with Southern Health Partners who specialize in corrections medicine, which decreases the county’s liability.

Commissioner Phillips made a motion to approve the resolution to be presented to the County Commission; seconded by Commissioner Ford. All voted in favor to approve.

**Fire Chiefs regarding increase in radio frequency fees.**
Chairman Nave then recognized the chiefs from county fire departments. Chief Keith Ellison with Sulphur Springs expressed concern regarding the increase in radio frequency fees by the city of Johnson City and failure to receive prior notice. If no increase in the county’s 2013-14 appropriation, then his department will have to shut off five (5) to seven (7) radios. The fee per year per radio is $360 and will cost Sulphur Springs an estimated $7,000. Mr. Rambo is to follow up with the mayor on a request for an explanation of the fee increase and report back to the committee at the May meeting.

Chairman Nave then recognized the EMS Director; no report given.

Chairman Nave recognized the 911 Director; no report given.

**Constables firearm certifications.**

Chairman Nave then recognized the constables present. Commissioner Ford reported there are eight (8) constables who provide good service. There is one (1) constable who is not certified to carry a firearm and this is a problem. Mr. Rambo stated he would look into this matter and follow up with Commissioner Ford.

**Report on progress of Generator at EMS Station 11**

The next item on agenda was the generator at EMS Station 11, which should be installed soon.

**School Resource Officers**

Chairman Nave stated the school resource officer had been discussed with the Mayor and Mr. Dykes but had not been brought before the Public Safety Committee. The committee desires a resolution approving the Sheriff to be in charge of security in Washington County Schools, the Courthouse, and Justice Center. Mr. Rambo reported he has requested an opinion from the attorney general, and it is in progress concerning the sharing of funds related to SROs in schools. It is up to the General Assembly to clarify if money would be shared with city schools or not.

Commissioner Speropulos made a motion for the Sheriff to assist and provide in conjunction with the Board of Education all training, law enforcement, and security assessments of schools and for the Sheriff to work with Director Dykes in
determining the needs and look at developing a task force that will work with available assets allotted to them to assess the needs; seconded by Commissioner Nave. All voted in favor to approve.

**Justice Center Security**

Chairman Nave then reported receiving calls from justice center concerning issues with security needs. Commissioner Speropolous stated there is an issue on whether officials have override authority of the deputies denying access to back hallway. Mr. Rambo stated the bailiff must follow directions of the judge by law. Sheriff Graybeal stated the Courthouse Security Committee has discussed the issue and he has arranged with the Tennessee Department of Safety for representatives from Donaldson to come and complete an assessment of courthouse security for offices holders and others who use the justice center.

**New Business**

The Fall Branch Volunteer Fire Department chief requested an update on the amount of funds remaining of the $25,000 appropriated for fire hydrants. More hydrants are needed on Fordtown Road. Kingsport has agreed to place hydrants. Chairman Nave asked Mr. Rambo get the balance of the funds and report back to the committee.

A representative of the Sulphur Springs Volunteer Fire Department expressed concern about the increase in fees for radio frequency use and the elimination of some radios for the department. Chairman Nave stated the committee will notify fireman when of budget committee meeting to address the committee.

Chairman Nave then extended the courtesy to all present to address the committee. Commissioner Sparks told committee to keep up the good work.

There being no additional comments or business, Commissioner Phillips then moved to adjourn the meeting; seconded by Commissioner Speropolus. All voted in favor, and the committee adjourned at 7:40 p.m.

Respectfully submitted by:

Roberta Chubb, CP  
County Paralegal
A meeting of the Zoning Administration Oversight Committee met on April 2, 2013, at 3:30 p.m. at the Zoning Office Conference Room. Members present were Commissioners Greg Matherly, Committee Chairman Pete Speropulos, Joe Sheffield, and Richard Matherly. Others present were Zoning Administrator Michael Rutherford, Chief Deputy Chris Pape, Troy Ebbert, Legal Secretary Kimberly Hollonsyde, and County Attorney John Rambo.

Commissioner Ethan Flynn was absent.

Chairman Speropulos called the meeting to order at 3:34 p.m.

Chairman Speropulos then called upon Chris Pape. Mr. Pape distributed the Washington County Infrastructure Report, 1st Quarter and gave a brief report. Next, Mr. Pape gave his report on Building Permits issued for the month of March 2013. Fees collected were $10,500. Mr. Pape’s summary included a report that he sends to the US Census Bureau every month. Fees from single family permits collected from July 2012 to February 2013 are $70,061.00. Mr. Rutherford stated that there was an additional $14,750.00 in fees that is turned over to the state. Including this amount the total fees collected for Fiscal Year 2012-13 is $84,811.00. Starting this year, the county will be able to keep all fees.

Old Business
Next, Mr. Rutherford distributed a handout related to a question that Commissioner Grandy brought up at last month’s budget committee meeting, concerning financials v. projected number of building permits through the zoning department. Mr. Rutherford briefly went over the document.

New Business
Proposed Fiscal Year 2013-14 Budget
Mr. Rutherford distributed the Zoning Department's proposed fiscal year 2013-14 budget. Mr. Rutherford went over the budget. Stormwater management is being reduced from $68,460.00 this budget year to $45,653.00. This will create a $22,807.00 surplus which is being moved to code compliance. Mr. Rutherford stated that all labor, supplies, postage, and communications. Line item for code compliance will increase from $492,844 to $515,651 for the 2013-14 fiscal year.
Money for Data Processing Supplies, GIS Server of $42,000.00 and one new truck in the amount of $26,000.00 is being moved from code compliance to capital projects as was his understanding from the mayor. Mr. Rutherford stated that the $68,000.00 is not included in the proposed budget, but would ask that it be placed in should the budget committee choose not to choose the capital project approach. Mr. Rutherford stated his proposed fiscal year 2013-14 budget of $587,945.00 is the same amount as this year’s budget.

**Planning Commission**

Next, Mr. Rutherford reported that there is no change in the Planning Commission fiscal year 2013-14 budget. The committee asked Mr. Rutherford how many members he budgeted for. Mr. Rutherford stated that the membership has not changed, so it is budgeted for 15 members. Line Budget 51720 is for $26,641.00.

**Stormwater Management**

Mr. Rutherford stated that this line item is including a new board, Stormwater Board of Appeals. Line item 57800.191, in the amount of $1,950.00 is for salaries of five members and is estimated to meet six times in the next year. Line item 57800.201, Social Security, to increase $125.00. Line item 57800.212, Employer Medicare will increase $30.00. Mr. Rutherford reviewed the remaining line items. Line item 57800.399, Other Contracted Services, is being decreased to $4,088.00 due to stream sampling mandate has been completed.

**Code Compliance**

Mr. Rutherford quoted from resolution 11-11-10, stating the Mr. Rutherford’s salary to be reviewed by the Zoning Administrator Oversight Committee during the annual budget process to determine whether the zoning administrator should receive the state calculated salary adjustment if any for other county officials. Mr. Rambo stated the percentage was 2.1% for county officials. Line item 51750.101, County Official/Administrative Officer has an increase of $3,460.00 to $78,508.00 and line item 51750.103, Assistant, is increased from $39,463.00 to $43,560.00. This would be the third and final installment for Mr. Pape.

Mr. Rutherford requested that the committee vote for these two line items separately from the proposed budget as was his understanding by the County Attorney.

Other Salary Raises:
Line item 51750.189, Other Salaries and Wages is increased to $163,323.00, which includes a salary range increase of $3,500.00 for two employees. Commissioner Speropulos asked what the percentage is on the raises. Mr. Rutherford stated at this time he did not know. Mr. Rutherford continued that Mr. Ebbert’s job description changed from planning to special projects/stormwater and Bobby France moved to stormwater inspector.

Line item 51750.201, Social Security increased to $17,700.00; line item 51750.204, State Retirement, increased to $40,830.00; line item 51750.212, Employer Medicare, increased $4,150.00; line item 51750.307, Communications, no increase; line item 51750.317, Data Processing, increased to $7,500.00, to cover support for building permit software and monitoring and the anti-virus program. Continuing, line item 51750.320, Dues and Membership, increased to $1,000.00; line item 51750.327, Freight Expenses, increased to $1,000.00.

Notices and advertisement line items $2,500; line item 51750.334, Maintenance Agreements, increased to $5,800.00; maintenance service vehicles no increase postal no increase; line item 51750.414, Duplicating Supplies, increased to $2,000.00; line item 51750.425, Gasoline, increased to $4,000.00; line item 51750.45, uniforms, increased to $2,500.00; line item 51750.499, Other Supplies and Materials, increased to $3,000.00; and line item 51750.599, Other Charges, increased to $1,000.00, to cover unexpected purchases and appropriate charges not covered under other budget line items.

Mr. Rutherford concluded that the proposed budget for fiscal year 2013-14 is the same except for the increases in salary with additional consideration for the GIS server and truck.

Mr. Pape distributed a brief narrative detailing the implementation and advantages to an online based GIS system, with costs and financing options for informational purposes only.

Chairman Speropulos clarified the budget changes that Mr. Rutherford requested. Mr. Rutherford stated his projected remaining revenue is $26,000 for the current Fiscal Year. Chairman Speropulos asked where the money goes. Mr. Rutherford stated the money goes back into the general fund, line item 41520 license and permits. The committee had further discussions about the proposed budget.

Motion made by Commissioner Sheffield to approve and recommend salary increase for the Zoning Administrator’s budget line item 51750.101; seconded
by Commissioner R. Matherly. No questions or discussion, motion carried upon a voice vote.

Motion by Commissioner G. Matherly to forward the Zoning Administrator Proposed Fiscal Year 2013-14 Budget to the budget committee with all requests; seconded by Commissioner Sheffield. Upon a voice vote, the motion carried after further discussion by the committee.

Commissioner G. Matherly asked if Mr. Rutherford had looked at green vehicles and if any grants had been looked at. Mr. Rutherford stated that there are no grants for building or planning. For stormwater there are grants. For example building a park and/or repairing of a stream bank, and this is a match grant only. Mr. Rambo spoke about the federal government push in going green, ie. adding a plug in station for green cars that need charging.

There being no further business, the meeting adjourned at 4:30 p.m.

Respectfully submitted by
Kimberly Hollonsyde, Legal Secretary
## Washington County Infrastructure Report 1st Qtr 2013

### New Residential Structures

<table>
<thead>
<tr>
<th>Fire District</th>
<th>New Residential Structures</th>
<th>Site Plans</th>
<th>Hydrants</th>
<th>New Water Line</th>
<th>New Lots</th>
<th>Out Buildings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Embreeville FD</td>
<td>8</td>
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<td>0</td>
<td>0</td>
<td>17</td>
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<tr>
<td>Gray FD</td>
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<td>0</td>
<td>3</td>
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<tr>
<td>Jonesborough FD</td>
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<td>Limestone FD</td>
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<td>Nolichucky Valley FD</td>
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<td>Sulphur Springs FD</td>
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<td><strong>26</strong></td>
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### School Districts

<table>
<thead>
<tr>
<th>School Districts</th>
<th>New Residential Lots</th>
<th>New Residential Units</th>
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<td>Jonesborough</td>
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<tr>
<td>Lamar</td>
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<td>8</td>
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<tr>
<td>Ridgeview</td>
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<tr>
<td>South Central</td>
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<tr>
<td>Sulphur Springs</td>
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<tr>
<td>Westview</td>
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<tr>
<td><strong>Total</strong></td>
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<td><strong>57</strong></td>
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### Highway Dept.

<table>
<thead>
<tr>
<th>Block</th>
<th>New Residential Lots</th>
<th>Feet of Road</th>
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<tbody>
<tr>
<td>1</td>
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</tr>
<tr>
<td>2</td>
<td>20</td>
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</tr>
<tr>
<td>3</td>
<td>4</td>
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### Commission Districts

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<thead>
<tr>
<th>District</th>
<th>New Residential Lots</th>
<th>Site Plans</th>
<th>Hydrants</th>
<th>New Water Line</th>
<th>Feet of Road</th>
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<tr>
<td></td>
<td># State Permits</td>
<td>State Permit Fees</td>
<td># County Permits</td>
<td>County Zoning Comp Fee</td>
<td>Total Fees per Type</td>
</tr>
<tr>
<td>------------------------------------</td>
<td>-----------------</td>
<td>-------------------</td>
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<td>Single Family</td>
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<td>Additions</td>
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</table>

Total County Fees for month: $10,500.00
Total County Permits for month: 36
Total State Fees for month: $0.00
Total State Permits for month: 0
Total County Pay for Permit Fees for month: $0.00
Total Fees collected for month: $10,500.00
Total Codes Fees collected for month: $6,450.00
Total Zoning Compliance Fees collected for month: $4,050.00
## Fiscal Year 12-13

<table>
<thead>
<tr>
<th>Description</th>
<th># State Permits</th>
<th>State Permit Fees</th>
<th># County Permits</th>
<th>County Zoning Comp Fee</th>
<th>Total Fees per Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Family</td>
<td>25</td>
<td>$14,750.00</td>
<td>114</td>
<td>$43,900.00</td>
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<td>Commercial</td>
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</table>

- **Total County Fees for FY 12-13**: $70,061.00
- **Total County Permits for FY 12-13**: 239
- **Total State Fees for FY 12-13**: $14,750.00
- **Total State Permits for FY 12-13**: 25
- **Total County Pay for Permit Fees for FY 12-13**: $375.00
- **Total Fees collected for FY 12-13**: $84,811.00
- **Total Residential Permits**: 161
- **Total Residential Permit Fees**: $53,900.00

*2/28/2013*
Michael Rutherford
Zoning Administrator
For Washington Co Uninc Area
PO Box 417 100 E Main St Ste 103
Jonesborough TN 37659

Please correct any errors In name, address, and ZIP code.

1. Period in which permits were issued
March 2013

2. Geographic Coverage (For our latest Information on your office's coverage, see www.census.gov/construction/bps/pdf/footnote.pdf)
Did your permit system have a geographic coverage change? □ Yes, continue. □ No, skip to Section 3.
Mark an O in the appropriate box and enter the requested information. If more space is needed continue in Section 5.

□ 051 Permit no longer required to build new residential buildings
□ 052 Permit office has merged with another permit jurisdiction...
□ 053 Permit office has split into two or more jurisdictions...
□ 054 Extraterritorial Jurisdiction (ETJ)/Annexation

3. New Housing Units
a. Were there any building permits issued for new housing units during this period?
□ Yes, enter data below. □ No, stop and return this form. Your report is important even if no permits were issued.

<table>
<thead>
<tr>
<th>Type of Structure</th>
<th>Total Number of Buildings</th>
<th>Total Valuation of Construction ($ value – omit cents)</th>
</tr>
</thead>
<tbody>
<tr>
<td>101. Single-family houses, detached and attached (must meet the following criteria: no unit above or below the other; wall extends from ground to roof; and, separate utilities for each unit) (Excludes manufactured HUD-inspected homes.)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>102. Two-unit buildings</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>103. Three- and four-unit buildings</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>105. Five-or-more unit buildings</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

4. Additional Information on Individual Residential Permits, From Section 3, Valued at $1,000,000 or More
(If more space is needed, please attach a separate sheet.)

5. Comments (Continue on a separate sheet)

6. Person to Contact Regarding This Report

E-mail address
CPAPE@WCTNDDevelopmentServices.ORG

Name
CHRIS PAPE

Internet web address
WWW.WCTNDDevelopmentServices.ORG

Telephone
423 753 1753

Fax
423 753 1824

See instructions on reverse side.
Zoning Administration Fees

2012-2013

Question

The following is an excerpt from the March Budget Committee Meeting minutes.

Bobbie Webb presented the February financials for the General Fund. For informational purposes. Joe Grandy asked for an update on the financials vs projected number of building permits through the Zoning Department. Pete Speropulos, being Chairman of the Zoning Committee, agreed to bring those numbers back to the Budget Committee next month.

Answer

FY estimated revenues 2012-2013 $120,000.00
FY Revenue collected 2011-2012 $76,094.15

The FY 2012-2013 fee collected for both state & county total $84,811.00, of which $14,750.00 was remitted to the state of Tennessee for building code permits issued for July and August of 2012. This reduced the total of funds remitted to the general fund to $70,061.00 through the end of March 2013.

With three months remaining in the 2012-2013 fiscal year for collections and should current building trends hold even, using the numbers from last year on Building Code Permit fees only: April 2012 - $15,250.00, May 2012 - $17,350.00, June 2012 - $3,800.00, it is projected the county could collect another $26,400.00.

The last three months collections do not reflect charges for other services provided by the department.
The totals for year-end should around $111,211.00 of which $14,750.00 was returned to the State of Tennessee for July and August collections for Building Code Permits brings the total returned to the general fund to $96,461.00.

The bottom line appears that the collections for the department’s may increase around $20,000.00 over the previously reported budget year.

The fee data in this report was obtained from the departments building code permit software.

This report does not reflect any commissions that may have been withheld by the County Clerk for collections.

My advice was not solicited in the development of the projection revenue projections, therefore I am not in a position to justify the increase reflected in last year’s budget. The economy has yet to stabilize with respects to new construction and it appears that construction loans remain very difficult to obtain, therefore it is not possible to make long-term projections on the number of fees the county may collect for the remainder of the current or new budget year.

It should be noted that the zoning compliance fee formally charged by this department was waived by the committee in order to keep the Building Code fees competitive in the region. Please keep in mind that the main focus of the fee structure was to fund the newly created Building Code Department. It appears that that effort was successful.

I hope this information is useful in answering the questions that have surfaced, please feel free to contact me should there be further need of data.

Sincerely,

Michael P. Rutherford
Chairman Ferguson then recognized General Clark to discuss renovations and additions to the District Attorney General’s office suite at the justice center.

General Clark stated that he had 14 employees when his offices were in the old courthouse on the third floor. The space at the justice center was built to accommodate 10 people or less. There are now 19 people in his office and he has the smallest suite in the justice center with only one bathroom. General Clark continued that he now has attorneys in other parts of the justice center and has been told he should be happy with the space he has because he could be somewhere paying rent. Requests have been made to commissioners to come and see his suite. Approximately 3 years ago the Grand Jury completed an assessment of the justice center and reported that the District Attorney’s (DA) suite was too small and another restroom was needed. The DA office is required to keep approximately 8,000 files on hand. Other files are in storage where a water leak recently occurred and the files will need to be inventoried to determine if any were damaged. General Clark stated is the third time that the request for additional space is being presented to the county commission. General Clark’s further reported that his office is too small for him to meet with victim’s families and the suite does not have a conference room or library.

Chairman Ferguson stated he had also heard the comments that General Clark could have chosen to locate in another county and it is time to put legs on the committee’s intentions to correct the matter.

General Clark expressed concern on the safety of his staff if a fire or some other incident occurred that would require immediate exit from the building because there is only one door to enter or exit the suite for his staff of 14. The staff member at the front of the suite has maybe a 4 X 4 space with a button to push to allow people access to the offices in the suite. All offices in the justice center except for the DA’s office have access to the back hallway to enter the courtrooms. General Clark continued that his staff must go out into the public
hallways and enter the courtrooms through the Circuit Court Clerk’s office. The one restroom has a very low toilet that is approximately one foot from the sink for 13 women and five men to use, and the staff has to use the public restrooms. General Clark continued that this matter has been on the agenda of the Courtroom Security Committee for several meetings and that he has reported that when it is time for the grand jury his suite must accommodate up to 30 people with only one door.

Chairman Ferguson stated the committee must put this matter on the fast track and suggested that architect Tony Street meet with General Clark to determine what can be done to correct the issue. Mr. Rambo stated that once an architect is selected to draw plans for any renovations, the commission must appropriate or find funds to pay for professional services rendered and the renovations. Commissioner Bridger then asked if a resolution would be necessary and Mr. Rambo stated yes. Commissioner Bridger then made a motion for the committee to submit a resolution to the county commission for funds to cover the costs of an architect’s services and the recommended renovations; seconded by Commissioner Oldham. The motion carried unanimously by voice vote of the members.

Mr. Rambo then added that a price quote and proposal will be needed from an architect so the commission can appoint an architect. Mr. Street then stated that Ken Ross designed the original building. Chairman Ferguson then suggested that the committee have both architects get with General Clark to look at the DA’s suite issues then get the money approved by resolution. Mr. Rambo stated the architects should submit a proposal to the committee. Chairman Ferguson asked Mr. Street when he could meet with General Clark and get a proposal back to the committee. Mr. Street stated he would be able to do both within the next week. Chairman Ferguson then made a motion to request a written proposal for DA suite renovations from architect Tony Street; seconded by Commissioner Cloyd. The motion carried unanimously by voice vote of the members.

II. County Archives Capital Project

Chairman Ferguson then recognized Commissioner Humphreys, Chair of the Public Records Committee. Commissioner Humphreys stated that the plan is to cover the costs of the renovations to the county archives building with capital outlay notes while the interest rates are still low. People are praising the job Mr. Irwin is doing as County Archivist, and he is recognized throughout the state for his work. The committee wants to move the matter on from the County-Owned Property Committee to the County Commission. There are projections done and our goal is to have the #1 archives in Tennessee.

Ned Irwin then presented a schematic of the renovations and a funding proposal to the committee and stated the project has reached the next phase to prepare the county office building. In January a plan was presented to the committee from Tony Street without an estimate; the county now has an estimate of costs. The project has not gone through a bid process. Mr. Irwin stated the goal is to have the best archives in the state in the same manner others statewide refer to our zoning department. People across the state are watching what is being done here, and he hopes Washington County can become the model for other counties. There are neighboring counties showing interest in starting an archives
because of what we are doing here. The funding proposal with construction and renovation cost of $412,000 and furnishing and fixture cost of $100,000 will be put out for bid so costs may be less. The goal is to make the program self-sustaining. The department has estimated an excess revenue amount of $20,000 per month in fees and as the economy improves that amount could increase. Commissioner Cloyd requested the estimated amount of recurring expenses such as salaries and Mr. Irwin stated the estimated amount is $150,000 per year. Mr. Irwin reported that subtracting the recurring expense from the annual revenue amount there is $70,000 to $80,000 remaining to service the debt and agreed that a capital outlay note is the best way to go.

Chairman Ferguson stated that he liked the fact that the debt can be paid with revenue from fees and suggested the proposal be sent to the Budget Committee because they are prioritizing capital projects and are recommending bids on the projects which are most needed and now the county can borrow at 1.4 percent interest. Mr. Rambo added that the Mayor is looking at finance options; the county may issue a capital outlay note or pool all projects and do a bond issue and the process may get clarification at a future Budget Committee meeting. Chairman Ferguson stated that he had spoken with the Mayor and that he and the mayor are in agreement to see this happen, but this project cannot be pooled with schools projects. Commissioner Bridger asked what the payment each month would be on the capital outlay note. Chairman Ferguson stated the Budget Committee would have to do their work first and we can continue this meeting after the Budget Committee meets.

Mr. Irwin then answered questions about the schematic of the building renovations. Judge Keiner asked if the archives will have a central location of all county building plans and Mr. Irwin agreed that would be something for the archives to have. Commissioner Cloyd then made a motion to send the funding proposal and schematic to the Budget Committee; seconded by Commissioner Oldham. The motion carried unanimously by voice vote of the members.

III. County-Owned Vehicle Inventory

Chairman Ferguson then referred to the county-owned vehicle inventory project recommended by Commissioner Sheffield and the actions taken to get an accurate inventory from all departments. Several commissioners have stated that all county vehicles need to be marked in some way except for the Sheriff’s unmarked vehicles. The Sheriff submitted an inventory of 40 cars when there are 132 cars insured by the county for his department.

Mr. Rutherford stated that his department vehicles are marked because when his staff is out in the community, the markings identifying the county department is a form of introduction to the citizens. Commissioner Bridger added that the vehicle markings need to be uniform.

Commissioner Ferguson asked if the county has a policy on county owned vehicles that are used to commute back and forth from home when off duty. Mr. Rambo stated no and that a policy needs to be in writing because all vehicle usage needs to be tracked for payroll tax purposes and that this project should be done in two phases: get the policy in place now and then request each departments vehicle usage records. Commissioner Sheffield made a
motion to draw up a resolution implementing a county vehicle usage policy; seconded by Commissioner Bridger. The motion carried unanimously by voice vote of the members.

IV. Parking at Washington County Courthouse and Justice Center

Chairman Ferguson stated the parking at the old courthouse and at the justice center was discussed at the last committee meeting. Mr. Rutherford stated he has a schematic of the parking spaces at the old courthouse that he shared with the committee. He continued that periodically there are incidents of vandalism and for this reason his schematic has all county-owned vehicles in area Zone 3, which is behind the public restrooms and has 15 parking spaces. This would assist the police in deterring vandalism because there would be no reason for anyone other than county employees to be in the lot particularly after business hours and on weekends. Commissioner Cloyd asked where the employees would park if there is assigned parking. Mr. Rutherford stated employees could park along the back wall. Mr. Rambo stated there are 33 parking spaces along the back wall and 10 behind the Executive Office Building which could be used by employees and this would leave the parking directly behind the courthouse for the public. He continued that the requirements of the Americans with Disability Act provisions needs to be reviewed concerning the number of spaces dedicated for parking for disabled persons at the courthouse. Mr. Rutherford added that all parking on the west side of the courthouse would be freed up for public use. Mr. Rambo then suggested that employee parking be in the 33 spaces at the back wall, 5 spaces directly behind public restrooms to be designated for employee parking and all parking directly beside the courthouse on the east and west sides be designated as public parking. Once the Mayor and other offices move into courthouse the parking designation may have to be adjusted. Chairman Ferguson made a motion that the County Attorney draw up a resolution on the designated parking spaces; seconded by Commissioner Bridger. The motion carried unanimously by voice vote of the members.

Mr. Rambo then stated that at the last Courthouse Security Committee meeting the committee agreed to wait until after the April security review to be conducted by Donaldson (state of Tennessee). A security entrance under consideration for the back parking lot, and employee parking may be shifted to the back parking lot with possible fencing added and a back employee entrance.

IV. Letter from BCS regarding county vehicle inventory.

Chairman Ferguson then referred to the letter from BCS regarding the county-owned vehicle inventory and issues with the lack of information provided by the Sheriff. Mr. Rambo then stated that based on the advice of Melissa Steagall-Jones another inventory needs to be submitted and that she was very concerned about what information the County is reporting to the IRS.

V. VoIP Phone System
Commissioner Ferguson requested an update on the installation of the new VoIP phone system. Mr. Rambo stated that the Mayor has a contract, which he will be reviewing when received.

VI. Demolition, construction, and renovations at Washington County Courthouse

Chairman Ferguson stated he had received calls from local business people with questions about the second floor renovations and requested information on the bidding process and contract with a general contractor. Chairman Ferguson asked the county attorney if he has reviewed any contracts for this work. Mr. Rambo stated that he has not reviewed a contract for the demolition and renovations and that there is no a law that says the county must have a general contractor. Chairman Ferguson then requested Mr. Rambo collect the information on the sub-prime contractors and work being done on the second floor of the courthouse so that the committee can answer questions from the public. The committee members agreed. No motion made for approval.

VII. Jonesborough Fireworks

Commissioner Ferguson asked if there had been a place designated for the Jonesborough Days fireworks. Mr. Rutherford suggested to Mr. Rambo that he draft a letter to the town of Jonesborough and ask them to look at county-owned property in the area to see if there is something that could be used for the fireworks show. The committee members agreed. No motion made for approval.

VIII. Portraits for display in Justice Center

Chairman Ferguson stated that Judge Cupp proposes to have a portrait of the late Mark Slagle hung in his courtroom. Commissioner Bridger made a motion for the placement of the portrait; seconded by Commissioner Oldham. The motion carried unanimously by voice vote of the members.

Mr. Rambo then stated that Judge Penny White and other members of the Washington County Bar Association commissioned the portrait of President Andrew Jackson to hang in the courtroom when it was at the old courthouse but it was not placed in the large courtroom because of some objections. Commissioner Cloyd made a motion to move the portrait of President Andrew Jackson from the old courthouse to the Justice Center; seconded by Commissioner Oldham. The motion carried unanimously by voice vote of the members.

Chairman Ferguson then stated that the committee would discuss the request to add Chancellor Richard Johnson’s name to the justice center plaque at the continuation of the committee meeting on April 17, 2013, in the zoning administrator conference room.

Commissioner Oldham moved to recess until April 17, 2013, at 5:00 p.m., seconded by Commissioner Sheffield. The motion carried unanimously by voice vote of the members. The meeting recessed until April 17, 2013, at 5:00 p.m.
Respectfully submitted by:
Roberta Chubb, CP
County Paralegal
Archives Renovations Funding Proposal

Budgeted Cost for 103 W. Main Street Building Renovations $412,000
Budgeted Cost for Furniture and Fixtures 101,000
Total Project Cost $512,000

Projected Revenue from $5 Fee $230,000
2014 Budgeted Department Expenses (143,220)
Annual Debt Service for $512,000 Improvement cost based on 8 year amortization at 2% interest (69,500)

Projected Excess Revenue (to reserve account) $ 17,280
The Solid Waste Committee met on March 25, 2013, at 4:00 p.m. in Courtroom Number 7 of the George P. Jaynes Justice Center to deliberate upon the proposed Solid Waste Department budget for fiscal year 2013-14. Members present were Commissioners David Shanks, Richard Matherly, Steve Light, and Mitch Meredith. Also present were Charles Baines, Solid Waste Director, Karen Sells with the Herald & Tribune and Kimberly Hollonsyde, Legal Secretary.

Members absent: Commissioner Joe Grandy.

Chairman Shanks called the meeting to order at 4:10 p.m.

Chairman Shanks then recognized Mr. Baines who presented a draft of the Solid Waste Department budget for FY 2013-14.

2013-14 Proposed Budget Presented

Budget Revenue

Mr. Baines distributed copies to the committee of his proposed FY 2013-14 budget for their review. Commissioner Shanks stated that he met with Mr. Baines in the morning and reviewed the budget. Commissioner Chairman Shanks stated that money has been saved on tipping fees this year and there are no salary increase requests for the next Fiscal Year Budget 2013-14.

Mr. Baines stated that line item 49999 Fund Balance, at this time, $141,076.00 is needed to balance the budget. The figure could change come July 1, 2013, after the close of Fiscal Year 2012-13. Any money left over will go towards the fund balance amount, but the fund balance could decrease. The year to date revenue from Fiscal Year 2012-13 to 2013-14 has a decrease of $142,469.00. This shows a .02% decrease for the Fiscal Year 2013-14 budget.
Budget Expenses

Mr. Baines then discussed his proposed expense report for fiscal year 2013-14. Mr. Baines stated that the proposed budget does not include purchasing new vehicles or salary increases. Mr. Baines continued going over various line items: Disposal Fees are $400,000.00 which is a decrease of $65,000.00 from this year’s budget. Maintenance and Repair Services-E is $40,000.00; Maintenance and Repair Services is $35,000.00; Rentals is $8,000.00; Diesel Fuel is $93,000.00; Lubricants is $2,000.00; and Propane Gas is $1,500.00. These are all expenses that have increased due to the economy. Tires and Tubes is $23,000.00; Building and Contents Insurance is $125.00; Workers’ Compensation Insurance is $25,000.00. This is a decrease of $3,000.00 due to no accidents. Solid Waste Equipment is decreased to $31,700.00 as there are no anticipated new equipment purchases. Overall, Commissioner Shanks and Mr. Baines stated that the proposed budget is down 9% from this year’s budget.

The committee reviewed the budget but took no formal action.

2012 Annual Recycling Report

Next, Mr. Baines distributed the 2012 Annual Recycling Report for Washington County. This is sent to the state for the annual progress report. Mr. Baines went over the report with the committee. Mr. Baines and Commissioner Shanks stated Mayor Eldridge requested additional attachments to go along with the report. Mr. Baines requested the approved annual report be sent to the full county commission for approval. Motion made by Commissioner Light to approve and send to the full county commission; seconded by Commissioner R. Matherly. Motion carried by a voice vote.

There being no further business, the meeting adjourned at 4:35 p.m.

Respectfully submitted,

Kimberly Hollonsyde
Legal Secretary
WASHINGTON COUNTY

SOLID WASTE/SANITATION FUND

PROPOSED BUDGET

FISCAL YEAR 2013-2014

FOR COMMITTEE MEETING REVIEW MARCH 25, 2013
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**Notes:**
- The data represents financial information for various accounts and categories, including expenditures and budget allocations.
- The percentages indicate the increase or decrease from the previous year or target budget.

**Currency:** Dollars ($)

**Date:** February 28, 2013
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Total -> CONVENIENCE CENTERS

796,682.20 940,219.00 136,500.00 1076,719.00 657,840.23 990,244.00 .05%

( 55759 ) OTHER WASTE DISPOSAL

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55759-164 ATTENDANTS
55759-169 PART-TIME PERSONNEL
55759-201 SOCIAL SECURITY
55759-204 STATE RETIREMENT
55759-205 EMPLOYEE AND DEPENDENT INSURANCE
55759-206 LIFE INSURANCE
55759-208 DENTAL INSURANCE
55759-210 UNEMPLOYMENT COMPENSATION
55759-212 EMPLOYER MEDICARE
55759-307 COMMUNICATION
55759-312 CONTRACTS WITH PRIVATE AGENCIES
55759-327 FREIGHT EXPENSES
55759-335 MAINTENANCE AND REPAIR SERVICES - B
55759-336 MAINTENANCE AND REPAIR SERVICES - E
55759-348 POSTAL CHARGES
55759-355 TRAVEL
55759-361 PERMITS
55759-399 OTHER CONTRACTED SERVICES
55759-415 ELECTRICITY
55759-425 OFFICE SUPPLIES
55759-454 WATER AND SEWER
55759-499 OTHER SUPPLIES AND MATERIALS
55759-515 WORKMAN'S COMPENSATION INSURANCE

Total -> OTHER WASTE DISPOSAL

298,366.63 346,758.00 .00 346,758.00 276,041.67 322,514.00 .06%

* Grand Total *

1610,372.49 1777,977.00 136,500.00 1914,477.00 1196,444.38 1738,758.00 .02%
ATTACHMENTS TO REPORT:

1. Washington County Solid Waste 10-year Disposal Plan Options

The Solid Waste Committee met on April 8, 2013, at 4:00 p.m. in the Zoning Office Conference Room. Members present were Commissioners David Shanks, Richard Matherly, Steve Light, Joe Grandy, and Mitch Meredith. Also present were Charles Baines, Solid Waste Director, John C. Rambo, County Attorney, Karen Sells with the Herald & Tribune and Kimberly Hollonsyde, Legal Secretary.

Chairman Shanks called the meeting to order at 4:09 p.m.

Disposal Fee Bid
Chairman Shanks called upon County Mayor Daniel Eldridge who gave his report on the Disposal Fee proposal bids. Mayor Eldridge stated that 3 bidders responded to the RFP. Mayor Eldridge distributed copies of the 10 year Disposal Plan Options document and covered the Assumptions Used in Bid Analysis, included. Mayor Eldridge stated that he made with the assumption; the minimum trip cost would be $50.00. Mayor Eldridge continued to reference the document regarding the bids.

Mayor Eldridge stated that the bids are based on using Washington County’s equipment to transport from our convenience centers to the individual landfills, including transportation cost and tipping fees. Mayor Eldridge referenced the document constructing the transfer station and hauling to Advance Disposal. Only open tops would go to this transfer station because the compactors are already compacted and taken to the landfill. Continuing with the document, Mayor Eldridge stated that a location in Jonesborough was selected because of its geographic proximity to the center of the county and was the lowest cost location in transportation costs. Mayor Eldridge further explained the transportation cost from Jonesborough transfer station to Advance Disposal based on 20 tons.

Next, Mayor Eldridge went over the transportation cost. There was discussion on transporting to the transfer station in Jonesborough for open tops versus going to the landfill with compactors. Mayor Eldridge stated that several commissioners and Mr. Baines looked at other sites. The site would need to be at least 2 acres. A
contractor went and gave a budgetary price of $150,000.00 compared to Greene County and Sullivan County and what they spend. The total development cost would be $210,000.00. Mayor Eldridge continued and stated that the overall cost to construct the transfer station and haul to Advance Disposal would be $5,927,892.00. There was further discussion by the committee.

**Recommendation**

Based on the numbers and based on hauling to the closest landfill, related to transportation costs, Mayor Eldridge recommends staying with Iris Glen. The mayor does have some concern over rising fuel costs in the next ten years that will be inflated the further they haul the garbage.

Chairman Shanks asked if there were any questions from the committee, there were none. Motion made by Commissioner R. Matherly to go with the mayor’s recommendation and stay with Iris Glen and forward to the county commission; seconded by Commissioner Grandy. Mr. Baines asked if the recommendation was based on signing the contract. Chairman Shanks stated that there is a possibility to recycle at 75% but not sure how feasible it would be. Chairman Shanks stated that a recycling clause should be included in the agreement. Mr. Baines and the county attorney are to work together on the agreement. The motion was amended to state that Waste Management Iris Glen has been selected for an exclusive negotiation toward a contract is acceptable to the county at the bid price; Commissioner R. Matherly motion for the amendment and seconded by Commissioner Grandy. The recommendation does not include the transfer station project. Upon a voice vote, the motion carried.

Next, Mayor Eldridge distributed and discussed compactor. Mayor Eldridge stated that Mr. Baines has identified an opportunity to minimize trips from the convenience centers to the landfills by compacting the open tops. Mayor Eldridge and Mr. Baines made a projection, based on increasing the tons that are hauled on the open top containers by 30%. A device would be needed to compact the open tops but it would save another $209,000 per year in addition to the 2 million saved on disposal costs. Mr. Baines is working on a capital cost that would be required to obtain the equipment to do the compacting and achieve at least 30%. There was further discussion on ways to save and make the convenience centers for efficient.
Chairman Shanks stated that the committee will have to come back and ask for the capital expenditure.

Mayor Eldridge stated that he had nothing further to report. Mayor Eldridge thanked all the bidders.

**Minutes**
Chairman Shanks then requested approval of the March 25, 2013, minutes. Commissioner R. Matherly motioned to approve the minutes; seconded by Commissioner Light. Upon a voice vote, the motion carried.

Chairman Shanks then recognized Mr. Baines who presented the March 2013 Solid Waste report and gave a brief overview. The report indicated an increase of +133.84 tons of garbage for the month of March. There were 160 loads of garbage hauled to the landfill and 51 loads of recycled materials. The total loads hauled for the month of March were 211.00.

**New Business**

**Budget Changes**
Next, Mr. Baines discussed his budget amendment request. He stated that three trucks broke down and needed repaired. Two of the trucks had to go back to the dealer for repairs. The cost for the two trucks was $9,000.00, which is payable now. The other truck has an oil leak. Mr. Baines is requesting $11,000.00 in budget amendments to pay for maintenance and repair. Motion by Commissioner Grandy to approve and send to budget committee; seconded by Commissioner Light. Upon a voice vote, the motion carried.

**Traffic Count**
Next, Mr. Baines distributed the traffic count report for the Gray Convenience Center and Lamar Convenience Center. Both convenience centers are open from Tuesday through Saturday. Over a five day period, the Gray Convenience Center had a total of 2906 cars and Lamar Convenience Center had 4311 cars. Commissioner Grandy wanted to know if hazardous material was taken to these convenience centers. Mr. Baines stated that there are state certified centers that take the hazardous materials. County Attorney, John Rambo asked Mr. Baines
what the fee for disposal of tires and Mr. Baines stated a $1.00 unless there is a rim, then the cost is $2.00.

Chairman Shanks then recognized Mr. Johnson who wanted to offer the use of his machine that will split the tires in half. There was a brief discussion with no action taken.

There being no further business, Commissioner R. Matherly made a motion to adjourn the meeting. The meeting adjourned at 4:50 p.m.

Respectfully submitted,

Kimberly Hollonsyde
Legal Secretary
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-22

RESOLUTION AUTHORIZING THE PURCHASING AGENT AND
COUNTY ATTORNEY TO DEVELOP A 10-YEAR CONTRACT WITH
WASTE MANAGEMENT – IRIS GLEN TO PROVIDE LANDFILL
SERVICES FOR WASHINGTON COUNTY GOVERNMENT IN
ACCORDANCE WITH THE RECOMMENDATIONS OF THE
SOLID WASTE COMMITTEE

WHEREAS, the Solid Waste Director, Solid Waste Committee, and County Mayor
have undertaken an extensive review of county waste disposal costs; and

WHEREAS, the Purchasing Agent solicited proposals for long-term disposal tipping
fees from competing landfills; and

WHEREAS, the Solid Waste Director, Solid Waste Committee and County Mayor
have extensively analyzed the competing proposals, reviewed the costs to county government
that would be incurred by awarding a contract to each of the competing landfills, and the
county staff and Solid Waste Committee have recommended the Waste Management – Iris
Glen proposal to the Board of County Commissioners based on its competitive price and
reduced transportation costs; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF
WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The initial Waste Management – Iris Glen proposal is selected for the
basis for the development of a 10-year agreement between Washington County and Waste
Management. The County Attorney and Purchasing Agent are directed to prepare an
acceptable contract upon the terms submitted, but with provisions that protect Washington
County’s ability to effectively manage its present and future solid waste needs. If Waste
Management agrees to acceptable contract implementation terms, the County Attorney shall
submit a finalized contract to the Solid Waste Director and Solid Waste Committee for review
and final consideration by the Board of County Commissioners.

SECTION 2. This Resolution shall take effect from and after the date on which it is
approved by the County Mayor or as indicated by certification of the County Clerk, as
hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22\textsuperscript{nd} day of April 2013.

\underline{KATHY STOREY, County Clerk}

\underline{GREG MATHERLY, Chair of the Board}

REFERRED to County Mayor this the ____ day of April 2013.

\underline{KATHY STOREY, County Clerk}

APPROVED by County Mayor on this the ___ day of ____________ 2013.

\underline{DANIEL J. ELDREDGE, County Mayor}

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of ____________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

\underline{KATHY STOREY, County Clerk}
CIA Committee Meeting Minutes  
April 8, 2013 – 5:30 pm  
Washington County Courthouse, Zoning Conference Room, Jonesborough

Committee Members Present: Chairman Mark Ferguson, Commissioners Alpha Bridger, David Shanks, Sam Phillips and Steve Light representing Greg Matherly

Others Present: Thomas Foster and Les Foster (Foster Insurance), Karen Sells (Jonesborough Herald & Tribune), Pam Gaut (BCBST), Scherry Graham, Gail Keebler, Josh Davis, Marvin Icorn, and Kevin (MSHA), Michelle Shelton-Stewart, County Attorney John Rambo, Kevin Harkness, and Ed Canter (WCHD)

Meeting called to order at 5:31 p.m. by Chairman Ferguson

**Health Insurance**

Tom Foster presented the renewal from Blue Cross Blue Shield of Tennessee to the committee. The initial renewal came in at 12.93% but after negotiations with BCBST, the renewal rate was 4% cost increase but the 2% wellness credit was applied which brought the renewal to a 2% cost increase. The 2% increase is roughly $93,000 which is less than the fees and mandates associated with the Affordable Care Act (pre-existing conditions tax, contraceptive mandate, insurer tax and patient centered outcomes research). The fees and mandates are approximately $105,000 in increased costs to the county insurance plan. In addition, Tom was able to increase the dental benefit by $1000 with no increase in premium. There was no change in the vision coverage limits and no change to the medical coverage. Tom recommends that the county stay with the current plan offered by Blue Cross Blue Shield of Tennessee. Chairman Ferguson made a motion to accept the renewal from BCBST contingent on MSHA and BCBST reaching an agreement on the contract, currently being negotiated, by the end of April. Commissioner Sam Phillips seconded the motion with all voting in favor.

**MSHA and BCBST Contract Negotiations**

Marvin Icorn with MSHA spoke to the committee regarding the ongoing active negotiations between MSHA and BCBST. Mr. Icorn stated that the negotiations have been ongoing since February and that MSHA could not afford to absorb the across the board cuts that BCBST had asked for in the renewal contract; MSHA is operating on a ½ to 1% margin and simply could not take further cuts for services. Mr. Icorn advised the group that he and other MSHA representatives were meeting on Friday with BCBST representatives in Knoxville. Chairman Ferguson asked Mr. Icorn to update Michelle Stewart after the meeting and to keep the county abreast of the negotiations.

**Wellness Program**

The wellness task force, which is a committee of employees, MSHA representatives and a commissioner, has meet several times to offer recommendations to the CIA Committee. Michelle Stewart advised the committee on the recommendations of the task force. The first recommendation was a gym reimbursement which allows individuals that complete the biometrics screening and work out 75 times per 6 month period to receive a reimbursement of $300. The six month period is July-December and Jan-June; the reimbursement will be taxed and added to a payroll after the six month period. Employees would be allowed to utilize a gym of their choice as long as the gym is a dedicated gym facility and offers two pieces of cardiovascular equipment. Michelle distributed a copy of the gym reimbursement proposal and the form that employees would complete for reimbursement. In addition, Michelle would be responsible for verifying the dates on the form and
submitting the appropriate paperwork to bookkeeping for reimbursement to the employees. Michelle explained that many employees had asked about other workout facilities and this reimbursement allows employees the choice of facilities but yet still incentives their efforts to make positive changes in relation to health and fitness. Commissioner Phillips made the motion to accept the gym membership reimbursement and Commissioner Bridger seconded the motion with all voting in favor. The second recommendation from the task force was to increase the incentive for wellness program participation to a $15 per month decrease of insurance premiums for those that participate in the wellness program. The incentive would only be available to those that are covered by the employee health insurance program. Last year, a gift card was also part of the incentive but proved to be a great expense to the county and is not proposed as a means to incentives participation. No action was taken on the proposed incentive for participation in the wellness program.

A lengthy discussion was held regarding a proposal made by BCBST regarding the county wellness program. Currently, the county contracts with MSHA to provide wellness services to county employees, including biometric screening. This comes at a cost to the county of over $32,000 per year for biometrics screenings and on-site nursing services. BCBST gave the county a 2% discount this year for 50% participation which amounted to roughly a $93,000 savings but they proposed to give the county a 4% credit on renewal for next year if the county utilizes BCBST for the biometrics and health coaching and if 80% of the employee's on the health insurance participate. Michelle explained that the savings would be well over $180,000 to the county but that the county would lose the on-site nurse. She explained the BCBST utilizes telephone and email coaching to empower, motivate and educate employees on health topics, goals and concerns; an employee would be assigned a particular health coach and all correspondence would be done with that coach and based on the employee's preferred mode of communication. Commissioner Shanks asked if Michelle was recommending the BCBST wellness plan as opposed to MSHA and Michelle stressed that this proposal was nothing against MSHA nor was it a personal based decision but was simply one based on dollars; she shared that employees have difficulty meeting their basic necessities due to increased costs of goods and services that it only makes good business sense to a plan that will save the county the most dollars and will enable the county to offset some of the costs for 2014 associated with the Affordable Care Act mandates and fees which in turn, minimizes the increase of health insurance costs to employees and the taxation burden to Washington County residents; she is making that recommendation based on the cost savings. Scherry Graham shared that she enjoyed her work with Washington County employees and that she felt she had made connections with employees. Chairman Mark Ferguson stated that he felt that the nurse was doing a good job and that he wasn't prepared to make a decision regarding the wellness program with the MSHA and BCBST situation.

New Business

County Attorney Rambo brought to the attention of the committee that CTAS is sponsoring an Affordable Care Act course in Knoxville on May 2nd and he encouraged committee members to attend. Michelle will forward the information on the course to the committee.

No further business was conducted and a motion to recess the meeting was made by Commissioner Bridger and a second was made by Commissioner Phillips with all voting in favor. The CIA committee will recess until Wednesday, April 17th at 4pm; the meeting will be held in the Zoning Conference Room.

Minutes Respectfully Submitted by Michelle Shelton-Stewart
Memorandum

To: Michelle Shelton-Stewart
CC: Tom Foster
From: Pamela A. Gaut, Account Executive
Date: 4/8/2013
Re: Washington County Government Renewal

Financial Renewal Medical 07/01/13–06/30/13

- BCBST has agreed to an increase of 4% minus the 2% credit for the Wellness Program Certification Program for a total net increase of 2% ($93,322 increase in rates).
- The rating program indicated a renewal increase of 12.93% was needed.

Financial Considerations of the renewal:

- Annual Medical Trend is 8.5%.
- Change in waiting period to first of the month following 60-days. No Change.

Healthcare Reform Cost:

- Women’s Preventative services benefits average cost is 1%.
- Transitional Reinsurance Program (Pre-existing fee) = $5.25 per member per month fee. Washington County has 1038 members so the average cost per year was $65,394. The industry assessment of $12 billion in 2014.
- Patient-Centered Outcomes Research Fee = $1 per member for 2013 and $2 per member for 2014.
- Insurer Tax – additional premium tax of approximately 2%. The industry assessment of $8 billion is forecasted for 2014.

Financial Renewal – Dental

- Dental Rate Hold.
- Enhanced annual max to $2500.

Financial Renewal – Vision

- No rate or benefit changes.
Gym Reimbursement

The only thing better than staying in shape is getting reimbursed for it.

Healthier employees are happier employees!

Starting or staying with an exercise routine isn't always easy. To help you stay motivated and achieve your fitness goals, Washington County will provide full time employees reimbursement toward fitness center membership fees. You can get reimbursed $300 every six months for going to the gym of your choice an average of three times per week.

We know that staying with an exercise routine isn't always easy, and this can help you stay motivated and healthy.

It's easy. First, select a gym.

To receive reimbursement, you must participate in a gym that promotes cardiovascular wellness. (Memberships in sports clubs, country clubs, weight loss clinics, spas, or other similar facilities are not eligible.) For a gym to be considered eligible, it must provide at least two pieces of equipment or activities that promote cardiovascular wellness from the following list:

- elliptical cross-trainer
- group exercise
- pool
- rowing machine
- squash/tennis/ racquetball courts
- stationary bicycle
- step machine/climber
- treadmill
- walking/running group

You should follow the steps below to receive reimbursement for your fitness participation:

Visit the gym – You must complete a minimum of 75 visits per six-month period. Reimbursements will only be issued in January and July even if the number of visits are completed sooner than the end of the six month period.

Collect paperwork – You need to collect the following: proof of gym membership and a copy of the brochure that outlines the services the gym offers.

Complete the form – Fill out and submit a Gym Reimbursement Form. Remember to provide the dates of your gym visits completed within the six-month period for which you are making a claim. Also, a representative from your gym must sign the form.

Submit everything – The Gym Reimbursement Form, along with a copy of proof of your gym membership and a copy of the gym's brochure must be submitted within 5 days of the end of the six month period (January 5th and July 5th). This must be submitted to the Benefits Coordinator.

Important: Please complete the form in its entirety, or the processing of your reimbursement may be denied. Timely submission is required- no reimbursement forms will be accepted after the deadline.

How much can you get reimbursed?

Employees will receive a $300 reimbursement per six-month period for working out 75 or more times during the six month period. The six-month period is July-December and January-June.

Employees will be notified when the reimbursement is approved and when it will appear on the employee's direct deposit. Please remember that the this is an employee benefit and is taxable by law.
Gym Reimbursement Form

Name ___________________________ Date of Birth ___________________________

Address ____________________________

Period Requested: (please circle) July 1- December 31, 20___ or January 1 - June 30, 20___

Dates of your 75 gym visits:

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

* As a substitute for filling in the dates of your 75 gym visits on this form, you may submit one of the pieces of documentation that are listed below as an attachment to this form. Your documentation must include a signature from a gym representative for verification purposes.

- A photocopy of your fitness program card or your records kept on file at the gym. An original signature must appear on the photocopy (photocopied signatures are not valid) OR
- A computer printout of your visits to the fitness center.

Name of facility: ___________________________ Facility employee’s signature: ___________________________

Address: ___________________________ Phone: ___________________________

Facility employee signature constitutes agreement that the facility promotes cardiovascular wellness for members. False statements will result in the denial of reimbursement. My signature below affirms that all of the information listed above is full, complete and true to the best of my knowledge.

Employee Signature: ___________________________ Date: ___________________________

If you have any questions regarding gym reimbursement, please call the Benefits Coordinator at 423-753-1822
A meeting of the Washington County General Health and Welfare Committee was held on Wednesday, April 10, 2013, at 5:30 pm at the zoning administrator conference on the 1st Floor Courtroom of the Washington County Courthouse, Jonesborough, TN.

Committee members attending – Commissioner Nave, being in the chair, Commissioners Wolfe and Light.

Committee members absent: Commissioners Bowman and Lyon

Others in Attendance: Bob Swanay, Director Johnson City Library, Pat Beard, Director Jonesborough Library, and Lusetta Slagle, Director Gray Library, and Karen Sells – Herald & Tribune.

Chairman Nave called the meeting to order at 5:30 pm.

Chairman Nave then recognized the Directors of the Washington County Library system. All reported that their proposed budgets for FY 2013-14 had been submitted to the Director of Accounts and Bookkeeping. Mr. Swanay further reported the county has a combined 40,000 card holders and 459,000 checkouts.

There being no additional business, the meeting was adjourned at 6:15 pm.

Respectfully submitted,
Roberta Chubb, CP
County Paralegal
Washington County Public Records Commission

Minutes

Thursday, April 4, 2013
County Mayor’s Conference Room
Jonesborough, Tennessee

Members present: Humphreys, Hurdt, Irwin, Jilton, Kennedy, Kiener, and Seeley
Members absent: Bridger, Eldridge, Storey
Guests: none

I. Call to order. Chairman Humphreys called the meeting to order at 5:04 p.m.

II. Approval of minutes. On the motion of Judge Seeley, seconded by Judge Kiener, the minutes of the March 7, 2013 meeting were approved.

III. Director’s Report. Notice has been received from Secretary of State Tre Hargett that the archives has been awarded a $4,000 grant from the Tennessee State Library and Archives. This grant money will be used to purchase archival supplies and equipment. Irwin noted that the grant announcement was widely covered in the local media. Shelving is expected to be installed next week. This will allow records from the fourth and final storage trailer to be moved into the Archive Annex. Noted that volunteers contributed 25 hours in March to the archive.

IV. Financial Report. Revenue received during March was $20,670.44 with expenditures of $8,942.14.

V. Old Business. Irwin discussed the April 3rd meeting with the County-Owned Property Committee. Committee members seemed favorable to the building renovation proposal but before taking action on the recommendation asked that we present it first to the Budget Committee at their April 10th meeting. Following action by the Budget Committee, the County-Owned Property Committee will consider the proposal again.

Dr. Kennedy provided a brief update of his examination into the possibility of restoring the original exterior front of the building. It would probably need to be done in fiber-glass molding similar to what was done next door at Mauk’s rather than using the type of materials originally used due to the cost. Kennedy will continue to study the matter but emphasized that any exterior renovation of the building is totally separate from the interior renovation that we are presently proposing to the County Commission, and, if and when done, would not happen until after that renovation was completed.

VI. New Business. None.

VII. Adjournment. The meeting adjourned at 5:25 p.m. The next meeting is scheduled for Thursday, May 2, 2013 at 5:00 p.m. at the County Mayor’s Conference Room in Jonesborough.

Respectively submitted by Ned Irwin, Secretary
April 5, 2013
Oversight & Steering Committee Report  
March 28, 2013

A meeting of the Oversight & Steering Committee was held on March 28, 2013, at 6:00 p.m. in the 1st floor zoning administration conference room of the Washington County Courthouse. Present were Commissioners Greg Matherly, being the Chair, Ferguson, Sparks, Nave, and Chase. Also present were Mayor Daniel J. Eldridge, County Attorney John Rambo, Zoning Administrator Michael Rutherford, and County Paralegal Roberta Chubb.

Members absent: Commissioners Speropolus and Shanks.

The meeting was called to order at 6:10 pm.

**COMMITTEE ASSIGNMENTS FOR NEW-APPOINTED COMMISSIONERS**

Chairman Matherly opened the meeting with a statement concerning the gray areas in appointment of a new commissioner to committees. Specifically, what is the process for filling committee vacancies created by a vacancy in the office of county commissioner? Chairman Matherly then requested direction on procedure from Mr. Rambo. Mr. Rambo stated there is no system in place; the committee has three options: 1. the new commissioner would assume the committee positions of the member whom the new member replaced; 2. the appointments could be initiated through the Committee on Committees; 3. the member would be nominated from the floor of the full commission then be appointed as a new member of the committee. The discussed procedures would only apply to the standing committees of the county commission; others would be handled by the preexisting legal process.

Commissioner Ferguson then stated this was not the first time the committees have had to reorganize and what was previously done was the new member assumed the position on the committees of the member he or she replaced, but the county needs to draw up rules. Mr. Rambo added the statutory committees such as the Planning Commission may be appointed by the County Mayor. Commissioner Chase then questioned if this would be handled differently if the member being replaced was chair of the committee. Chairman Matherly stated that he had received an email from Sherry Greene stating that Mrs. Corso was willing to be a member of the committees which the late Commissioner Corso had been a member and that he (Chairman Matherly) does not have the authority to appoint the chair of the committee; the committee members would have to do that. Commissioner Chase then made a motion that the Rules Committee develop a procedure when a new member replaces someone on the commission that person will assume committee position until next reorganization and that the County Attorney will draw up a resolution appointing Mrs. Corso to the committees positions previously held by the late Commissioner Joe Corso; seconded by Commissioner Sparks. The motion carried unanimously by voice vote of the members.

**BOARD OF ZONING APPEALS**
Chairman Matherly then recognized Mr. Rambo concerning the Board of Zoning Appeals (BZA) appointments. Mr. Rambo stated there are three terms on the BZA that are now expired. The members of the BZA are appointed by the County Commission, but there is no mechanism in the rules to bring nominees before the county commission. Again, Mr. Rambo offered alternatives. The Committee on Committees could meet to recommend appointments. The the Zoning Oversight Committee could recommend appointments, and finally the Mayor or the Chair of the Commission could recommend nominations to the full County Commission. Chairman Matherly requested direction from the committee. Mr. Rambo stated that because of the vacancies action is necessary. Mr. Rutherford then stated that unlike the Planning Commission, members of the county commission cannot serve on the BZA and that this is a very important board because they also hear appeals for construction code and storm water issues. There are three vacancies, but there is also one member who has missed consecutive meetings. Mr. Rutherford continued that he would like to see the BZA increased to a 7 member board, 5 regular and 2 alternates. The members would receive pay only when they serve. Mr. Rambo added that 3 new members are needed on the BZA and that the law allows the county to have alternates only when a member is absent or recuses himself because of a conflict. Commissioner Chase asked how the alternates would affect the budget. Mr. Rutherford stated if there is a need to go back and request more money it would most likely occur during the 4th quarter and that the BZA does not meet as much as other committees. Commissioner Ferguson stated the BZA would still only have 5 members. Mr. Rambo stated yes, the alternates would only come in if a conflict exist but would still be required to attend training. Commissioner Chase then made a motion to refer the matter to the Zoning Oversight Committee; seconded by Commissioner Ferguson. Mr. Rutherford added that the members of the BZA must be confirmed by the full county commission and that the Zoning Oversight will develop the process. The motion carried unanimously by voice vote of the members.

Mayor Eldridge joined the meeting at approximately 6:40 p.m.

**BUDGET SCHEDULE**

Chairman Matherly then recognized Mr. Rambo concerning the budget schedule. Mr. Rambo deferred to Mayor Eldridge who stated that all departments were requested to have their proposed budgets ready by March 25, 2013. The first run of the 2013-14 budgets shows a deficit of $2.95 million utilizing the current fiscal year figures for the Sheriff Department, Zoning, Chancery Court, Highway, and Schools. The first budget meeting is scheduled for April 10, 2013, with a goal to have the budget ready by the end of June. No amount was given by the schools because the school board just had its first meeting concerning next year’s budget. Mayor Eldridge continued that the county has several capital projects to deal with in this cycle with the schools and security upgrades for the old courthouse, archives, justice center, and asphalt plant. Commissioner Ferguson stated there will be visitors at the County-Owned Property committee meeting to discuss capital needs and that he will not feel comfortable sending anything to budget until they have the whole picture because the county may not be able to do everything. Mayor Eldridge added the county needs to know project descriptions and amounts because the commission may have to prioritize, but conditions are still favorable because of the current interest rates.
Mr. Rutherford then asked what constitutes a capital project. Mayor Eldridge replied anything with a cost of $10,000 or more and that traditionally the county has not used capital projects to purchase vehicles and departments should avoid planning capital projects out of the operating budget. The county has several deferred projects that may now be capital projects such as the replacing the roof on the detention center. Mr. Rambo then asked if there had been any consideration of having a centrally-operated car pool where departments could share cars and reduce the number of cars the county purchases. The cars would not be assigned to a department but to the county. Commissioner Ferguson stated the idea sounds good, so long as it does not create a new department.

Chairman Matherly then asked who the general contractor was for the renovations at the old courthouse. Mayor Eldridge stated that there is not a general contractor for the project; sub-prime contractors are being used. Jackie Adams is doing the electrical, the HV/AC and plumbing is being done by Allied; flooring, ceilings, furnishings by PBI, Inc. out of Asheville; and the drywall has not been subcontracted. The budget for the renovations encompasses $280,000 inside and outside, fixtures, and furnishings. Everything is going well but there is not a date of completion. The jail trustees are doing a good job and this has saved the county approximately $20,000 on demolition costs. Chairman Matherly then stated the second floor courtroom renovations is a matter for the County-Owned Property Committee. Commissioner Chase then moved to refer the matter to the County-Owned Property Committee; seconded by Commissioner Nave. The motion carried unanimously by voice vote of the members.

Chairman Matherly then asked if the courthouse security assessment was part of the $280,000 for the renovation project. Mayor Eldridge stated it is not. Chairman Matherly added that there is not a committee for the courthouse as there is for the justice center; the mayor is responsible for the courthouse and requested that the assessment be brought to the next Oversight Committee meeting. Mr. Rambo stated this report should not be released to the public for security purposes and that if a commissioner wants to review the assessment, he should schedule an appointment with the mayor’s office or legal services department to review the assessment. Mayor Eldridge added that the Harold Strategic Group did the security assessment and had a long list of recommendations. Commissioner Chase asked how the confidentiality of the report’s recommendations would be handled. Mr. Rambo stated most of the changes would be evident, but the evacuation plan and so forth will not be disseminated. Chairman Matherly then asked the county attorney to send an email to the commissioners notifying them that the security assessment can be reviewed by appointment in the mayor’s or legal services offices.

The next order of business was pigeon abatement. Chairman Matherly asked the General Health and Welfare Committee to assist the Mayor with this matter. Mayor Eldridge added that part of the renovations involves the overhangs and roosting areas.

**COUNTY ARCHIVES BUILDING**
Chairman Matherly then recognized Mayor Eldridge concerning the county archives building. Mayor Eldridge stated the architect had provided a complete budget for renovations estimated to be $500,000. Public Records has money to pay budget line items and with fee collections should
be able to pay debt service on an eight-year payoff which includes HV/AC. Commissioner Ferguson stated Dr. Bill Kennedy wanted to change the outside of the building to look the way it did 100 years ago. The budget for this project does not include the renovations suggested by Dr. Kennedy. Mayor Eldridge added that the building will be 100 years old next year and that the architect has presented a good plan to get renovations done and stay within budget. There are no plans to build on to the building. The architect had given an estimate of $300,000 to add on to the building and install an elevator to meet ADA guidelines, but three exemptions have been found and this will not have to be done at this time.

**COUNTY PHONE SYSTEM**

The next order of business was the new phone system. Mayor Eldridge stated BCTI/Bailey Computing was selected to complete the new phone system installation and the county will receive the new generation of equipment. The County Attorney should have the agreement to review soon and the Purchasing Agent is in the processes of receiving bids from Johnson City Power Board, Charter, and Century Link for internet service. The mayor added that all renovation should be done for the 100th anniversary celebration in September.

**DISTRICT ATTORNEY GENERAL OFFICE RENOVATIONS**

The next order of business was the District Attorney General’s office in the justice center. Chairman Matherly stated he would call General Tony Clark on Monday to schedule a time for the Mayor, General Clark, and the Chairman to meet to discuss the renovations to the D. A.’s suite.

**JUSTICE CENTER PARKING**

Chairman Matherly then asked the Mayor about parking at the Justice Center. Mayor Eldridge stated that there is another capital project that will address the security and parking at the justice center.

**COUNTY POLICY ON OUTSIDE RESOLUTIONS**

Chairman Matherly then stated he had been contacted by a representative from Sevier County requesting that Washington County adopt a resolution in support of Sevier County’s opposition to a $6 per day fee being charged in the Great Smokey Mountain National Park for camping, and he would like the Rules committee to address the matter of whether Washington County should get involved with matters that do not effect Washington County or its citizens. Mr. Rambo added that Commissioner Larkey alluded to this same issue at the county commission meeting when he said if the issue does not directly affect Washington County then the commission should not take a position.

**PARKING AT THE COURTHOUSE**
Mr. Rutherford then began to discuss the matter of parking at the old courthouse for employees and county-owned vehicles and that he had prepared a schematic for parking county-owned vehicles in the lot behind public bathrooms and assigning spaces for employee parking to free up 20 minute parking. Mayor Eldridge then suggested that he and Mr. Rutherford meet to review schematic and discuss best options to accommodate employees and the public at the old courthouse. The committee members agreed. No motion made for approval.

COUNTY-OWNED VEHICLE INVENTORY

Commissioner Ferguson then addressed content of a letter from BCS (the county’s independent auditors) concerning county-owned vehicles and stated that the Sheriff submitted information on 40 vehicles when he has 132 vehicles insured by the county. Commissioner Ferguson continued that the officials need a letter from the County Attorney stressing the importance of reporting correct information for the IRS on county-owned vehicles to not only protect the county but also the employees. Mayor Eldridge added that it is the county’s responsibility to withhold payroll taxes. Mr. Rambo stated not every county employee is entitled or allowed to have a vehicle assigned to them and that the IRS will not accept any excuses for incorrect documentation of vehicles and that BCS has advised that only employees who are POST certified to carry a weapon are allowed to drive unmarked vehicles. Mayor Eldridge then stated if an employee is assigned a vehicle, the employee is supposed to be turning in mileage or have an agreement between the officer holder and employee regarding use of the vehicle and no employee is reporting mileage and the county has about 200 county owned vehicles. Commissioner Ferguson stated that the Highway Department and other smaller department turned in a detailed report on county-owned vehicles; the Sheriff’s Department is the only department not cooperating. Commissioner Nave then added that this issue will have to be addressed at the next Public Safety Committee meeting. Ferguson added that the County-Owned Property committee initiated the inventory. Chairman Matherly then requested a motion. Commissioner Chase moved for for the Public Safety Committee to address the issue of county-owned vehicles with the Sheriff at the next Public Safety meeting; seconded by Commissioner Nave. The motion carried unanimously by voice vote of the members.

ARMORED SECURITY BANK DEPOSITS

Chairman Matherly then stated the matter of utilizing armored vehicles for bank deposits and the matter of remote bank deposit capture will be on next month’s agenda. Commissioner Ferguson made a motion to adjourn; seconded by Commissioner Sparks.

There being no further business, the committee adjourned at 7:40 pm.

Respectfully submitted by:

Roberta Chubb, CP
County Paralegal
The Legal Services Oversight Committee met on March 25, 2013, at 5:00 p.m. in courtroom 7 of the George P. Jaynes Justice Center to deliberate the Legal Services Department budget for FY2013-14. Members present were Commissioners Doyle Cloyd, Mark Larkey, Mike Ford and Lee Chase, Zoning Administrator Mike Rutherford, and Tax Assessor Scott Buckingham. Also present were Commissioner Mitch Meredith, County Attorney John Rambo, County Paralegal Roberta Chubb, and a representative of the local news media.

Members absent: Mayor Dan Eldridge.

Chairman Cloyd called the meeting to order at 5:05 p.m.

Chairman Cloyd then recognized Mr. Rambo who presented a draft of the Legal Service Department budget for FY 2013-14.

2013-14 Propose Budget presented

The budget was presented in two separate handouts; one salary and benefits, the other operating expenses. Mr. Rambo stated the increases in compensation and benefits represent a full year and if the 2012-13 year had been for a full year he estimates the salary and benefits would have been around $278,000. Mr. Rambo continued that most of the increase is reflected in the supervisor’s salary and the amounts include insurance, retirement, social security, and Medicare. Evaluations were completed for the staff of the department and both were eligible to receive a step increase. The secretary's annual salary will increase by $1,100 and there is still $6,000 available in the line item for the paralegal’s salary. Mr. Rambo continued: Communications is increased to $4,500. The Legal Services Department pays a higher retail rate for phone and internet service because the county no longer has a contract with Century Link and our department is treated as a private customer; Dues and Memberships is increased from $1350 to $2,500 to cover cost of memberships in organizations that provide continuing education to the attorney and staff and the addition of a new membership with the Public Risk Management Association at the cost of $385; Freight Expenses is increased from $150 to $200; Legal Notices is reduced to $200. The amount budgeted for the current fiscal year was used for legal notices for delinquent taxes; those funds will be placed in the County
Trustee’s budget for 2013-14; Postal charges will increase by $300 to $1,200; Printing is $500 and is for stationery and letterhead, no increase; Travel is increased to $6,000 to cover expenses for mid-year and annual training for the attorney and expenses for the staff continuing education; Data Processing is $2,500 - the department uses internet fax at the cost of $100 per year the remainder is for firewall protection, update to Windows, and cost of software that is being moved from office supplies; Contract Services is $1,500 and is a new item to cover expense of IT support; Periodicals is $1,000 which covers expense of Tennessee Code Annotated and supplements, State and Federal Rules of Procedure; Office Equipment is reduced to $3,300 this covers anticipated expense of replacing computers; Maintenance Agreements is $650 – this was not included in the original budget and is needed for the copier purchased out of the 2012-13 budget; Office Supplies is $1,200 to cover expenses of printer toner cartridges, copier paper and miscellaneous office supplies and materials; Other Supplies and Materials is $200 and this will cover expenses such as bottled water; In Service/Staff Development is $2,500 this line item is for seminar tuition and pays continuing education classes for the attorney that cost from $200 to $1,200 each and staff; Other Charges is $500 to cover shredding services and other miscellaneous costs and this line item was reduced by $4,500. The total proposed operating budget is $28,450 which is a reduction of $14,020 with most of the saving coming from removing the legal notices for delinquent taxes.

Committee Discussion

Commissioner Mike Ford asked Mr. Rambo for an explanation of the $89,836 on the proposed budget for salaries and benefits. Mr. Rambo stated this amount was the difference between the proposed budget and the 2012-13 budget which was for a partial year. Commissioner Chase then asked for an explanation of the decrease in operating expenses and if the step increases in pay for staff is required. Commissioner Cloyd added that he understood that the staff would be treated the same as all other county employees and whatever increase other employees received, legal services would also receive. Mr. Rambo stated the majority of the change is from the removal of legal notices for delinquent taxes and that the step increases are not required. Mr. Rutherford then asked why the server, filing cabinets and work station were stated as Capital Projects. Mr. Rambo continued that his IT support had been in the office on Saturday, March 23, 2013 and had advised him to replace the server first at an estimated cost of $5,200 then the computers. Mr. Rutherford
added that Chris Pape had looked at the server in legal services and stated it needed to be replaced as soon as possible. Commissioner Cloyd then stated the total budget is around $306,000 and asked if the staff increase was a 2% raise. Mr. Rambo answered no. Commissioner Cloyd then added that the staff works as county employees. Mr. Rambo then stated that it was agreed in the original budget to budget pay for the staff and let them work up to the budgeted salaries. Mr. Rutherford then asked for clarification that the decrease in the proposed budget was due to reducing the legal notices line item. Mr. Rambo stated yes those fund were for delinquent tax notices. Scott Buckingham then asked if that amount will be moved to the Trustee’s budget. Commissioner Chase then questioned is this committee deciding to send or recommend the proposed budget to the budget committee. Mr. Rutherford then stated that the items listed as Capital Projects needed to be put in the budget to be considered because the server is needed in helping to get the department set up. Chairman Cloyd then stated the $5,200 and money for file cabinets would have to be added. Mr. Rambo stated the Mayor wanted the server, file cabinets and work station as separate capital projects. Chairman Cloyd asked if the mayor thought he can find the money somewhere else. Commissioner Meredith then stated that the Mayor is trying to get a hand on capital non-recurring projects. Mr. Rutherford then stated that there is a $10,000 threshold and any item that cost that amount or more must be inventoried. Commissioner Ford asked if the server, file cabinets and work station meet the threshold. Mr. Rutherford stated no. Mr. Rambo stated he would add the server to office equipment.

Mr. Rutherford then made a motion to recommend the proposed budget to the budget committee with the server, file cabinets and workstation added to the budget committee; seconded by Mr. Buckingham. Chairman Cloyd then added that will run the budget to around $324,000 and asked for a voice vote. Motion carried unanimously by voice vote.

Being no further business, Chairman Cloyd adjourned the meeting at 5:30 p.m.

Respectfully submitted,

Roberta Chubb, CP
County Paralegal
The Legal Services Oversight Committee met on April 2, 2013, at 10:00 a.m. in the 1st floor zoning administration conference room of the Washington County Courthouse. Members present were Commissioners Skip Oldham and Mike Ford; Zoning Administrator Michael P. Rutherford, Tax Assessor Scott Buckingham, and County Mayor Daniel J. Eldridge. Others present were County Attorney John Rambo, Legal Secretary Kimberly Hollonsyde, Commissioner Mark Ferguson and Karen Sells with the Herald & Tribune.

Members absent were Commissioners Mark Larkey, Greg Matherly, Doyle Cloyd and Lee Chase.

Commissioner Oldham, acting as chair, called the meeting to order at 10:19 a.m.

2012-13 Fiscal Year Budget Amendments

Vice Chairman Oldham then recognized Mr. Rambo who gave his 2013-14 Fiscal Year Budget report. Resolution 13-04-08 Legal Services Amendments was distributed to the committee for their review. Mr. Rambo briefly went over the resolution and the line item requests with the committee. Mr. Rambo stated that there was a surplus in line item 51400.205, Employee and Dependent Insurance of $4,500. The reason is a staff member elected to not take coverage. The majority of the money is going into other charges. Money is needed to cover freight, data processing supplies, travel and other charges. Mr. Rambo stated that there is no new spending.

Proposed Operating Budget

Next, Mr. Rambo distributed a copy of the letter that he sent to the Budget Committee, dated April 1, 2013, which is a narrative of his proposed fiscal year 2013-14 budget. Mr. Rambo stated that the committee had already reviewed the budget but he has updated the numbers to get the budget more accurate. Mr. Rambo asked the committee to look on the last page and discussed the old operating budget of $47,420, which is inflated by $17,800.
This amount is for legal notices and recording, which are going to another department. The operating budget for next year contemplates a total budget decrease of $17,870, but $17,800 of this decrease results from transferring this expense to another department, which makes the overall budget reduced by $70.00.

**Compensation and Benefits**

There is an increase on compensation by $10,813 due mostly because of the state rate salary increase for the county attorney. The current salary for the county attorney was based on the judge’s salary of two years ago, and it is updated to the current level. Para-professionals salary is $38,500 and Secretary is at $28,400. The paralegal discussed reducing her salary line item by $1,600 and proposed adding $1,600 to the secretary’s line item and increase the secretary salary.

Motion made by Mr. Rutherford to approve Legal Services Budget; seconded by Mr. Buckingham. Before final approval, Mayor Eldridge stated he had some concerns regarding the term step increase. Mayor Eldridge stated that he and Mr. Rambo had discussed this. Mayor Eldridge asked the committee how the committee wants it the staff pay increase portrayed to the budget committee. There was discussion concerning the use of the word step because the county does not do step increases. Step increases or rather raises are happening. It was agreed to use different terminology, so as to eliminate any confusion. Mr. Rutherford requested another word to be used and the mayor stated to take the word “step increase” out of the narrative to the budget committee. Mayor Eldridge stated that Mr. Rambo is adjusting the line items within his budget so a request is not needed. More discussion between the committee members and Mr. Rambo about the staff and employee pay raises.

Mayor Eldridge stated that he is not against departments doing evaluations and based on the evolutions recommend pay raised, as long as it’s in that department’s budget. Mayor Eldridge stated that Legal Services is one of the few departments who use evaluations as a means of raises. Mr. Rambo stating that the staff is not receiving the full about that was budgeted.

Mr. Rutherford spoke about change in job descriptions and evaluations, asked the mayor for proper terminology. If there is money in the budget, as a department head, Mr. Rambo is allowed to move money to compensate
employees. The County Mayor and Mr. Rambo agreed the line item changes simply reflect a new range of salaries for the two positions.

Commissioner Oldham asked Mr. Rutherford he wanted to withdraw his motion. Mr. Rutherford withdrew his motion.

Commissioner Ford then asked if the highway department has step pay system in place, which the mayor answered no, only if there is a change in position. Discussion about raises across the board. Mr. Rambo referenced the old Diane Boarman litigation. Mr. Rambo explained how the step pay system tried to get started in the county. It was considered in part because new people were hired at the same rate of pay as someone who has worked for the county for years.

There was further discussion on county raises across the board for all employees. Commissioner Ford clarified what he understands as raises for county employees. He doesn't feel that if the county says 2% across the board and not change line items to compensate other employees at a higher percentage.

Mayor Eldridge stated it is important to be careful of expectations that are created for employees. Mr. Rambo reiterated that he is trying to reset the salary ranges for the two employees in the office.

Mayor Eldridge stated he supports the motion with the addition to revise the word step to adjustment on raises for employees. Motion by Mr. Rutherford to forward the proposed budget to budget committee; seconded by Commissioner Ford. There was no further discussion. Upon a voice vote the motion carried.

Next, Mr. Rutherford motioned to recommend the line-item transfers; seconded by Mr. Buckingham. Upon a voice vote, the motion carried.

**Litigation**

Mr. Rambo continued with his report. The appeal for Candace Young versus Washington County has been denied by the Tennessee Supreme Court, and the file is now closed.
Inmate Lawsuit

Reynolds, Jamie Lee v. Officer Justin Johnson, Case No. 2:11-CV-59, (U. S. District Court, Eastern District of Tennessee at Greeneville, Tenn.)

Dismissed by Federal Court and is now closed. Report sent to Major Downes.

Work In Progress

Comprehensive Personnel Policies are almost done. Mr. Rambo stated that meeting in 4-6 weeks will be needed with officials to go over policies.

Ms. Michelle Stewart and Mr. Rambo are working on getting the drug/alcohol testing policy implemented. Mr. Buckingham asked if the highway superintendent does drug testing, and Mr. Rambo stated that he does. Mr. Rambo gave examples of who gets drug tested in the county. Mr. Rambo stated that random drug testing for office staffing is not allowed. The testing is only used for safety reasons. Training would need to be done with county officials and department heads in order to the random drug test in an office environment.

There being no further business, Mr. Rutherford moved to adjourn the meeting at 10:51a.m.

Respectfully submitted by
Kimberly Hollonsyde, Legal Secretary
WASHINGTON COUNTY, TENNESSEE
HISTORICAL DOCUMENTS DISPLAY STUDY COMMITTEE
MINUTES
March 18, 2013 (Called Meeting)
Courtroom 2, Justice Center, Jonesborough, Tennessee

Members present: Mary Alexander, Chair; Commissioner Mike Ford; Ned Irwin; Judge John
Kiener, Lusetta Slagle
Members absent: Dr. William Kennedy
Others present: None

I. Call to Order: Chair Alexander called the meeting to order at 5:00 p.m.

II. Approval of agenda: On motion of Judge Kiener, seconded by Slagle, the meeting agenda was
approved.

III. Approval of minutes: On motion of Judge Kiener, seconded by Alexander, the minutes of the
January 24, 2013 meeting were approved.

IV. Discussion of document display issues: Irwin explained that sources for reproduction copies
of the eight historic documents chosen at the January meeting for public display have been
identified with the total cost being less than $200. He provided handouts of three commercially-
available display cases that could be used along with prices. These vary in cost from $1,500-
$1,700 each. Irwin also discussed the possibility of using local craftsmen to build display cases.
This suggestion had been made at the January meeting by Dr. Kennedy. Kennedy, who could not
attend the meeting, has identified five local craftsmen, whose work he knows who could do the
job. Members then inspected and took measurements of the second floor area where the display
should be placed.

After discussion, committee members preferred using local craftsmen if possible based on cost
and the time involved in production. Approval was given on the motion of Judge Kiener,
seconded by Commissioner Ford, to authorize Kennedy and Irwin to develop specifications for
three display cases, to contact the five local craftsmen, and to request of each a cost estimate for
building the displays, the estimates to be returned in a timely manner. If available, the quotes
will be considered at the committee’s next regular meeting on Thursday, March 28, 2013 at 5:15
p.m. at the Justice Center in Jonesborough.

V. The meeting adjourned at 5:30 p.m.

Respectively submitted by Ned Irwin, secretary, March 19, 2013
WASHINGTON COUNTY, TENNESSEE

HISTORICAL DOCUMENTS DISPLAY STUDY COMMITTEE

MINUTES

March 28, 2013
Justice Center, Jonesborough, Tennessee

Members present: Mary Alexander, Chair; Ned Irwin; Judge John Kiener; Lusetta Slagle.

Members absent: Commissioner Mike Ford, Dr. William Kennedy

Others present: None

I. Call to Order. Chair Mary Alexander called the meeting to order at 5:15 p.m.

II. Approval of Minutes. On the motion of Judge Kiener, seconded by Ned Irwin, the minutes of the March 18, 2013 called meeting were approved.

III. Report on Display Cases. Irwin reported that he and Dr. Kennedy have not yet met to develop specifications for the display cases. A meeting has been scheduled for April 5th at which time it is hoped that the specs can be compiled. These will be given to five local craftsmen identified by Dr. Kennedy for the craftsmen to provide the committee with cost estimates for constructing three display cases to house copies of historic documents at the Justice Center.

IV. Adjournment. There being no other business, the meeting adjourned at 5:20 p.m. on motion of Judge Kiener, seconded by Lusetta Slagle.

Respectively submitted by Ned Irwin, secretary, April 1, 2013
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-02

RESOLUTION APPROVING THE ELECTION OF NOTARIES PUBLIC
FOR APPOINTMENT AND/OR REAPPOINTMENT FOR
WASHINGTON COUNTY, TENNESSEE

WHEREAS, the Washington County Board of County Commissioners is
required to elect as many notaries public as they deem necessary pursuant to TENN.
CODE ANN. § 8-16-101(a); and

WHEREAS, the Washington County Clerk’s Office has reviewed the
applications for appointment and/or reappointment of the notaries public listed in
Exhibit “A”, which is attached hereto and incorporated herein by reference, and has
verified that each applicant has signed the application certifying that they are in
compliance with TENN. CODE ANN. § 8-16-101(c), they are not disqualified by TENN.
CODE ANN. § 8-16-101(a); and

WHEREAS, the Board of County Commissioners has determined that the
appointment or reappointment of those person listed as applying for notaries public
should be elected by the Washington County Board of County Commissioners; now
therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF
WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The individuals applying for appointment or reappointment listed
in Exhibit “A”, which is attached hereto and incorporated herein by reference, be and
are hereby elected notaries public for Washington County, Tennessee.

SECTION 2. This Resolution shall take effect from and after the date on which
it is approved by the County Mayor or as indicated by certification of the County
Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:

Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:
ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of____ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of April 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk
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PERSONAL SURETY
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-01

RESOLUTION ADOPTING MEDICAL FEE SCHEDULE
FOR THE WASHINGTON COUNTY DETENTION CENTER AND
WORKHOUSE

WHEREAS, the fee schedule for inmate services at the Washington County Detention Center and the Washington County Workhouse have not been updated for several years; and

WHEREAS, the Sheriff recommends the following medical fee schedule for the Washington County Detention Center and Washington County Workhouse:

1. $10.00 co-pay for prescriptions;
2. $20.00 co-pay to see a physician at either facility;
3. $10.00 co-pay for sick call to see nurse;
4. $5.00 additional charge to receive services on an emergency basis;
5. $50.00 for transportation to in-county medical appointments; and
6. $50.00 for the first hour and $25 per hour thereafter, plus mileage at the current IRS reimbursement rate for transportation to out-of-county medical appointments; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The following medical fee schedule for the Washington County Detention Center and Washington County Workhouse is adopted:

1. Inmates shall pay a $10.00 co-pay for prescriptions;
2. Inmates shall pay a $20.00 co-pay to see a physician at either facility;
3. Inmates shall pay a $10.00 co-pay for sick call to see a nurse or nurse practitioner; and
4. Inmates shall pay a $5.00 additional charge to receive services on an emergency basis.

5. Inmates shall pay $50.00 for transportation to in-county medical appointments; and

6. Inmates shall pay $50.00 for the first hour and $25 per hour thereafter, plus mileage at the current IRS reimbursement rate, for transportation to out-of-county medical appointments.

7. No inmate shall be denied essential and necessary medical care because of an inmate’s inability to pay for medical services rendered. Upon application from the inmate, the Sheriff is authorized to reduce or eliminate co-pays based on an inmate’s ability to pay.

8. The Sheriff is authorized to withhold payment for medical services from an inmate’s trust account.

SECTION 2. The Resolution shall take effect immediately upon approval of the County Mayor or ten days after its presentment to the County Mayor.
APPROVED by County Mayor on this the ___ day of ________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of _________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-03

RESOLUTION AMENDING FISCAL YEAR 2012-13 BUDGET
RE: VARIOUS LINE ITEMS FOR THE COUNTY TRUSTEE’S
DEPARTMENT

WHEREAS, the County Trustee respectfully requests the following
amendments to the office of the County Trustee’s budget for Fiscal Year 2012-13

1. Reduce $2,000.00 from expense line item 52400.348 (Postage);

2. Add $2,000.00 to expense line item 52400.435 (Office Supplies) for
purchases of supplies for the remaining fiscal year; and

WHEREAS, theses amendments represent no new spending; and

WHEREAS, at its meeting on April 10, 2013, the Budget Committee heard
these requests, and the committee recommended adoption by the Board of County
Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF
WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. Fiscal Year Budget 2012-13 is amended to reduce $2,000.00
from expense line item 52400.348 (Postage).

SECTION 2. Fiscal Year Budget 2012-13 is amended to add $2,000.00 to
expense line item 52400.435 (Office Supplies).

SECTION 3. This Resolution shall take effect immediately upon approval of
the County Mayor or ten days after its presentment to the County Mayor.

Introduced by Commissioner:
Seconded by Commissioner:

Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:
ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22\textsuperscript{nd} day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of __________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of ________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Director of Accounts and Budgets to revise the 2012-13 annual budget to reflect these amendments. Completed on the ___ day of ________ 2013.

Bobbye Webb, Director of Accounts and Budgets
WHEREAS, the Assessor of Property has submitted the following amendments to the Assessor of Property’s Budget for Fiscal Year 2012-13:

1. Reduce $817.00 from expense line item 52300.317 (Data Processing Services);

2. Add $17.00 to expense line item 52300.411 (Data Processing Supplies) to cover negative balance;

3. Add $800.00 to expense line item 52300.425 (Gasoline) to cover fuel charges for the remaining budget year; and

WHEREAS, these amendments represent no new spending; and

WHEREAS, at its meeting on April 10, 2013, the Budget Committee heard these requests, and the committee recommended adoption by the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. Fiscal Year Budget 2012-13 is amended to reduce $817.00 from expense line item 52300.317 (Data Processing Services).

SECTION 2. Fiscal Year Budget 2012-13 is amended to add $17.00 to expense line item 52300.411 (Data Processing Supplies).

SECTION 3. Fiscal Year Budget 2012-13 is amended to add $800.00 to expense line item 52300.425 (Gasoline).

SECTION 3. This Resolution shall take effect immediately upon approval of the County Mayor or ten days after its presentment to the County Mayor.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of __________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Director of Accounts and Budgets to revise the 2012-13 annual budget to reflect these amendments.
Completed on the ___ day of _________ 2013.

Bobbye Webb, Director of Accounts and Budgets
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-05

RESOLUTION AMENDING FISCAL YEAR 2012-13 BUDGET
RE: WASHINGTON COUNTY REGISTER OF DEEDS

WHEREAS, the Register of Deeds has requested the following amendments to the Register of Deeds’ budget for Fiscal Year 2012-13:

1. Reduce $1,000.00 from expense line item 51600.399 (Other Contracted Services);

2. Add $1,000.00 to expense line item 51600.327 (Freight Expenses) for anticipating expenditures;

3. Reduce $1,000.00 from expense line item 51600.414 (Duplicating Supplies);

4. Add $1,000.00 to expense line item 51600.348 (Postal Charges) to current overage on postage; and

WHEREAS, these requests represent no new spending; and

WHEREAS, at its meeting on April 10, 2013, the Budget Committee heard this request and the committee recommended adoption by the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. Fiscal Year Budget 2012-13 is amended to reduce $1,000.00 from expense line item 51600.399 (Other Contracted Services).

SECTION 2. Fiscal Year Budget 2012-13 is amended to add $1,000.00 to expense line item 51600.327 (Freight Expenses).

SECTION 3. Fiscal Year Budget 2012-13 is amended to reduce $1,000.00 from expense line item 51600.414 (Duplicating Supplies).

SECTION 4. Fiscal Year Budget 2012-13 is amended to add $1,000.00 to expense line item 51600.348 (Postal Charges).
SECTION 5. This Resolution shall take effect immediately upon approval of the County Mayor or ten days after its presentment to the County Mayor.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR Resolution:

Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of __________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Director of Accounts and Budgets to revise the 2012-13 annual budget to reflect these amendments.
Completed on the ___ day of ________ 2013.

Bobbye Webb, Director of Accounts and Budgets
WHEREAS, the County Attorney requests the following amendments to the Legal Services Department Budget for Fiscal Year 2012-13:

1. Reduce $4,500.00 from expense line item 51400.205 (Employee and Dependent Insurance);
2. Reduce $400.00 from expense line item 51400.348 (Postal Charges);
3. Reduce $500.00 from expense line item 51400.437 (Periodicals);
4. Reduce $600.00 from expense line item 51400.599 (Other Charges);
5. Add $550.00 to expense line item 51400.355 (Travel);
6. Add $200.00 to expense line item 51400.327 (Freight);
7. Add $2,850.00 to expense line item 51400.411 (Data Processing Supplies);
8. Add $850.00 to expense line item 51400.320 (Dues and Memberships);
9. Add $550.00 to expense line item 51400.196 (In-Service Training);
10. Add $1,000.00 to expense line item 51400.435 (Office Supplies); and

WHEREAS, these adjustments are necessary to cover expenses for the remaining 2012-13 fiscal year; and

WHEREAS, these amendments represent no new spending; and

WHEREAS, this requests was presented to the Legal Services Committee at its April 2, 2013, meeting and was forwarded to the budget committee; and

WHEREAS, at its meeting on April 10, 2013, the Budget Committee heard these requests, and the committee recommended adoption by the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:
SECTION 1. Fiscal Year Budget 2012-13 is amended to reduce $4,500.00 from expense line item 51400.205 (Employee and Dependent Insurance).

SECTION 2. Fiscal Year Budget 2012-13 is amended to reduce $400.00 from expense line item 51400.205 (Employee and Dependent Insurance).

SECTION 3. Fiscal Year Budget 2012-13 is amended to reduce $500.00 from expense line item 51400.431 (Periodicals).

SECTION 4. Fiscal Year Budget 2012-13 is amended to reduce $600.00 from expense line item 51400.599 (Other Charges).

SECTION 5. Fiscal Year Budget 2012-13 is amended to add $550.00 to expense line item 51400.355 (Travel).

SECTION 6. Fiscal Year Budget 2012-13 is amended to add $200.00 to expense line item 51400.327 (Freight).

SECTION 7. Fiscal Year Budget 2012-13 is amended to add $2,850.00 to expense line item 51400.411 (Data Processing Supplies).

SECTION 8. Fiscal Year Budget 2012-13 is amended to add $850.00 to expense line item 51400.320 (Dues and Memberships).

SECTION 9. Fiscal Year Budget 2012-13 is amended to add $550.00 to expense line item 51400.196 (In-Service Training).

SECTION 10. Fiscal Year Budget 2012-13 is amended to add $1,000.00 to expense line item 51400.435 (Office Supplies).

SECTION 11. This Resolution shall take effect immediately upon approval of the County Mayor or ten days after its presentment to the County Mayor.

Introduced by Commissioner:  
Seconded by Commissioner:  
Commissioners Voting FOR Resolution:  
Commissioners Voting AGAINST Resolution:  
Commissioners NOT VOTING:  
Commissioners ABSENT:  

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22\textsuperscript{nd} day of April 2013.
The County Mayor having declined to approve this Resolution, the same became effective on
the ___ day of _________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Director of Accounts and Budgets to revise the 2012-13 annual budget to reflect these
amendments. Completed on the ___ day of _______ 2013.

Bobbye Webb, Director of Accounts and Budgets
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-13

RESOLUTION AMENDING FISCAL YEAR 2012-13 BUDGET
RE: HIGHWAY DEPARTMENT LINE ITEM TRANSFERS

WHEREAS, the Road Superintendent requested the following amendments to the Highway Department Budget for Fiscal Year 2012-13:

1. Reduce $40,000.00 from expense line item 62000.205 (Employee and Dependent Insurance);
2. Add $35,000.00 to expense line item 62000.705 (Bridge Construction) to cover cost for bridge;
3. Add $3,000.00 to expense line item 63100.442 (Propane Gas) to cover cost for the month of April;
4. Add $2,000.00 to expense line item 62000.307 (Communication) to cover cost of Block #1 and Block #4 telephone bills; and

WHEREAS, these amendments represent no additional spending; and

WHEREAS, at its meeting on April 10, 2013, the Budget Committee heard these requests, and the committee recommended adoption by the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. Fiscal Year Budget 2012-13 is amended to reduce $40,000.00 from expense line item 62000.205 (Employee and Dependent Insurance).

SECTION 2. Fiscal Year Budget 2012-13 is amended to add $35,000.00 to expense line item 68000.705 (Bridge Construction).

SECTION 3. Fiscal Year Budget 2012-13 is amended to add $3,000.00 to expense line item 63100.442 (Propane Gas).

SECTION 4. Fiscal Year Budget 2012-13 is amended to add $2,000.00 to expense line item 62000.307 (Communication).
SECTION 5. This Resolution shall take effect immediately upon approval of the County Mayor or ten days after its presentment to the County Mayor.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22\textsuperscript{nd} day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of __________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Director of Accounts and Budgets to revise the 2012-13 annual budget to reflect these amendments. Completed on the ________ day of _________ 2013.

Bobbye Webb, Director of Accounts and Budgets
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-14

RESOLUTION AMENDING FISCAL YEAR 2012-13 BUDGET
RE: DONATIONS TO WASHINGTON COUNTY LIBRARY

WHEREAS, the Washington County Library Board received donations, and
the board has requested these funds be appropriated for supplies and materials; and

WHEREAS, these amendments represent no new spending; and

WHEREAS, at its meeting on April 10, 2013, the Budget Committee heard
these requests, and the committee recommended adoption by the Board of County
Commissioners; and

WHEREAS, the Washington County Board of County Commissioners
considers it in the best interest of the public welfare to amend the fiscal year 2012-13
as recommended; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF
WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. Fiscal Year Budget 2012-13 is amended to add $40.00 to
revenue line item 44571 (Contribution & Gifts (Library)).

SECTION 2. Fiscal Year Budget 2012-13 is amended to add $40.00 for
expense line item 56500.429 (Instructional Supplies and Materials).

SECTION 3. This Resolution shall take effect from and after the date on which
it is approved by the County Mayor or as indicated by certification of the County
Clerk, as hereinafter set forth.

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on
this the 22nd day of April 2013.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board
REFERRED to County Mayor this the ____ day of April 2013

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of __________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Director of Accounts and Budgets to revise the 2012-13 annual budget to reflect these amendments. Completed on the ___ day of _________ 2013.

Bobbye Webb, Director of Accounts and Budgets
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-15

RESOLUTION AMENDING FISCAL YEAR 2012-13 BUDGET
RE: SHERIFF’S DEPARTMENT HIGHWAY SAFETY GRANTS

WHEREAS, the Sheriff submitted the following amendments to the Sheriff’s Department Budget for Fiscal Year 2012-13 Governor Highway Safety Grants:

1. Add $13,530.00 to revenue line item 46290 (Practical Mobilization by Saturation Grant);
2. Add $1,588.00 to revenue line item 46211 (High Visibility Grant);
3. Add $4,201.00 to revenue line item 46295 (Network Coordinator Grant);
4. Add $6,494.00 to expense line item 54110.106 (Deputies);
5. Add $6,035.00 to expense line item 54110.110 (Lieutenants);
6. Add $2,790.00 to expense line item 54110.115 (Sergeants);
7. Add $950.00 to expense line item 54110.201 (Social Security);
8. Add 2,192.00 to expense line item 54110.204 (State Retirement);
9. Add $222.00 to expense line item 54110.212 (Employee Medicare);
10. Add $636.00 to expense line item 54129.355 (Travel);

WHEREAS, the Sheriff’s Department received reimbursement for the remaining quarter of fiscal year 2011-12 from the state of Tennessee; and

WHEREAS, these amendments represent no new spending; and

WHEREAS, at its meeting on April 10, 2013, the Budget Committee heard these requests, and the committee recommended adoption by the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:
SECTION 1. Fiscal Year Budget 2012-13 is amended to add $13,530.00 to revenue line item 46290 (Practical Mobilization Saturation Grant).

SECTION 2. Fiscal Year Budget 2012-13 is amended to add $1,588.00 to revenue line item 46211 (High Visibility Grant).

SECTION 3. Fiscal Year Budget 2012-13 is amended to add $4,201.00 to revenue line item 46295 (Network Coordinator Grant).

SECTION 4. Fiscal Year Budget 2012-13 is amended to add $6,494.00 to expense line item 54110.106 (Deputies).

SECTION 5. Fiscal Year Budget 2012-13 is amended to add $6,035.00 to expense line item 54110.110 (Lieutenants).

SECTION 6. Fiscal Year Budget 2012-13 is amended to add $2,790.00 to expense line item 54110.115 (Sergeants).

SECTION 7. Fiscal Year Budget 2012-13 is amended to add $950.00 to expense line item 54110.201 (Social Security).

SECTION 8. Fiscal Year Budget 2012-13 is amended to add $2,192.00 to expense line item 54110.204 (State Retirement).

SECTION 9. Fiscal Year Budget 2012-13 is amended to add $222.00 to expense line item 54110.212 (Employee Medicare).

SECTION 10. Fiscal Year Budget 2012-13 is amended to add $636.00 to expense line item 54129.355 (Travel).

SECTION 11. This Resolution shall take effect immediately upon approval of the County Mayor or ten days after its presentation to the County Mayor.

Introduced by Commissioner:
Seconded by Commissioner:

Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

KATHY STOREY, County Clerk
GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of April 2013

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of __________ 2013.

DANIEL J. ELDRIDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Director of Accounts and Budgets to revise the 2012-13 annual budget to reflect these amendments.
Completed on the ___ day of _________ 2013.

Bobbye Webb, Director of Accounts and Budgets
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-16

RESOLUTION AMENDING FISCAL YEAR 2012-13 BUDGET
RE: JOINT TERRORISM TASK FORCE REIMBURSABLE GRANT

WHEREAS, the FBI may reimburse state and local law enforcement agencies for the cost of overtime incurred by officers assigned full time to FBI-managed task forces, provided the overtime expenses were incurred as a result of task force-related activities; and

WHEREAS, the maximum limit for reimbursements for Washington County under these agreements is $1,433.52 per month for overtime worked on or after October 1, 2012; and

WHEREAS, Washington County Sheriff’s Department has one officer assigned to the Joint Terrorism Task Force; and

WHEREAS, the Sheriff respectfully requests the following amendments to the Sheriff’s Department Budget for Fiscal Year 2012-13 Joint Terrorism Task Force Reimbursable Grant:

1. Add $12,902.00 to revenue line item 47710 (Joint Terrorism Task Force Grant);
2. Add $10,579.00 to expense line item 54110.106 (Deputies);
3. Add $656.00 to expense line item 54110.201 (Social Security);
4. Add $1,514.00 to expense line item 54110.204 (State Retirement);
5. Add $153.00 to expense line item 54110.212 (Employee Medicare); and

WHEREAS, these amendments represent no new spending; and

WHEREAS, at its meeting on April 10, 2013, the Budget Committee heard these requests, and the committee recommended adoption by the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:
SECTION 1. Fiscal Year Budget 2012-13 is amended to add $12,902.00 to revenue line item 47710 (Joint Terrorism Task force Reimbursable Grant).

SECTION 2. Fiscal Year Budget 2012-13 is amended to add $10,579.00 to expense line item 54110.106 (Deputies).

SECTION 3. Fiscal Year Budget 2012-13 is amended to add $656.00 to expense line item 54110.201 (Social Security).

SECTION 4. Fiscal Year Budget 2012-13 is amended to add $1,514.00 to expense line item 54110.204 (State Retirement).

SECTION 5. Fiscal Year Budget 2012-13 is amended to add $153.00 to expense line item 54110.212 (Employee Medicare).

SECTION 6. This Resolution shall take effect immediately upon approval of the County Mayor or ten days after its presentment to the County Mayor.
The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of __________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Director of Accounts and Budgets to revise the 2012-13 annual budget to reflect these amendments. Completed on the ___ day of __________ 2013.

Bobbye Webb, Director of Accounts and Budgets
WASHINGTON COUNTY
BOARD OF COUNTY COMMISSIONERS
APRIL 2013 AGENDA

**PACKET SUPPLEMENT**

***Please add or substitute these items in your April packet***

1) Reports of Officials and Committees

The following are new reports and resolutions for a current agenda item:

1. County-Owned Property Committee


2. CIA Committee

   1. Receive written report of April 17, 2013, continued meeting. pg.5


   3. Consider Resolution No. 13-04-30. “Resolution Approving Agreement Between Mountain States Health Alliance and Washington County, Tennessee w/attachment.” pg. 9


3. County Attorney Report

WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS
RESOLUTION No. 13-04-26

RESOLUTION RELATED TO COURTHOUSE RENOVATIONS

WHEREAS, county government has undertaken extensive renovations on the second floor of the courthouse to provide office space for county operations; and

WHEREAS, the Washington County Election Commission is currently housed on the 2nd floor of the Courthouse, and the Election Commission is tentatively scheduled to move to the 3rd floor of the Courthouse; and

WHEREAS, the third floor of the Courthouse is now unoccupied and documents that were formerly stored on the 3rd floor have been removed; and

WHEREAS, there are renovations planned for the 2nd floor area now occupied by the Election Commission; and

WHEREAS, it is important to prioritize the efforts of the County to efficiently provide for the operation of county offices, and it is important to provide time for the Election Commission to move to the 3rd floor before elections begin in 2014; and

WHEREAS, the County-Owned Property Committee met on April 17, 2013, and the committee recommends adoption of this Resolution by the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The Washington County Board of County Commissioners designates the entire 3rd floor of the Washington County Courthouse as office space for the Washington County Election Commission to utilize for its operations.

SECTION 2. It is the priority of the Washington County Board of County Commissioners to finish the renovations of the 3rd floor of the Washington County Courthouse to accommodate the relocation of the Washington County Election Commission.

SECTION 3. The Purchasing Agent is requested to make requisition and appropriate contracts and arrangements to complete the 3rd floor renovations on or before May 28, 2013.
SECTION 4. This Resolution shall take effect immediately upon approval of the County Mayor or ten days after its presentment to the County Mayor.

Introduced by Commissioner:
Seconded by Commissioner:

Commissioners Voting FOR Resolution:

Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

________________________
KATHY STOREY, County Clerk

________________________
GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ___ day of April 2013.

________________________
KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of __________ 2013.

________________________
DANIEL J. ELDREDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of __________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

________________________
KATHY STOREY, County Clerk

Resolution 13-04-26
Page 2 of 3
County Clerk to provide a copy of this resolution to the Purchasing Agent. Completed on the

__________________________ day of __________________________ 2013.

Kathey Storey, County Clerk
CIA Committee Continuation of Meeting Minutes
April 17, 2013 – 5:30 pm
Washington County Courthouse; Zoning Conference Room, Jonesborough

Committee Members Present: Chairman Mark Ferguson, Commissioners Alpha Bridger, David Shanks
Sam Phillips and Greg Matherly

Others Present: Commissioner Steve Light, Thomas Foster and Les Foster (Foster Insurance), Karen Sells (Jonesborough Herald & Tribune), Pam Gaut (BCBST), Scherry Graham, Gail Keebler, Josh Davis and Kevin Harkness (MSHA) and Michelle Shelton-Stewart.

Meeting called to order at 4:08 pm by Chairman Ferguson

**Wellness Program**

Commission Chairman Greg Matherly shared his opinion, thoughts and history of the wellness program. He stated when the program began in 2009, employees were reluctant and hesitant to participate but with the determination of the nurse, Scherry Graham, the program has grown. Commissioner Phillips shared that the nurse had indeed gained the trust of the employees. Gail Keebler, MSHA, shared that he program has grown; in 2009, 213 employees completed the biometrics screenings and over 700 visits were completed with the nurse. In 2012, 369 employees completed the biometrics screening and over 2000 visits with employees were completed with the nurse. Michelle Stewart explained that her recommendation was to change the delivery of the wellness program, not to terminate or end the program, and that the recommendation was a cost savings to the county which was substantial. Tom Foster, also, explained that the Wellness Program incentive on the table from Blue Cross was indeed beneficial this year with the 2% savings and that he felt obligated to present the proposal to the committee since the incentive of 4% was a great savings. A motion to continue the Wellness Program with MSHA was made by Commissioner Light and seconded by Commissioner Bridge with all voting in favor.

The incentive for the 2013 biometrics was discussed and Michelle Stewart explained that the wellness task force had proposed the incentive to be a $15 monthly reduction in insurance premiums; the incentive would only be for those that participate in the county health insurance program (other employees can participate and receive a free screening but would not receive an incentive). A motion was made by Commissioner Shanks to proceed with the $15 per month discount on insurance premiums for those that complete biometrics screenings and meet with the nurse twice in the calendar year was seconded by Commissioner Phillips and all voted in favor.

**MSHA and BCBCT Negotiations**

Pam Gaut, BCBST, shared with the committee that Blue Cross has offered MSHA a 30 day contract extension and that negotiations were going on. The contract renewal between the two entities has not been resolved but both parties are actively working toward a resolution. A discussion was held on renewal rates being locked in and the need to move forward with renewal. Tom Foster shared that the county could renew the contract but could get out at any time based on the outcome of the negotiations. A motion to amend the motion from the previous meeting was made by Commissioner Light and seconded by Commissioner Phillips; the amendment to the motion would be to proceed with renewal based on the rates presented with no contingency placed on the contract negotiations being reached by a certain time. All voted in favor of this amendment to the original motion.

A motion to adjourn at 4:50 pm was made by Commissioner Light and seconded by Commissioner Phillips.

Minutes Respectfully Submitted by Michelle Shelton-Stewart
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-28

RESOLUTION CREATING HEALTH CLUB INCENTIVE PROGRAM
AND CONTINUING THE COUNTY’S HEALTH INSURANCE PREMIUM
DISCOUNT FOR UTILIZATION OF HEALTH SCREENING AND NURSE
SERVICES

WHEREAS, Washington County has offered membership incentives for county
employee to join and utilize the Wellness Center for many years; and

WHEREAS, there are now several health clubs in operation that are more convenient
or are more preferred by employees of county government; and

WHEREAS, the Benefits Department and the Commerce, Insurance and Agriculture
Committee recommend that Washington County provide an employee health club utilization
benefit; and

WHEREAS, the Washington County provides a health screening health insurance
premium reduction to employee, and it is desire of the Benefits Department and the
Commerce, Insurance and Agriculture Committee to continue this program; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF
WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The Board of County Commissioners establishes the following health
club utilization incentive policy:

Employees and supervisors (hereafter employees) of Washington County
government are eligible for gym membership reimbursement, under the following
criteria:

a. The employee must pay an annual or monthly membership fee for facility
privileges.

b. The facility utilized must be registered with the state of Tennessee as a health
club.

c. The employee must provide verifiable documentation of visits to the health club.
Alternatively, the health club must execute an affidavit indicating the
employee’s visits to the health club.
d. The incentive payment eligibility is $300 for each six-month period.

e. Beginning July 1, 2013, and every six months thereafter, the employee must make 75 visits and utilize the health club or health clubs during the six month period. Within 10 days of the end of the sixth-month period, the employee must submit a reimbursement request. Supporting documentation to verify attendance is required and must be submitted with the request. No application for an incentive payment shall be honored that is submitted beyond July 10 or January 10. If the employee makes application and meets the incentive payment criteria, the employee will receive a $300 incentive from county government, which is subject to all appropriate withholdings and deductions.

f. Employees who fail to incur 75 encounters at one or more health clubs are not eligible for the health club incentive.

SECTION 2. Washington County provides county employees and supervisors who are enrolled in the county health insurance policy with an employee premium reduction benefit of $15.00 per month, if the employee completes the free annual biometrics screening that occurs in July and agrees to meet with the county-provided nurse at least twice during the fiscal year.

SECTION 3. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:

Commissioners Voting FOR Resolution:

Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22ND day of April 2013.

KATHY STOREY, County Clerk

Resolution No. 13-04-28
Page 2 of 3
GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ___ day of April 2013.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of _____________ 2013.

DANIEL J. ELDREDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _____________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk
WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-30

RESOLUTION APPROVING AGREEMENT BETWEEN
MOUNTAIN STATES HEALTH ALLIANCE
AND WASHINGTON COUNTY, TENNESSEE

WHEREAS, Mountain States Health alliance currently provides a limited health and
wellness program and on-site nursing services for Washington County; and

WHEREAS, at its meeting on April 17, 2013, the CIA Committee recommended the
adoption of the attached agreement between Mountain States Health Alliance and Washington
County, Tennessee for services between May 1, 2013, and April 30, 2014; and

WHEREAS, the Board of County Commissioners has considered the terms of the
agreement between Mountain States Health Alliance and Washington County and has
determined that approving the agreement is appropriate and the health and welfare of
Washington County, Tennessee; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF
WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The terms of the attached agreement between Mountain States Health
Alliance and Washington County are hereby approved and accepted.

SECTION 2. The County Mayor is hereby authorized, empowered, and directed to
execute and acknowledge original copies of the attached agreement and related documents to
accomplish the purposes of this Resolution.

SECTION 3. This Resolution shall take effect from and after the date on which it is
approved by the County Mayor or as indicated by certification of the County Clerk, as
hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:

Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:

Resolution No. 13-04-30
Page 1 of 2
Commissioners ABSENT:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

______________________________
KATHY STOREY, County Clerk

______________________________
GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ___ day of April 2013.

______________________________
KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of _____________ 2013.

______________________________
DANIEL J. ELDREDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _____________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

______________________________
KATHY STOREY, County Clerk

The County Attorney shall arrange for the execution of the contract. A copy shall be filed with the County Clerk. Completed on the ______ day of _____________ 2013.

______________________________
John C. Rambo, County Attorney
AGREEMENT
FOR THE PROVISION OF
BUSINESS HEALTH SERVICES

THIS AGREEMENT, made and entered into as of the 1st day of May, 2013 ("Effective Date"), by and between MOUNTAIN STATES HEALTH ALLIANCE (hereinafter "MSHA") and WASHINGTON COUNTY, TENNESSEE (hereinafter "County").

WITNESSETH:

WHEREAS, MSHA offers a variety of business health services, including but not limited to health and wellness programs and on-site nursing services (hereinafter collectively "Business Health Services"); and,

WHEREAS, County desires to promote and offer certain Business Health Services as specified hereinbelow for the benefit of its employees; and,

WHEREAS, MSHA is willing to provide such Business Health Services as more fully described and in accordance with the terms herein;

NOW, THEREFORE, for and in consideration of the mutual premises, stipulations and covenants hereinafter set forth, the parties hereto agree as follows:

I. Business Health Services

A. On-Site Nurse. County will furnish the necessary on-site space for the operation of a medical clinic and a locking filing cabinet adequate to maintain records and supplies for the services provided hereunder. MSHA, through its Employer Health Services, will furnish basic First Aid supplies, blood pressure cuff and glucometer as well as a nurse to staff County’s clinic for a minimum of eight (8) hours per week as scheduled and mutually agreed upon by both parties. The on-site nurse will provide the required services hereunder in accordance with a nursing protocol developed and approved by a physician serving as the Community Health and Wellness Services Medical Director.

B. Health and Wellness Program Services.

1) Health Risk Assessment. MSHA shall provide one (1) Health Risk Assessment for each County employee. The Health Risk Assessment shall include a fasting glucose and lipid panel, biometric screening and Wellsoure® Health Profile. Furthermore, County employees will be provided a wide range of health information, including, but not limited to information on lowering cholesterol, lowering blood pressure, nutrition, risks and preventions for heart disease, risks and preventions for strokes, exercise, risks of smoking and stop smoking programs, diabetes, cancer and stress reduction.

2) Wellsoure® Reports. MSHA shall provide annually to each participating County employee an individual disease risk profile. Furthermore, MSHA shall provide to County an Annual Aggregate Report of the Wellsoure® program results.
II. Fees and Invoicing.

A. Fee for On-Site Nurse. The County shall pay MSHA and MSHA agrees to accept from County, in full payment for the on-site nurse services provided hereunder, One Thousand Three Hundred Ninety Dollars ($1,390.00) per month.

B. Fees per Service. The following services shall be paid by County as the services are provided. MSHA shall bill County each month for the services provided in the prior month.

   1) In the event that on-site nursing services are provided more than eight (8) hours per week, then County shall pay MSHA Thirty Five Dollars ($35) for each additional hour (or portion thereof) such on-site nursing services are provided. No additional on-site nursing services in excess of eight (8) hours per week shall be provided by MSHA without the prior written consent of the County Mayor.

   2) County shall pay MSHA Forty Dollars ($40.00) for each Health Risk Assessment performed.

C. Invoicing and Payment. MSHA shall submit an invoice to County by the fifth (5th) day of each month reflecting the services provided pursuant to this Agreement during the previous month by MSHA. County shall make full payment within thirty (30) calendar days of receipt of such invoice for services. Any payment received after thirty (30) calendar days will be deemed late and subject to a finance charge of one and one-half percent (1½%) per month. In the event of late payment or non-payment in which MSHA employs attorneys for collection, County shall be responsible for MSHA's attorney fees and costs. If County disputes any billing by MSHA, County must notify MSHA in writing within fourteen (14) days of receipt of such disputed bill.

III. General Provisions

A. Term, Renewal and Termination. The initial term of this Agreement shall be for one (1) year commencing on the Effective Date hereof. This agreement may be renewed upon mutual written consent of the parties at least thirty (30) days prior to the expiration of the then-current term.

B. Relationship of the Parties. MSHA and County are both independent contractors, and nothing herein shall be construed to create a joint venture, partnership, or similar relationship between them. No employee of either Party shall be considered to be an employee of the other Party, nor shall any employee of either Party be entitled to receive any employment-related benefits from the other Party, including, but not limited to, health and life insurance benefits, pension and retirement benefits, vacation and sick leave benefits, and workers compensation and unemployment insurance, nor shall either Party withhold or pay any income or payroll taxes for, on behalf of, or with respect to, any employee of the other Party. Neither of the Parties, nor any of their respective agents or employees, shall be construed to be the agent, employee, or representative of the other Party, and each Party shall be solely responsible for any liability that may arise as a result.
of, or in connection with, any act or omission by that Party or any of its agents or employees.

C. Nonsolicitation. County agrees that it shall not solicit MSHA employees to become employees or direct independent contractors of County in order to provide same or similar services as those contemplated herein during the term of this Agreement and for one year after its expiration or termination. This term survives the expiration or termination of this Agreement.

D. Records. MSHA agrees to maintain such medical, financial, administrative and other records incidental to the services provided hereunder to the extent required to do so by law, rule or regulation. All records shall be and remain the sole property of MSHA. MSHA shall maintain the confidentiality of all health and wellness records of Company employees in accordance with Section III.E. below.

E. Privacy and Security of Health Records. MSHA agrees to protect the privacy and security of any Individually Identifiable Health Information it may receive through the operation of the Clinic and the other services provides hereunder in accordance with all applicable federal and state laws, regulations and rules respecting privacy and security, including, but not limited to, those laws and regulations adopted pursuant to the Health Insurance Portability and Accountability Act if 1996 ("HIPAA"). MSHA shall not disclose Individually Identifiable Health Information other than as permitted or required by this Agreement or authorized by a written release of information statement signed by the individual for whom data is collected and stored; or as required by law.

F. Quality Assurance. Quarterly meetings will be scheduled and held with representatives of MSHA and Company to monitor, gain feedback and enhance services provided pursuant to this Agreement.

G. Default. In the event of any default by the other party of any material term, covenant or condition of this Agreement, the non-defaulting party shall send written notice to the defaulting party specifying the nature of the default, the facts underlying its claim that the other party is in breach of this Agreement, and its intent to terminate the contract. The defaulting party shall have thirty (30) days from its receipt of the non-defaulting party’s notice to cure such default. If such default is not cured within thirty (30) days and the parties have not agreed to waive the default or to extend the deadline to cure, the non-defaulting party may terminate this Agreement with written notice to the defaulting party.

H. Indemnification. To the extent permitted by law, each party hereby indemnifies and holds the other harmless from and against any and all liability, losses, claims, or causes of action, and expenses connected therewith (including reasonable attorney’s fees), caused or asserted to have been caused directly or indirectly by their employees or agents, by or as a result of the performance of their duties hereunder to the extent allowed by law. Nothing in this section shall relieve either party from liability proximately caused by its employees in the normal course of their duties.

I. Assignment. This Agreement and the rights and interests hereunder may be transferred or assigned by County or MSHA only with the prior written consent of the other party, such consent not to be unreasonably withheld. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, their successors and/or assigns.
J. **Notices.** Any notices or communications required or permitted to be given under this Agreement shall be delivered or given to the respective parties and each entity set forth below by registered or certified mail, return receipt requested, at the following addresses, unless a party otherwise designates in writing:

If to MSHA: Mountain States Health Alliance  
Attn: Corporate Director, Employer Health Services  
403 Princeton Road, Suite 6  
Johnson City, TN 37601

If to County: Washington County  
Attn: County Mayor  
P. O. Box 219  
Jonesborough, TN 37569

Copy to: County Attorney  
P.O. Box 555  
Jonesborough, TN 37659

K. **Waiver.** The waiver of any breach of any term or condition of this Agreement shall not be deemed to constitute the waiver of any other breach of the same or any other term or condition.

L. **Enforceability.** In the event any provision of this Agreement is found to be unenforceable or invalid, such provision shall be severable from this Agreement and shall not affect the enforceability or validity of any other provision contained in this Agreement.

M. **Entire Agreement.** This Agreement contains the entire contractual understanding between the parties and supersedes and terminates any prior agreement(s) between the parties hereto. No amendments or additions to this Agreement shall be binding unless such amendments or additions are in writing and signed by MSHA and County, except as herein otherwise provided.

N. **Governing Law.** This Agreement has been made and executed in, and shall be construed and enforced according to the laws of the state of Tennessee, without regard to its conflict of laws provisions.

[Remainder of page intentionally left blank.]
IN WITNESS WHEREOF the parties hereto have executed this agreement by affixing the signatures of their duly authorized persons, on this the day and date first above written.

"MSHA"
MOUNTAIN STATES HEALTH ALLIANCE

Jamie Parsons, Vice President

"County"
WASHINGTON COUNTY

______________________________
Printed Name:

______________________________
Title:

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WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-31

RESOLUTION RENEWING THE COUNTY HEALTH INSURANCE
COVERAGE FOR FISCAL YEAR 2013-14

WHEREAS, the employees and officials of Washington County currently receive
their health insurance through a contractual relationship between Washington County and
BlueCross and BlueShield of Tennessee since fiscal year 2012-13; and

WHEREAS, the county insurance broker has met extensively with BlueCross
BlueShield of Tennessee to negotiate a renewal of the county's health insurance coverage;
and

WHEREAS, the attached memorandum from the Benefits Department describes the
terms of the renewal and the minor change in benefits that will occur; and

WHEREAS, the CIA Committee has met with BlueCross BlueShield of Tennessee
representatives and has extensively reviewed the options for the county health insurance
coverage and recommends renewal of the County's current policy; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF
WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. BlueCross and BlueShield of Tennessee are selected to continue the
current county health insurance policy for fiscal year 2013-14. The County Purchasing Agent
and County Mayor are authorized to execute renewals consistent with the terms of the
renewal described in the attached memorandum

SECTION 2. The Resolution shall take effect immediately upon approval of the
County Mayor or ten days after its presentment to the County Mayor.

Introduced by Commissioner
Seconded by Commissioner

Members Voting FOR Resolution:

Members Voting AGAINST Resolution:
Members NOT VOTING:
Members ABSENT:
ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 22nd day of April 2013.

______________________________
KATHY STOREY, County Clerk

______________________________
GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ___ day of _________ 2013.

______________________________
KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of _________ 2013.

______________________________
DANIEL J. ELDREDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

______________________________
KATHY STOREY, County Clerk
Memorandum

To: Michelle Shelton-Stewart
CC: Tom Foster
From: Pamela Gaut, Account Executive BCBST
Date: 4/4/2013
Re: Washington County Government Renewal

Financial Renewal - Medical

BCBST has agreed to a net renewal increase of 2% for the July 1, 2013 through June 30, 2014 renewal period. The rating program indicated a rate increase of 12.93% minus a 2% decrease due to the Wellness Program Certification program.

93.32%

Financial Considerations of the renewal:
• Annual Medical Trend is 8.5%.

Healthcare Reform Cost:

• Women’s Preventive Services benefits average cost is 1%
• Transitional Reinsurance Program (Pre-existing fee) = $5.25 per member per month fee. Washington County has 1038 members so the total cost per year was $65,394.00
• Patient-Centered Outcomes Research Fee = $1 per member for 2013 and $2 per member for 2014.
• Insurer Tax – additional premium tax of approximately 2%. The industry assessment of 12 billion in 2014.

Financial Renewal – Dental

• Dental Rate Hold
• Enhanced the dental benefits to $2500 per calendar year
  • Waiting period


WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 13-04-29

RESOLUTION AUTHORIZING THE APPROPRIATION
OF FUNDS FOR THE TENNESSEE LITTER
AND TRASH COLLECTING GRANT

WHEREAS, it is proposed that Washington County received $61,000 in litter grant
funding for fiscal year 2013-14, of which, $15,200 must be spent on education, while balance
may be used for salaries, benefits, or direct costs; and

WHEREAS, pursuant to the provisions of TENN. CODE ANN. § 41-2-123, the Board
of County Commissioners of Washington County, Tennessee, is authorized to enter into a
contract with the Tennessee Department of Transportation for the purpose of receiving grant
funds to be used in the collection of litter and trash from the county, state and interstate
highways and roads of Washington County, Tennessee; and

WHEREAS, it has been the policy in the past to annually file for and receive such
funds and it is the considered opinion of the Board of County Commissioners that this is a
worthwhile project and that Washington County should take advantage of the availability of
these funds, and the County is willing to assume the responsibilities incidental thereto, and it
is for that purpose that this Resolution is enacted; now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF
WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The County Mayor is hereby authorized and directed to enter into a
contract with the Tennessee Department of Transportation for the purpose of taking advantage
of the trash and litter grand funds available as above-referenced. The County Mayor is hereby
further authorized and directed to take all steps necessary and incidental to the acquisition of
said funds and the expenditure thereof in conformity with the provisions of the statute herein
above referenced and any other laws and statutes incidental thereto with regard to accounting
and expenditures.

SECTION 2. The Sheriff is hereby authorized and directed to carry out his obligations
under the provisions of the aforesaid statute and to execute and acknowledge any and all
documents necessary and incidental to the acquisition of such funds and he shall further make
full and complete accounting of all funds and keep all records necessary and appropriate for
the handling of such funds in accordance with the direction of the County Mayor and the laws
and statutes of the state of Tennessee.

SECTION 3. The Resolution shall take effect immediately upon approval of the
County Mayor or ten days after its presentment to the County Mayor.
Introduced by Commissioner:
Seconded by Commissioner:

Commissioners Voting FOR Resolution:
Commissioners Voting AGAINST Resolution:
Commissioners NOT VOTING:
Commissioners ABSENT:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this
the 22\textsuperscript{nd} day of April 2013.

________________________
KATHY STOREY, County Clerk

________________________
GREG MATHERLY, Chair of the Board

REferred to County Mayor this the ___ day of ____________ 2013.

________________________
KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of ____________ 2013.

________________________
DANIEL J. ELDREDGE, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on
the ___ day of ____________ 2013, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

________________________
KATHY STOREY, County Clerk

Resolution 12-05-01
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