

WASHINGTON COUNTY
BOARD OF COUNTY COMMISSIONERS
February 24, 2020 AGENDA

1. Call to order by Chair.
2. Prayer and Pledge to the Flag.
3. Roll Call.
4. Approval of Agenda.
5. Public Comments Regarding Agenda Items.
Each individual shall be given three (3) minutes to address the Board regarding Agenda items. Comments shall be limited to items on the meeting's Agenda.
6. Public Hearings.
 - a. Rezoning re: BrightRidge, Tax Map 094, Parcels 52.02 (Portions) & 52.05 in the 2nd Civil District – A-1 General Agriculture District to A3 Agriculture Business District
At the conclusion of the public hearings, the Board of County Commissioners will reconvene in regular session.

Upon reconvening, the order of business shall continue as follows:
7. Planning Commission and Zoning.
 - a. Receive minutes of the February 4, 2020 Washington County Regional Planning Commission with attachments. **pg. 5**
 - b. County Commission Planning Agenda. **pg. 7**
 1. Consider Resolution No. 20-02-01 “Resolution Rezoning Tax Map 094, Parcels 52.02 (Portions) & 52.05 in the 2nd Civil District Presently Owned by BrightRidge.” **pg. 12**
8. Special Recognition and Proclamations.
 - a. Presentation on the Airport Authority by Gene Cossey, TCAA Executive Director.
9. Board of County Commissioners.
 - a. Receive and consider minutes from the January 27, 2020, meeting of the Board of County Commissioners (previously mailed).
10. Elections, Appointments, and Confirmations.
 - a. None.
11. Reports of Officials and Committees.
 - a. County Mayor.
 1. No Written Report.
 - b. County Attorney.
 1. No Written Report.

- c. Director of Health Department.
 - 1. No Written Report.
- d. Director of Schools.
 - 1. No Written Report.
- e. Audit Committee.
 - 1. No meeting.
- f. Beer Board.
 - 1. No meeting.
- g. Commercial, Industrial & Agricultural Committee.
 - 1. Receive minutes of the February 6, 2020 meeting with attachments. **pg. 15**
 - a. Consider Resolution No. 20-02-02 “*Resolution Ratifying Washington County, Tennessee’s Acceptance of Select Tennessee Site Development Grant Re: Washington County Industrial Park Expansion Project & Associated Budget Amendments.*” **pg. 17**
 - b. Consider Resolution No. 20-02-03 “*Resolution Accepting the Report of the 2020 Washington County Commissioners Workshop/Retreat Held on January 25, 2020 & Ratifying the Action Steps Identified by Participants.*” **pg. 21**
 - c. Consider Resolution No. 20-02-05 “*Resolution Creating and Appointing Members to A Communications Task Force.*” **pg. 29**
- h. Committee on Committees.
 - 1. No meeting.
- i. County Industrial Development Board.
 - 1. Receive minutes of the January 24, 2020 meeting with attachments. **pg. 37**
- j. Courtroom Security Committee.
 - 1. No meeting.
- k. Employee Compensation & Benefits Committee.
 - 1. Receive minutes of the February 6, 2020 meeting with attachments. **pg. 39**
- l. Health, Education & Welfare Committee.
 - 1. Receive minutes of the February 6, 2020 meeting with attachments. **pg. 44**
 - a. Consider Resolution No. 20-02-04 “*Resolution Authorizing Replacement of Daniel Boone High School Gym Roof Replacement.*” **pg. 59**

- b. Consider Resolution No. 20-02-13 “*Resolution of Support of Proposed Terms and Authority to Execute Inter-Local Agreement to Provide Capital Improvement Funding for Johnson City Schools.*” **pg. 63**
- m. Intergovernmental Affairs Committee.
 - 1. No meeting.
- n. Investment Committee.
 - 1. Receive minutes of the February 6, 2020 meeting with attachments. **pg. 66**
- o. Public Records Commission.
 - 1. No meeting.
- p. Public Safety Committee.
 - 1. Receive minutes of the February 6, 2020 meeting with attachments. **pg. 68**
 - a. Consider Resolution No. 20-02-06 “*Resolution Amending Fiscal Year Budget 2019-2020 Re: Fire Prevention & Control – Purchase and Installation of One Fire Hydrant.*” **pg. 70**
 - b. Consider Resolution No. 20-02-07 “*Resolution Authorizing Washington County, Tennessee’s Acceptance of Emergency Management Performance Grant Federal Fiscal Year 2019.*” **pg. 73**
- q. Public Works Committee.
 - 1. Receive minutes of the February 6, 2020 meeting with attachments. **pg. 75**
 - a. Consider Resolution No. 20-02-08 “*Resolution Requesting the General Assembly of the State of Tennessee and Specifically State Senator Rusty Crowe, State Representative Matthew Hill and State Representative Micah Van Huss to Sponsor a Joint Resolution on Behalf of Washington County Naming an Interchange Off I-26/Boones Creek at Exit 17 in Memory of Senior Airman Benjamin Daniel White, USAF.*” **pg. 76**
 - b. Consider Resolution No. 20-02-09 “*Resolution Requesting the General Assembly of the State of Tennessee and Specifically State Senator Rusty Crowe, State Representative Matthew Hill and State Representative Micah Van Huss to Sponsor a Joint Resolution on Behalf of Washington County Naming an Interchange of I-26/University Parkway Bridge at Exit 24 in Memory of Dr. Billy Graham.*” **pg. 79**
- r. Purchasing Commission.
 - 1. No meeting.

- s. Reapportionment Committee.
 - 1. No meeting.
- t. Rules Committee.
 - 1. Receive minutes of the February 6, 2020 meeting with attachments. **pg. 82**
- u. Washington County Library Board of Trustees.
 - 1. No meeting.
- v. Washington County Committee for Resale of Land.
 - 1. Receive minutes of the February 6, 2020 meeting with attachments. **pg. 92**
 - a. Consider Resolution No. 20-02-10 “*Resolution Instructing the Clerk & Master not to Offer a Bid on Behalf of the County for Properties that have Environmental Risks or Financial Liabilities Associated with the Properties and Exceed the Value of the Parcel.*” **pg. 94**
- w. Budget Committee.
 - 1. Receive minutes of the February 12, 2020 meeting with attachments. **pg. 98**
 - a. Consider Resolution No. 20-02-11 “*Resolution Amending Fiscal Year Budget 2019-2020 Re: Highway Department – For 2020 Truck Mounted 2,000 Gallon Etnyre Asphalt Distributor.*” **pg. 105**
- 12. Old Business.
 - a. None.
- 13. Notaries.
 - a. Consider Resolution No. 20-02-12 “*Resolution Approving the Election of Notaries Public for Appointment and/or Reappointment for Washington County, Tennessee.*” **pg. 110**
- 14. New Business.
 - a. None.
- 15. Appendix.
 - a. None.
- 16. Miscellaneous Announcements.
 - a. The cut-off date and time for next month’s County Commission Agenda is **Thursday, March 12, 2020** at 12:00 noon.
- 17. Adjournment.

**Washington County Regional Planning Commission
Meeting Minutes
February 4, 2020**

Members Present

Joe McCoy, R.L.S., Chair
Sam Lindley, P.E., Vice-Chair
Tim Hicks
Pat Wolfe
Commissioner McAllister

Staff Present

Angie Charles, AICP
Christopher Pape, GISP

Members Absent

Commissioner Wheeler
Grant Summers

Visitors

Ron Gouge
Doug Sams
Sam Ford

Chair McCoy called the meeting to order at 5:30 pm. Vice-Chair Lindley gave the Invocation and Chair McCoy lead the pledge of allegiance.

A motion was made by Vice-Chair Lindley to approve the agenda as presented, seconded by Commissioner McAllister; the motion carried unanimously (5-0).

Chair McCoy asked for any disclosures of conflicts of interests. Vice-Chair Lindley disclosed a conflict on the rezoning (Bright Ridge) and subdivision (Daniel's Ridge) items.

A motion was made by Mr. Wolfe to approve the January 7, 2020 minutes as submitted, seconded by Mr. Hicks; the motion carried unanimously (5-0).

A motion was made by Mr. Hicks, seconded by Vice-Chair Lindley, to approve the Consent Agenda, confirming the actions of the Secretary/Assistant Secretary of the Planning Commission approving 7 plats. The motion carried unanimously (5-0).

Vice-Chair Lindley recused himself from the meeting at this time.

Chair McCoy then opened the meeting for public hearing comments for the Bright Ridge rezoning request.

Sam Ford, representing the petitioner, spoke in favor of the request. Mr. Ford advised the Commission of the intended use of the property, including a block chain data center with the addition of solar panels and associated equipment at a future date.

Seeing no one else wishing to speak, Chair McCoy closed the public hearing.

Under the first item of New Business, the Commission considered the rezoning request for Bright Ridge. Staff presented the request and, there being no further discussion, a motion was made by Mr. Hicks to recommend approval of the rezoning request to the

County Commission, seconded Commissioner McAllister. The motion carried unanimously (4-0-1, Lindley recused).

Next, the Commission considered the final plat for Daniel's Ridge Phase 2, Section 1. A motion was made by Mr. Hicks to approve the plat as presented, seconded Mr. Wolfe. The motion carried unanimously (4-0-1, Lindley recused).

Vice-Chair Lindley rejoined the Commission at this time.

The final item of New Business was consideration of a site plan request for Doug Sams Boat Storage. Staff presented the request to the Commission. A motion was made by Vice-Chair Lindley to approve the site plan as presented, seconded Mr. Hicks. The motion carried unanimously (5-0).

There being no further business, Vice-Chair Lindley made a motion to adjourn the meeting, which was seconded by Commissioner McAllister. The motion carried unanimously (5-0), and the meeting adjourned at 5:43 P.M.

DRAFT

**Washington County Board of County Commissioners
Planning Agenda
February 24, 2020**

Public Hearing for Rezoning Request

Bright Ridge – 1444 Bailey Bridge Rd, Limestone - A-1, General Agriculture District, to A-3, Agriculture Business District (File #20WC-00007)

Rezoning Request

Bright Ridge – 1444 Bailey Bridge Rd, Limestone - A-1, General Agriculture District, to A-3, Agriculture Business District (File #20WC-00007)

Rezoning Request – A-1 to A-3
1444 Bailey Bridge Rd, Limestone, TN 37681
Tax Map 94, Parcels 52.02 (Portions) & 52.05, 2nd Civil District

Petitioner/Owner: Bright Ridge
Agent: Sam Ford

Size: 22 acres

Current Land Use: Vacant / Utility (sub-station)

Proposed Land Use: Utility (addition of block chain data center & solar farm)

Current Zoning: A-1, General Agriculture

Requested Zoning: A-3, Agriculture Business

Surrounding Zoning	Surrounding Land Use
North: A-1, General Agriculture, and R-1, Low Density Residential	Single-family residential and agriculture
South: A-1, General Agriculture	Single-family residential and agriculture
East: A-1, General Agriculture	Agriculture
West: A-1, General Agriculture	Bailey Bridge Rd and agriculture

Analysis: A rezoning request has been submitted for the purpose of expanding Bright Ridge’s use on the property. Bailey Bridge Road is a local street, capable of carrying traffic generated by the development, and/or uses allowed in the requested A-3 district. Water (Town of Jonesborough) is available to the property and adequate to accommodate the proposed use. The zoning in the area is A-1 and R-1, with the land uses ranging from agricultural to residential. Per Sections 511 and 512 of the Zoning Resolution, a Concept Plan is not required for this request.

In the future, the petitioner wishes to add solar panels to the site; however, the immediate request is to allow for a block chain data center. The data center will consist of a series of containers and 3,000-KVA transformers. Bright Ridge is proposing 4 sets of 6 containers, and 4 transformers. While there are small fans on the data centers that generate noise, the petitioner has advised that the noise is considered small and will not impact or be heard from adjoining properties.

Staff Recommendation: Staff recommends approval of the rezoning of 1444 Bailey Bridge Road, Tax Map 94 Parcels 52.02 (portions) and 52.05, from A-1 to A-3, as requested.

**The Washington County Regional Planning Commission
 Recommends Approval of the Request. (4-0-1, Lindley recused).**

Rezoning – A-1 to A-3
Bright Ridge

Washington County, Tennessee Zoning Administrator
APPLICATION for REZONING

REZONING FEE: \$300.00 + \$5.00 ARCHIVE FEE PAYABLE TO KATHY STOREY,
COUNTY CLERK AT TIME OF APPLICATION

PLANNING REGION: Washington Co. Jonesborough Johnson City File 20WC-00007

Existing Classification A-1 GENERAL AGRICULTURE Proposed Classification INDUSTRIAL A-3

Adjoining Zoning Classification: North R-1/A South A-1 East A-1 West A-1

PROPERTY OWNER & AGENT INFORMATION

Owner BRIGHT RIDGE Phone (423) 952-5000 Work _____

Address 2600 BOWEN CR RD City JOHNSON CITY TN State TN Zip 37615

Agent SAM FERGUSON Phone (423) 444-5020 Work _____

SITE INFORMATION

Subdivision _____ Date _____

911 Address 1444 BAILEY BRIDGE RD, LINDSEY, TN 37681

Civil District 2 Tax Map 094 Group _____ Parcel 052.02 Lot Size 22 ACRES

Roll _____ Image _____ Date _____ Plat Book _____ Page _____ Date Recorded _____

MEETING INFORMATION

I agree to attend all meetings that concern this request as follows:

Washington County Tennessee Regional Planning Commission: Date 2/4/20 Time 5:30 PM
(Jonesborough Courthouse, Jonesborough, Tennessee)

Jonesborough Regional Planning Commission: Date _____ Time 7:00 PM
(Town Hall, Jonesborough Tennessee)

Johnson City Regional Planning Commission: Date _____ Time 6:00 PM
(City Hall, Johnson City Tennessee)

Washington County Commission: Date 2/24/20 Time 6:00 PM
(George P. Jaynes Justice Center, Courtroom 7, Jonesborough, Tennessee)

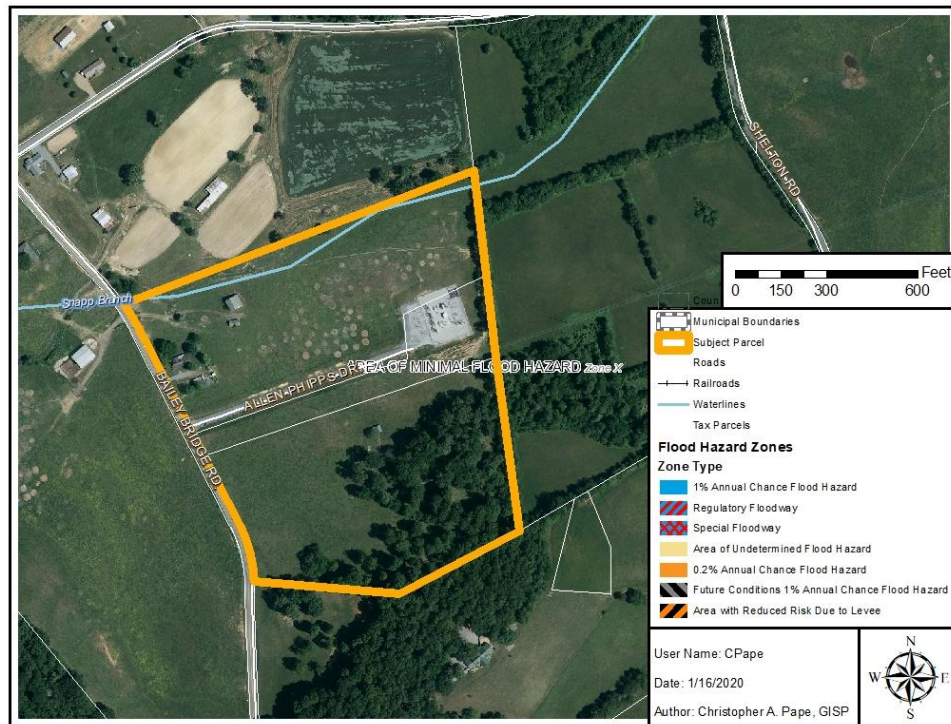
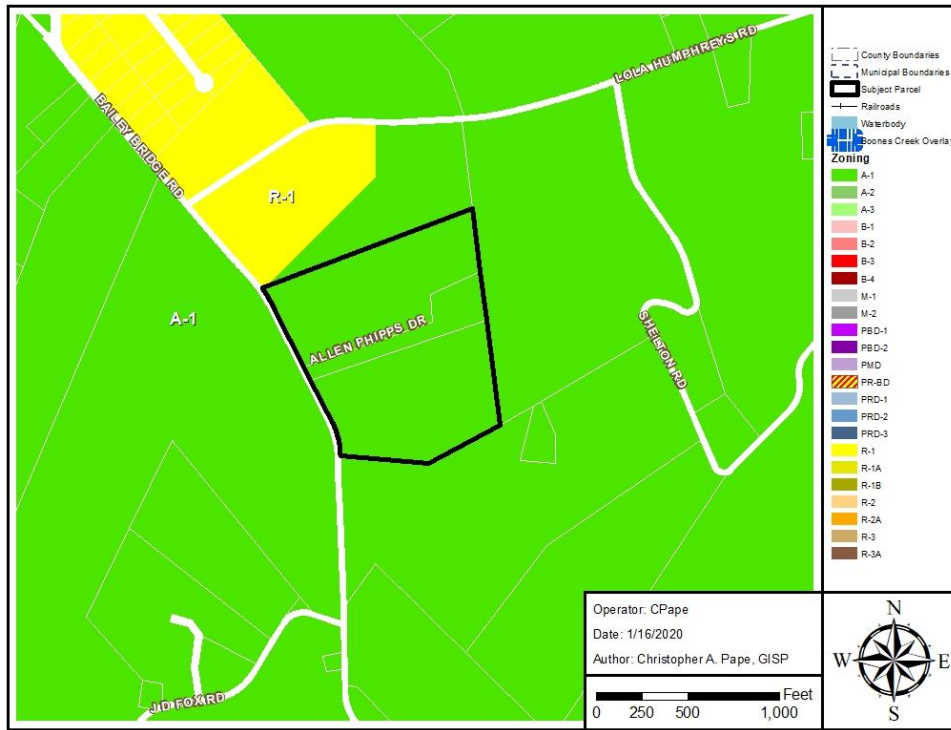
I understand that I must post a sign on the property 10 days prior to the meeting and I must maintain the sign on the subject parcel until after all meetings are concluded. Upon completion of all meetings, I will return the sign. Should the sign go missing, I will contact the Zoning Office immediately for a replacement.

Applicant [Signature] Date 1/2/20

Staff [Signature] Date 1/2/20

Tax Map Zoning Atlas Adjoining CAAS Cards Parcel Deed Survey

Rezoning – A-1 to A-3 Bright Ridge



Rezoning – A-1 to A-3 Bright Ridge



Bright Ridge Property, 2nd Civil District,
Tax Map 094, Parcels 052.02 & 052.05

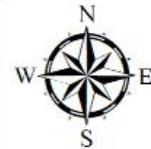
*Prepared by the Washington County, Tennessee Zoning Office.
This map is not for engineering purposes.*



- Subject Property
- Municipal Boundaries
- Tax Parcels
- County Boundaries

Coordinate System: NAD 1983 StatePlane Tennessee FIPS 4100 Feet
 Projection: Lambert Conformal Conic
 Datum: North American 1983
 False Easting: 1,968,500.0000
 False Northing: 0.0000
 Central Meridian: -86.0000
 Standard Parallel 1: 35.2500
 Standard Parallel 2: 36.4167
 Latitude Of Origin: 34.3333
 Units: Foot US

Date Created: 1/10/2020 2:31:37 PM
 Software Version: ArcGIS 10.2.2
 Cartographer: Christopher Page, GISP



WASHINGTON COUNTY, TENNESSEE BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 20-02-01

RESOLUTION REZONING TAX MAP 094, PARCELS 52.02 (Portions) & 52.05 IN THE 2ND CIVIL DISTRICT PRESENTLY OWNED BY BRIGHTRIDGE

WHEREAS, Tax Map 094, Parcels 52.02 (Portions) & 52.05 in the 2nd Civil District of Washington County, Tennessee as shown in Exhibit A attached hereto (the "Subject Property") is presently owned by BrightRidge; and

WHEREAS, the owner has requested that the Subject Property located at 1444 Bailey Bridge Road, Limestone, Tennessee 37681 be rezoned from A-1, General Agriculture District to A-3, Agriculture Business District; and

WHEREAS, the Washington County Regional Planning Commission at its February 4, 2020 meeting recommended **APPROVAL** of this request, and staff recommendation is for **APPROVAL** of this request; and

WHEREAS, after public hearing, the Washington County Board of County Commissioners determined that this rezoning request **DOES/DOES NOT** promote the health, safety, morals, convenience, order, prosperity, and welfare of the present and future inhabitants of Washington County, Tennessee; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The proposed amendment to the Washington County Zoning Map and Zoning Plan to rezone Tax Map 094, Parcels 52.02 (Portions) & 52.05 in the 2nd Civil District, as shown in Exhibit A attached hereto, from A-1, General Agriculture District to A-3, Agriculture Business District is hereby **APPROVED/DENIED**.

SECTION 2. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR:
Commissioners Voting AGAINST:
Commissioners Abstaining:
Commissioners Absent:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 24th day of February, 2020.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of _____ 2020.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of _____ 2020.

WILLIAM J. GRANDY, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of _____ 2020, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Approved as to form by the County Attorney this ____ day of _____ 2020.

ALLYSON L. WILKINSON, County Attorney



Bright Ridge Property, 2nd Civil District,
Tax Map 094, Parcels 052.02 & 052.05

*Prepared by the Washington County, Tennessee Zoning Office.
This map is not for engineering purposes.*



- Subject Property
- Municipal Boundaries
- Tax Parcels
- County Boundaries

Coordinate System: NAD 1983 StatePlane Tennessee FIPS 4100 Feet
Projection: Lambert Conformal Conic
Datum: North American 1983
False Easting: 1,968,500.0000
False Northing: 0.0000
Central Meridian: -86.0000
Standard Parallel 1: 35.2500
Standard Parallel 2: 36.4167
Latitude Of Origin: 34.3333
Units: Foot US
Date Created: 1/16/2020 2:31:37 PM
Software Version: ArcGIS 10.2.2
Cartographer: Christopher Pape, GISP



CIA Committee Minutes
February 6th, 2020
9:00 am

Committee members attending: Commissioners Phil Carriger, Larry England, Jodi Jones and Robbie Tester

Committee members absent: Commissioner Kent Harris

Others in attendance: Mayor Joe Grandy, Cindy Tauscher, Jim Henricks and Dr. Pashia Hogan – of Northeast State, David Nelson – Brewfund, Inc, Allyson Wilkinson – County Attorney, Teresa Stoots, Angie Charles, Susan Saylor, Mitch Meredith, Sherry Greene

The meeting was called to order by Chairman Carriger and opened in prayer by Commissioner England. Commissioner Jones led the pledge to the flag.

Motion to approve minutes from the January 9th, 2020 meeting was made by Commissioner England and seconded by Commissioner Jones. Motion carried unanimously.

Item 1 – Cindy Tauscher of Northeast State spoke to the Committee regarding Economic and Workforce Development and Workforce Solutions.

Item 2 – County Attorney Wilkinson gave an update to the Committee regarding the awarded Select Tennessee Site Development Grant. The WCIDB did meet and voted to fund the matching portion of \$34,500. Attorney Wilkinson asked the Committee to ratify the Mayor's execution of the contract. Commissioner Jones made a motion seconded by Commissioner England for ratification. Motion carried – 3 yes, 1 no from Commissioner Tester.

Item 3 – David Nelson of Brewfund, Inc spoke to the Committee regarding FoundersForge and the upcoming Entrepreneur Summit on February 20th 7:45am-9:00am at BrightRidge. For details the Committee was referred to www.myfoundersforge.com regarding dates of future events. The Committee plans to meet at Spark Plaza on March 26, 2020 at 6:00pm.

Item 4 – Mayor Grandy gave an update on the Boones Creek Athletic Fields project. Currently construction is on hold due to weather conditions.

Item 5 – Commissioner Jones updated the Committee in regards to the recent Commission Planning Retreat. Commissioner Jones made a motion to establish a Communications Task Force to work in an advisory capacity with the Communications Director. The Task Force would include Communications Director Susan Saylor, Mayor's Representative Sherry Greene, two Commissioners – Commissioners Jones and Wheeler, two Elected Officials – Kathy Storey and Brenda Downes, one County employee – Michelle Stewart. Motion was seconded by Commissioner England. In an effort for complete transparency, Commissioner Jones asked to amend the motion and include a report from the Commission Retreat as well as Attorney Wilkinson's memo, (both are attached to the proposed resolution) along with the Communications Director Job Description. Commissioner England seconded the amendment. Motion to

amend carried unanimously. Motion to establish a Communications Task Force working in an advisory capacity as amended carried unanimously.

Item 6 – Commissioner Jones briefed the Committee on Communications Director Susan Saylor work on a possible citizen engagement/leadership course - County 101. This would allow citizens to learn about County Government functions. Chairman Carriger asked Ms. Saylor to bring her proposal back to the Committee for their March meeting.

Old Business - none

Motion to adjourn was made by Commissioner Tester and seconded by Commissioner England. The meeting adjourned at 10:05am.

Attachments: none

Action items:

- Ratification of the Select Tennessee Site Development Grant
- Resolution to be forwarded to the Commission to establish a Communications Task Force

Respectfully submitted by Sherry Greene.

DRAFT

WASHINGTON COUNTY, TENNESSEE BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 20-02-02

RESOLUTION RATIFYING WASHINGTON COUNTY, TENNESSEE'S ACCEPTANCE OF SELECT TENNESSEE SITE DEVELOPMENT GRANT RE: WASHINGTON COUNTY INDUSTRIAL PARK EXPANSION PROJECT & ASSOCIATED BUDGET AMENDMENTS

WHEREAS, further to Resolution No. 19-11-17, Washington County, Tennessee applied for a Select Tennessee Site Development Grant in the amount of up to \$94,500.00 with a match of \$40,500.00 for a total of \$135,000.00; and

WHEREAS, the Grant was awarded and Washington County expects the funding to be used to complete the due diligence on the site, prepare a Master Plan, and have a grading plan (with a complete set of construction drawings) prepared; and

WHEREAS, having these items complete will enable Washington County to complete the requirements for SelectTN Site Certification and position to not only market the property but also begin the next phase – site development; and

WHEREAS, the Industrial Development Board of the County of Washington, Tennessee, at its January 24, 2020 meeting approved the contribution of \$40,500.00 to serve as Washington County's match amount so that Washington County would not have to appropriate funds; and

WHEREAS, the County Mayor requests the following amendments to Fiscal Year Budget 2019-2020:

1. Increase \$135,000.00 to expense line item 101-58190-399 (Other Economic & Community Development – Other Contracted Services – WCIP);
2. Increase \$94,500.00 to revenue line item 101-46980-000 (Other State Grants – ECD);
3. Decrease \$40,500.00 from equity line item 101-34510 (Restricted for General Government – re Economic Development Reserve); and

WHEREAS, on February 6, 2020, the CIA Committee considered and ratified the County Mayor's acceptance of this grant and execution of related contract; and

WHEREAS, on February 12, 2020, the Budget Committee recommended consideration and approval of this request to the Board of County Commissioners with no appropriation; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The County Mayor's acceptance of the grant and execution of the related contract is ratified.

SECTION 2. Fiscal Year Budget 2019-2020 is amended to:

1. Increase \$135,000.00 to expense line item 101-58190-399 (Other Economic & Community Development – Other Contracted Services – WCIP).
2. Increase \$94,500.00 to revenue line item 101-46980-000 (Other State Grants – ECD).
3. Decrease \$40,500.00 from equity line item 101-34510 (Restricted for General Government – re Economic Development Reserve).

SECTION 3. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR:
Commissioners Voting AGAINST:
Commissioners Abstaining:
Commissioners Absent:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 24th day of February, 2020.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of _____ 2020.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ____ day of _____ 2020.

WILLIAM J. GRANDY, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _____ 2020, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Approved as to form by the County Attorney this _____ day of _____ 2020.

ALLYSON L. WILKINSON, County Attorney

BUDGET AMENDMENT REQUEST

Amounts in whole dollars only. Attach any supporting documents.

Fund No. 101

Department: Economic Development

Date: 02/06/2020

Requested by: CIA

Signature: _____

Reason for Amendment and Funding Source (if required):

Washington County's Tennessee Economic & Community Development site grant application for master planning, survey and other due diligence work for ___ acres at the Washinton County Industrial Park has been approved. The state will contribute \$94,500 towards the total project estimate of \$135,000. The remaining \$40,500 is funded from the Economic Development Reserve

Skyward Account No.			Account Description	Current Budget	Increase	Decrease	Amended Budget
Account	Object	Grant / Project					
58190	399		Other Economic Developmment - Other Contracted Services - WCIP	11,600	135,000		146,600
46980			Other State Grants - ECD	-	94,500		94,500
34510			IDB Economic Development Reserve	-		40,500	-
							-
							-
							-
							-
Totals							

Approved by Mayor

Signature: _____

Date: _____

Approved by Budget Committee:

Signature: _____

Date: _____

Approved by Commission

Resolution #: 20-02-02

Date: _____

Accounts & Budget Use

Previously Disapproved by Commission:

Yes No

Amending Personnel Costs:

Yes No

Date to Legal for Resolution: _____

Approved for Budget Posting:

Director of Accounts & Budget

Date

WASHINGTON COUNTY, TENNESSEE BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 20-02-03

RESOLUTION ACCEPTING THE REPORT OF THE 2020 WASHINGTON COUNTY COMMISSIONERS WORKSHOP/RETREAT HELD ON JANUARY 25, 2020 & RATIFYING THE ACTION STEPS IDENTIFIED BY PARTICIPANTS

WHEREAS, the Washington County Board of County Commissioners met on January 25, 2020, for a workshop/retreat at the ETSU Valleybrook Campus for the purpose of putting action steps to the top-three objectives identified in the strategic plan generated from the 2019 Washington County Commissioners Workshop/Retreat and ratified in Resolution No. 19-02-01; and

WHEREAS, at the CIA Committee Meeting on February 6, 2020, it was agreed upon by the CIA Committee to accept the following two items and forward both to the full Commission with the request that they be formally accepted by the Washington County Board of County Commissioners:

1. Report of Pat Hardy (MTAS) and Rick Hall (CTAS) entitled Report from the Washington County Commission Retreat – January 25, 2020 (Exhibit A) which identifies the “action steps” identified by the three groups considering issues related to the three priorities established in 2019; and
2. February 3, 2020 Memorandum from the County Attorney, Allyson Wilkinson entitled Review of Washington County Board of Commissioner Resolutions & Washington County Initiatives Reflecting Priorities Identified in Strategic Plan 2019 Retreat (Exhibit B); now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The Washington County Board of County Commissioners formally accept the Report of Pat Hardy (MTAS) and Rick Hall (CTAS) entitled Report from the Washington County Commission Retreat – January 25, 2020.

SECTION 2. The Washington County Board of County Commissioners formally accept the Memorandum of County Attorney, Allyson Wilkinson entitled Review of Washington County Board of Commissioner Resolutions & Washington County Initiatives Reflecting Priorities Identified in Strategic Plan 2019 Retreat.

SECTION 3. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR:
Commissioners Voting AGAINST:
Commissioners Abstaining:
Commissioners Absent:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 24th day of February, 2020.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of _____ 2020.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ____ day of _____ 2020.

WILLIAM J. GRANDY, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of _____ 2020, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Approved as to form by the County Attorney this ____ day of _____ 2020.

ALLYSON L. WILKINSON, County Attorney

Report from the Washington County Commission Retreat - January 25, 2020

On January 25, 2020 the Washington County Commission met in a retreat format at the ETSU Valleybrook Campus for the purpose of putting “action steps” to their goals of communications, water and fire services, and workforce development. Pat Hardy (MTAS) and Rick Hall (CTAS) and facilitated the retreat. “Action steps” established for each of their goals is described below

Communications

Action Steps:

1. Establish a “task force” for communications

Suggested members include:

- Susan Saylor
- Sherry Greene
- Two (2) CLB members
- Two (2) elected county officials
- One (1) county employee
- Others as needed

Timeline: 03/01/2020

2. The “task force” will be charged with:

- SWOT analysis, information gathering, and report results
- Development of a communications plan
- Identify the resources necessary to implement the communications plan

Timeline: Draft by 05/01/2020

Water and Fire Services

Action Steps:

1. **Water**

- Identify water projects to include:
 - Cost estimates
 - Need
 - Safety
- Develop funding plan
- Identify partners

2. Fire

- Improve ISO ratings
- Fire hydrants
 - Develop plan for locating fire hydrants
- Study the challenges of the water line sizes
- Develop Standards /Goals
 - Water lines - 8" min.
 - Water line construction - 3 miles yearly
 -

Workforce Development

Action Steps:

1. **"Workready Certification"** - achieve by 6/30/2020 (coordinator is Gary)
 - Support maintenance goals:
 - Recruit ten (10) additional companies to meet the employer support goal
 - Add sustained funding for high school and inmate NCRC testing
2. **TCAT Support** (coordinator is Mayor Grandy)
 - Provide quarterly status updates
 - Letters of support for grant applications
 - Determine the necessary level of financial or in-kind support necessary for various grant applications
3. **Washington County Workforce Summit** (coordinators are Robbie, Lottie, and Alicia)
 - Host specific sector summits - e.g., Veterans Adm. funding and admin. Support
 - Encourage attendance of County and City school boards
 - Timeline: host the first event by the end of the current fiscal year (6/30/2020)

Other Ideas

- Agenda at the CLB meetings "How Washington County Wins"
- Website improvements
- Social media presence
- Branding/Logo
- Annual report /newsletter
- County 101

- County/City/Town Liaison Bd.
- Better commission awareness of County departments



Memo

To: P. Hardy, MTAS (Management & Finance Consulting Program Manager); R. Hall, CTAS (County Government Consultant); J. Grandy, County Mayor; and J. Jones, County Commissioner

From: Allyson Wilkinson, County Attorney

CC: Teresa Stoots, Paralegal

Date: February 3, 2020

Re: Review of Washington County Board of County Commissioner Resolutions & Washington County Initiatives Reflecting Priorities Identified in Strategic Plan 2019 Commission Retreat

In support of the Commission's effort to report on its work that aligns with the goals identified in the 2019 retreat, I have prepared the below summary. In addition to the resolutions identified in this memo, which specifically address items brought before the full Commission, I have also noted the following events as related to one of the three priorities identified at the 2019 retreat:

- (1) Development of comprehensive infrastructure and services improvement plan; especially for fire and water.
- (2) Effectively communicate both internally (commissioners, elected officials, staff, employees, etc.) and externally (citizens, businesses, other agencies, cities, etc.); and
- (3) Improve workforce development, including education, population, health, and skills development.

County Events

- Brightridge Presentation of January 2020
- Quarterly Updates re PILOTS
- PILOT Update from Alicia Summers (re Johnson City IDB) Presentation of November 2019
- Spark Plaza Workshop (CIA Committee)
- Mayor's Presentation re Economic Development (January 2019)
- Introduction by M. Miller and A. Summers re Local Economic Development Tools (TIF & PILOT)
- County Perspective – Valuation and In the Public Interest
 - Note that two economic development resolutions were deferred to February, and one was removed.
- TIF & PILOT Workshop with Tom Trent, attorney (February 2020)

- FY 20/21 Budget approved the funding of a Communications Director position. The position was filled and work began September 2019.
- PILOT (personal property/equipment) for ebm-papst put in place at the end of 2019.

For purposes of identifying applicable resolutions, the broadest interpretation was applied, e.g. comprehensive infrastructure includes county park and TDOT bridge projects. You may wish to review the year from your own perspective and edit accordingly.

<u>RESOLUTION</u>	<u>ITEM / ISSUE</u>
20-01-02	Water Task Force
20-01-13	Repair of Sinkhole at Industrial Park (funds provided via IDB)
20-01-05	Authorize Heritage Alliance to Apply for Recognition of the Ashe Street Courthouse on National Register of Historic Register (creating grant, preservation, and development opportunities)
20-01-24	Bridge over Little Limestone
19-12-09	Contribution to Boone Lake Association \$62,500 for half funding with JC equal share (<i>Purchase of Elastec Omni Catamaran Multi-Purpose Workboat to help with the clean-up of Boone Lake</i>)
19-12-10	Purchase and Installation of Three Fire Hydrants
19-11-17	Site Development Grant re Industrial Park Expansion Project
19-11-20	State Industrial Access Program
19-10-12	Reappointing Two Members to the Washington County IDB
19-08-14	Boone's creek Athletic Fields -- Amending budget 258k to 19-07-10
19-08-02	Authorizing the JCDA support of Legacy Sesquicentennial Project at King Commons (\$220k)
19-08-03	Authorizing the JCDA to utilize net proceeds of a TIF loan in an amount not to exceed 195,914.62 to assist in the redevelopment of 142 Market Street in Johnson City
19-07-10	Approved Thomas Weems architect's plan of work in amount not to exceed 800k to address the work for complete site modifications to the existing site per the Weems plan of work identified as Phase I which includes grading, drainage, seeding of the fields and other site work,
19-07-02	Appointing three members to Washington County IDB
19-07-05	Approving policy setting recommended \$10 hourly wage
19-06-18	Approving the Concept Plan and a plan of work at the new Boones Creek Athletic Fields
19-05-04	Amending budget to provide \$20,000 over two years to the First TN Development District for Workforce Development Program
19-05-07	Purchase & Installation of Fire Hydrant at Bill Bennett and Spice Hollow Roads
19-05-13	Amending Fiscal Budget re Knob Creek Road Overpass Project
19-04-04	Amending Fiscal Budget re Boones Creek Athletic Fields and Utility Infrastructure Construction (150k)

- 19-04-05 Approving Grant of Land to IDB and Delegating Authority to Negotiate and Accept PILOT (Project Starlight which would become known as ebm-papst)
- 09-02-01 Ratifying top 3 objectives identified in the strategic plan generated from the commissioner workshop / retreat of January 2019
- 19-02-11 Resolution Failed: Approving amendments to the Redevelopment and urban Renewal Plan for the Downtown and Other Identified Redevelopment Districts
- 19-02-12 Resolution Failed: contingent upon 19-02-11 – Approving Tax Increment Financing by JCDA to finance the acquisition of the John Sevier building

*** END ***

WASHINGTON COUNTY, TENNESSEE BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 20-02-05

RESOLUTION CREATING AND APPOINTING MEMBERS TO A COMMUNICATIONS TASK FORCE

WHEREAS, the Washington County Board of County Commissioners Rule 12(f)(11) of Procedure provides that a standing committee shall recommend the creation of a special or temporary committee, task force, joint committee, and/or other work group as needs may dictate, utilizing members of the Board as well as other boards, commissions, or governmental agencies; and

WHEREAS, the Washington County Board of County Commissioners met on January 25, 2020 for a workshop/retreat to put action steps to the top-three objectives identified in the strategic plan generated from the 2019 Washington County Commissioners Workshop/Retreat, and ratified in Resolution 19-02-01; and

WHEREAS, the participants addressing the issues related to goal of effectively communicating both internally (commissioners, elected officials, staff, employees, etc.) and externally (citizens, business, other agencies, the cities, etc.) identified as an action step related to this goal the creation of a Communications Task Force; and

WHEREAS, the Communications Task Force will serve in an advisory capacity to provide non-binding strategic advice to Washington County and its Communications Director whose job description is attached as Exhibit A; and

WHEREAS, the Workshop/Retreat participants charged the Communications Task Force with (1) conducting a "SWOT Analysis" to compile strengths, weaknesses, opportunities, and threats, gathering information, and reporting results; (2) developing a communications plan; and (3) identifying the resources necessary to implement the communications plan;

WHEREAS, at the CIA Committee on February 6, 2020, Commissioner Jones made a motion, seconded by Commissioner England, to establish a Communications Task Force to work in an advisory capacity to include:

- the Communications Director -- Susan Saylor;
- the Mayor's Office -- represented by Sherry Greene;
- two (2) Washington County Commissioners – Jones and Wheeler;
- two (2) elected Officials – County Clerk, Kathy Storey and Circuit Clerk, Brenda Downes; and
- one County employee who is neither an elected official, nor a department head – Michelle Stewart.

WHEREAS, Commissioner Jones will serve as the Chair of the Communications Task Force; and

WHEREAS, the timeline for the work of the Communications Task Force includes completing a draft of the three items with which it is charged by May 1, 2020; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The Communications Task Force headed by the Commissioner Jones is hereby created to provide non-binding strategic advice to Washington County and its Communications Director.

SECTION 2. The individuals listed above are hereby appointed and confirmed to serve on said Communications Task Force headed by Commissioner Jones.

SECTION 3. The Communications Task Force is hereby requested to provide its draft of the work identified above by May 1, 2020.

SECTION 4. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR:
Commissioners Voting AGAINST:
Commissioners Abstaining:
Commissioners Absent:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 24th day of February, 2020.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of _____ 2020.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of _____ 2020.

WILLIAM J. GRANDY, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _____ 2020, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Approved as to form by the County Attorney this ___ day of _____ 2020.

ALLYSON L. WILKINSON, County Attorney

COMMUNICATIONS DIRECTOR

General Statement of Duties: This role will require a solutions-oriented candidate with the ability to build internal and external relationships and develop credible and persuasive leadership in a fast-paced, ever-changing environment. The Communications Director is responsible for all aspects of internal and external communications and message management on behalf of Washington County. The Communications Director oversees the planning and implementation of a successful communication and messaging strategy to advance and promote the County's services and the efforts of the County Mayor, County Commission, and Washington County Officeholders to make Washington County's government more customer-friendly and available with open transparency. Working in close coordination with other Washington County offices and other local governments, the Communications Director takes a creative approach in using multi-faceted and multimedia strategies to disseminate accurate information and news updates in a framework that enables Washington County citizens to stay engaged with the ongoing business of their county government.

Distinguishing Features of the Position: The Communications Director is responsible for development and execution of a comprehensive communications plan, assisting officeholders and staff on media relations, and management of the County's external communications for consistency and accuracy to ensure that messaging is on point. The Communications Director develops a strategy to assist County offices in growing the number of citizens, residents, and businesses subscribing to the County's social media platforms and government message delivery system. This position requires experience and training in journalistic (AP) style, public relations strategies, and media relations (social, traditional, written and visual). The Communications Director is a key member of the Washington County team, may advise on communications and messaging strategies, and may serve as a Washington County spokesperson on occasion. The Communications Director manages communications and messaging to ensure County services, programs, events and schedules are promoted through all appropriate channels effectively and efficiently so that Washington County reaches the public on a variety of important topics while maintaining consistent internal communication.

Examples of Work: (Illustrative Only)

- Develops and implements comprehensive communication strategy to engage both internal and external new and existing audiences
- Manages messaging and oversees the development of internal and external communication material, including but not limited to: media releases; statements; newsletters; promotional materials; intranet, website, television, social media and video content, along with any form of news media
- Serves as Washington County's primary media liaison, acting as County spokesperson as appropriate, and developing statements for County officials as needed
- May provide media training to departments and preparation exercises for media interviews
- Secures print advertising for various Washington County departments and events and oversees design of any publications
- Coordinates communication efforts across County departments to promote services and initiatives
- Evaluates emerging trends in technology and media to determine effectiveness for executing Washington County's communication plan with a priority on digital communications as a means of using new and innovative tools to reach a wider audience while maintaining traditional forms of media
- Creates internal strategies and produce content to help align the organization's goals with the engagement of citizens and employees and strengthen internal culture
- Manages the Washington County narrative identity, ensuring consistent messaging, appearance, style and tone in all uses
- Manages contracts with design and print professionals and oversees the accuracy of materials that mention Washington County, its services, elected officials, or office holders
- Analyze market data, target audiences, social media analytics, and other demographic information to inform communication and marketing programs
- Coordinate or assist with special events, ceremonies and programs including activities with other departments, outside agencies and/or other applicable groups that foster community involvement and/or economic development
- Attend monthly county commission committee meetings and meeting of the Board of County Commissioners as needed

- Develop and edit high-quality written materials, including fact sheets, talking points, statements, etc.

Required Knowledge, Skills and Abilities:

- In-depth knowledge of public relations principles, practices and procedures.
- Superior writing, editing and journalistic (AP) style knowledge. In-depth knowledge of local and state government.
- Computer literacy, including internet posting, email, and social media platforms. Proficient in the use of computer and desktop publishing equipment and programs, including specialized software, photography and graphic design.
- Strong interpersonal and relationship-building skills and ability to work alongside colleagues at all levels of the organization as well as external partners, citizens and media. Strong leadership skills and ability to integrate the work of others. Discretion in handling confidential information.
- Familiarity with Washington County, its history, local communities, socio-political, and economic landscape strongly preferred.
- Ability and willingness to work evenings and weekends when needed, including ability for communication response to emergencies on a 24-hour basis.
- Network of local media contacts and demonstrable written and social media experience.
- **Acceptable Experience and Training:** Graduation from an accredited college or university with a bachelor's degree in communications, journalism, public relations, or relevant field and responsible experience in these or related fields. Additional communication experience in local government preferred.
- Background in government strongly preferred.

Other Requisites: From time to time the incumbent may be assigned special duties by a superior or, on a temporary basis, may be asked to assist other employees occupying a different position. This job description should not be construed as an all-inclusive statement of every task required of this position, but as a fair representation of the great majority of the work. Every effort will be made in advance to inform the incumbent of the temporary

additional assignments, which under no circumstances are intended to constitute a demotion.

ADA REQUIREMENTS

Physical Requirements: Task involves some physical effort, i.e. some standing and walking, or frequent light lifting (5-10 lbs.); or minimal dexterity in the use of fingers, limbs, or body in the operation of shop or office equipment. Task may involve extended periods of time at a keyboard.

Environmental Requirements: Task may require infrequent exposure to adverse environmental conditions.

Sensory Requirements: Task requires oral communications ability. Task requires visual perception and discrimination. Task requires color perception and discrimination.

Reasonable Accommodation(s): **Reasonable accommodation(s) if needed will be provided for the employee to perform the required job with adequate strength, dexterity, coordination and visual acuity and in a manner that does not pose a direct threat to the health or safety of the employee or others in the workplace.**

All completed applications/cover letter/resume and salary requirements must be submitted via email to on or before August 1, 2019 at 5:00pm.

Washington County Industrial Development Board Meeting
Minutes
January 24, 2020
8:30 am

Members attending: Chairman Chuck Mason, Sam Kite, Joe Thomas, Linda Crouch-McCreadie

Members absent: Bob Williams

Others in attendance: Mayor Joe Grandy, Alicia Summers, Susan Saylor, Angie Charles, Sherry Greene, Kristen Gallant – WJHL, Robert Houk – Johnson City Press

The meeting was opened by Chairman Chuck Mason with prayer and pledge to the flag.

Motion to approve the January 24th, 2020 agenda was made by Joe Thomas and seconded by Sam Kite. Motion carried unanimously.

Approval of the minutes - Chairman Mason asked that the July 30th, 2019 minutes be amended by deleting the sentence 'The Mayor recommended by the Mayor' from Item 3 – Board Vacancies. A motion to approve the July 30th, 2019 minutes as amended was made by Joe Thomas, seconded by Sam Kite. Motion carried unanimously.

Old Business – None

Items discussed:

Item 1 – Mayor Grandy gave an update on Economic Development. Mayor Grandy also briefed the Committee on a sinkhole issue at the Koyo plant in the Washington County Industrial Development Park. Engineering work has been completed, Brightbridge has been engaged and the County's Highway Department is willing to assist in remedying the problem. Repairs will cost up to \$10,000 which will be budgeted from the County's Economic Development Restricted Reserve account. A motion was made by Sam Kite and seconded by Joe Thomas to appropriate up to \$10,000 for these repairs. Motion carried unanimously.

Item 2 – Alicia Summers of NeTREP gave an update on Johnson City IDB PILOTS as well as the ALO building at the Washington County Industrial Park. Ms. Summers also updated the Board on the TDOT Industrial Access Program. NeTREP, on behalf of the County, applied for the Industrial Access Program and award of this grant will enable the County to extend off of Precision Blvd allowing access to other parcels. This will be an investment of \$2.7 million in improvements to the Industrial Park project and is at no cost to the County. Additionally, NeTREP has applied for a Site Development Grant and been awarded \$94,500 with a County match of \$40,500. A motion was made by Linda McCreadie seconded by Joe Thomas for the County Commission to appropriate the match of \$40,500. Motion carried unanimously.

Item 3 – County Attorney Allyson Wilkinson gave an update on what the IDB had accomplished this past year.

Item 4 – Chairman Mason stated to the Board the need of three additional members and asked if the members knew of anyone qualified, please have them contact Sherry Greene in the Mayor’s office.

Item 5 – Regarding conducting business by email or phone and the Boards current By-Laws, Attorney Wilkinson offered to review the entire By-Laws and bring back to the Board her suggestions of changes needed. The Board agreed Ms. Wilkinson should send her suggestions by email to the Board members for their review.

With no further business meeting was adjourned at 9:10am.

Respectfully submitted by Sherry Greene.

DRAFT

Employee Compensation & Benefits Committee Minutes
February 6, 2020 at 11:30am

Committee members attending: Commissioners Gary McAllister, Bryan Davenport, Steve Light, Mike Ford and Suzy Williams

Committee members absent: none

Others in attendance: Michelle Stewart, Allyson Wilkinson – County Attorney, Susan Saylor, Teresa Stoots

The meeting was called to order by Chairman McAllister.

Motion to approve minutes from the January meeting made by Commissioner Light and seconded by Commissioner Davenport.

Items discussed:

Item 1 – Michelle Stewart gave an update on the Gym Reimbursement July – December, 2019. 32 individuals submitted gym reimbursement paperwork for a total of 1982 visits, \$5,946.00.

Michelle also went over the Washington County Benefit Costs for July 2, 2019 – December 31, 2019 provided by Sherrill Morgan.

Item 2 – Discussion took place regarding Employee Worker Compensation Benefits and changes to the Employee Handbook Policy. Commissioner Davenport made a recommendation on the way the County handles Worker Compensation Benefits. Commissioner McAllister asked Michelle Stewart to review these recommended changes to ensure we are not contradicting any other policies and present these to the committee at the next meeting.

Motion to adjourn was made by Commissioner Ford and seconded by Commissioner Davenport. The meeting adjourned at 12:33 p.m.

Attachments:

- Gym Reimbursement July – December 2019
- Benefit Costs for July 1, 2019 – December 31, 2019
- 2019 Workers Compensation Lost Time Injuries TTD Benefits versus Wages in Lieu of Benefits

Action items: None

Respectfully submitted by Teresa Stoots

Michelle Shelton-Stewart
HR/Benefits Coordinator



Phone: 423-753-1822
Fax: 423-913-8304
Email: mstewart@washingtoncountyttn.org

Washington County, Tennessee

P.O. Box 219
Jonesborough, Tennessee 37659

Gym Reimbursement

July- December 2019

32 individuals submitted gym reimbursement paperwork

By Department

Health	29 visits	\$87
Acct/Budgets	100 visits	\$300
Property Assess	52 visits	\$156
Election	52 visits	\$156
Juvenile	75 visits	\$225
EMA	46 visits	\$138
Court Clerk	45 visits	\$135
Mayor	134 visits	\$402
Highway	86 visits	\$258
Jail	539 visits	\$1617
Sheriff	824 visits	\$2472

TOTAL 1982 visits \$5946



Washington County
Benefit Costs for July 1, 2019 - December 31, 2019

Annualized Fixed Costs	7/1/19-9/30/19 Costs	10/1/19-12/31/19 Costs	7/1/19-12/31/19 Costs
Administrator	BCBST	BCBST	BCBST
Stop Loss Carrier	Blue Re	Blue Re	Blue Re
Number of Single Employees (includes retirees)	160	160	160
Number of Family Employees	280	280	280
Total Number of Employees	440	440	440
Specific Stop Loss Premium Single	\$37.57	\$33.55	
Specific Stop Loss Premium Family	\$113.50	\$101.40	
Aggregate Stop Loss Premium Per Employee Per Month	\$3.81	\$3.40	
Administrative Fees Per Employee Per Month (BCBST) *	\$47.36	\$38.11	
Total Annual Specific Stop Loss Premium **	\$113,373.60	\$101,280.00	\$214,653.60
Total Aggregate Stop Loss Premium	\$5,029.20	\$4,488.00	\$9,517.20
Total Annual Administrative Fees (BCBST)	\$62,515.20	\$50,305.20	\$112,820.40
Consultant Fee		\$11,667	\$11,667
Total Fixed Cost	\$180,918.00	\$167,739.87	\$348,657.87

Claims Cost	7/1/19-12/31/19 Costs
Medical Claims	\$1,757,261
Stop Loss Reimbursements	
Medical Claims after Reimbursements	\$1,757,261
Pharmacy Claims	\$664,645
Pharmacy Rebates	\$242,047
Total Claims Cost	\$2,179,859
Estimated Premiums County Portion	\$3,256,410
Estimated Premiums Employee Portion	\$325,641
Estimated Total Premium	\$3,582,051
Total Medical***	\$1,402,192

Dental and Vision Cost	7/1/19-12/31/19 Costs
Estimated Dental Premium	\$118,404
Dental Claims	\$106,316
Estimated Vision Premium	\$30,156
Vision Claims	\$22,453
Dental & Vision Claims	\$127,768
Dental and Vision Totals (Deficit)	\$20,792

Shared Savings	Total Recovery	BCBST Portion	7/1/19-12/31/19 County Portion
Audit	\$6,248	\$1,812	\$4,436
COB	\$461	\$134	\$328
Subrogation	\$649	\$188	\$461
Class Action	\$21	\$6	\$11
Mass Tort	\$0	\$0	\$0
Pharmacy Rebate	\$242,047	\$0	\$242,047
Medical Pharmacy Rebate	\$2,090	\$2,090	\$0
Total Shared Savings	\$251,518	\$4,230	\$247,283
Total Fixed, Claims, Dental, Vision, Shared Savings Costs			\$2,651,050

Cost Comparisons	7/1/18 - 12/31/18	7/1/19 - 12/31/19	Difference
Medical Claims	\$2,089,100	\$1,757,261	-\$331,838
Pharmacy Claims	\$684,261	\$664,645	\$80,384
Stop Loss Reimbursement	\$262,437	\$0	-\$262,437
Shared Savings Reimbursements Less Pharmacy Rebates	\$3,997	\$5,236	\$1,239
Total Costs	#REF!	#REF!	

*Reflects the elimination of the \$9.25 PEPM Broker Fee
 ** Reflects the elimination of the Broker Commission
 ***Excludes Health Center Costs



2019 WORKERS COMPENSATION LOST TIME INJURIES
TTD BENEFITS VERSUS WAGES IN LIEU OF BENEFITS

HIGHWAY

Case 1

46 lost days
Workers Comp Paid \$2160.28 in TTD Benefits
Wages in Lieu of Benefits would have paid \$3676.16
(\$14.36 hour x 32 8-work days)

Case 2

52 lost days
Workers Comp Paid \$2224.25 in TTD Benefits
Wages in Lieu of Benefits would have paid \$3427.20
(\$11.90 hour x 36 8- hour work days)

SUMMARY-

Wages In Lieu of TTD Benefits- Cost to Washington County/Highway Dept Budget \$7103.36
TTD Benefits Paid were \$4384.53

SOLID WASTE

Case 1

23 lost days
Workers Comp Paid \$1485.87 in TTD Benefits
Wage in Lieu of Benefits would have paid \$2167.52
(\$11.78 hour x 23 8-hour work days)

SUMMARY-

Wages In Lieu of TTD Benefits- Cost to Washington County/Solid Waste Budget \$2167.52
TTD Benefits Paid were \$1485.87

SHERIFF

Case 1

123 lost days (over 2 treatment dates for same injury)
Workers Comp Paid \$8576.47 in TTD Benefits
Wages in Lieu of Benefits would have paid \$11609.52
(\$15.86 hour x 61 12-hour work days)

Case 2

34 lost work days
Workers Comp Paid \$2836.62 in TTD Benefits
Wages in Lieu of Benefits would have paid \$4091.04
(\$18.94 hour x 18 12-hour work days)

Case 3

8 lost work day
Workers Comp Paid \$74.67 in TTD Benefits (TTD Benefits begin after 7 days off)
Wages in Lieu of Benefits would have paid \$214.20
(\$17.85 hour x 1- 12 hour work day)

Case 4

70 lost work days
Workers Comp Paid \$5869.60 in TTD Benefits
Wages in Lieu of Benefits would have paid \$7960.08
(\$19.51 hour x 34 12-hour work days)

Case 5

15 lost work days
Workers Comp Paid \$1429.25 in TTD Benefits
Wages in Lieu of Benefits would have paid \$1777.68
(\$24.69 hour x 9 8-hour work days)

Case 6

11 lost work days
Workers Comp Paid \$250.06 in TTD Benefits (TTD Benefits begin after 7 days off)
Wages in Lieu of Benefits would have paid \$522.88
(\$16.34 hour x 4 8-hour work days)

SUMMARY-

Wages In Lieu of TTD Benefits- Cost to Washington County/ General Fund Budget \$26,175.40
TTD Benefits Paid were \$13,756.67

Health Education & Welfare Committee Minutes
February 6, 2020 at 1:00pm

Committee members attending: Chairman Danny Edens, Commissioners Jodi Jones, Suzy Williams, Steve Light

Committee members absent: Commissioner Matherly

Others in attendance: Allyson Wilkinson – County Attorney, Susan Saylor – Communications Director, Dr. Williams Flanary – Director of Schools, Brad Hale – WCDE Finance Director, Phillip Patrick, Dr. Susan Kiernan, Marina Waters – Herald & Tribune, Richard Griffin – Library Director, Angie Charles - Planning, Bobby France, Pete Peterson – City Manager for Johnson City, Commissioner Jim Wheeler, Commissioner Freddie Malone, Robert Houk – JC Press, Mitch Meredith – Director of Finance, Anita Taylor, Sam Vinson - TVA, Mayor Joe Grandy, Patty Johnson, John Ingle – WCYB, Teresa Stoots

The meeting was called to order by Chairman Edens.

Motion to approve minutes from the January meeting made by Commissioner Williams and seconded by Commissioner Jones.

Items discussed:

Item 1 – Anita Taylor spoke on the refugee settlement issues in Washington County, TN. A request was made to submit a resolution to not participate in the federal refugee settlement program and requests that Governor Lee retract his consent for initial resettlement in Tennessee. Commissioner Jones requested that a special called meeting be held and invite Holly Johnson, TN Coordinator, to attend and discuss the issue.

Item 2 – Sam Vinson from TVA updated the committee on the TVA Boone Lake vegetation clean up process.

Item 3 – Dr. Flanary updated the committee on the old Boones Creek School. The School is now on the market for \$2,000,000. A request was made to reroof Daniel Boone High School. At this time, the gym is the main concern. Motion was made by Commissioner Jones to reroof the gym only and not to exceed \$400,000. Seconded by Commissioner Light. Motion carried.

Item 4 – Dr. Debra Bentley gave an update on the Johnson City Schools. The Liberty Bell gym expected to be completed by June 2020.

Item 5 – Discussion took place regarding environment court issues. Bobby France, General Welfare and Safety Officer for Property and Dwellings, gave an update on the outstanding cleanups, new cases, and how environmental court works.

Item 6 – Library – Richard Griffin handed out a printout on the Jonesborough Community Blessing Box. The Blessing Box is a community sustained mini food/necessity pantry that people can add non-perishable food items and household necessities to and individuals that need those items can take from the box. The blessing box receives items from those who want to donate and offering items to those who need it; whether you give or take, it's a blessing.

Item 7 – County Attorney Allyson Wilkinson went over the Interlocal Agreement between Washington County, TN and the City of Johnson City regarding money for City schools. Motion was made by Commissioner Williams and seconded by Commissioner Jones. Motion carried.

Motion to adjourn was made by Commissioner Light and seconded by Commissioner Jones. The meeting adjourned at 2:50 p.m.

Attachments:

- Federal Cost Shifting of the Refugee Resettlement Program and Sample Resolutions for Refugee issue
- Environmental Court Zoning Procedure
- Jonesborough Community Blessing Box

Action items:

1. Resolution for roof for Daniel Boone High School's gym in an amount not to exceed \$400,000
2. Resolution for Interlocal Agreement between Washington County, TN and City of Johnson City, TN

Respectfully submitted by Teresa Stoots

Federal Cost Shifting of the Refugee Resettlement Program

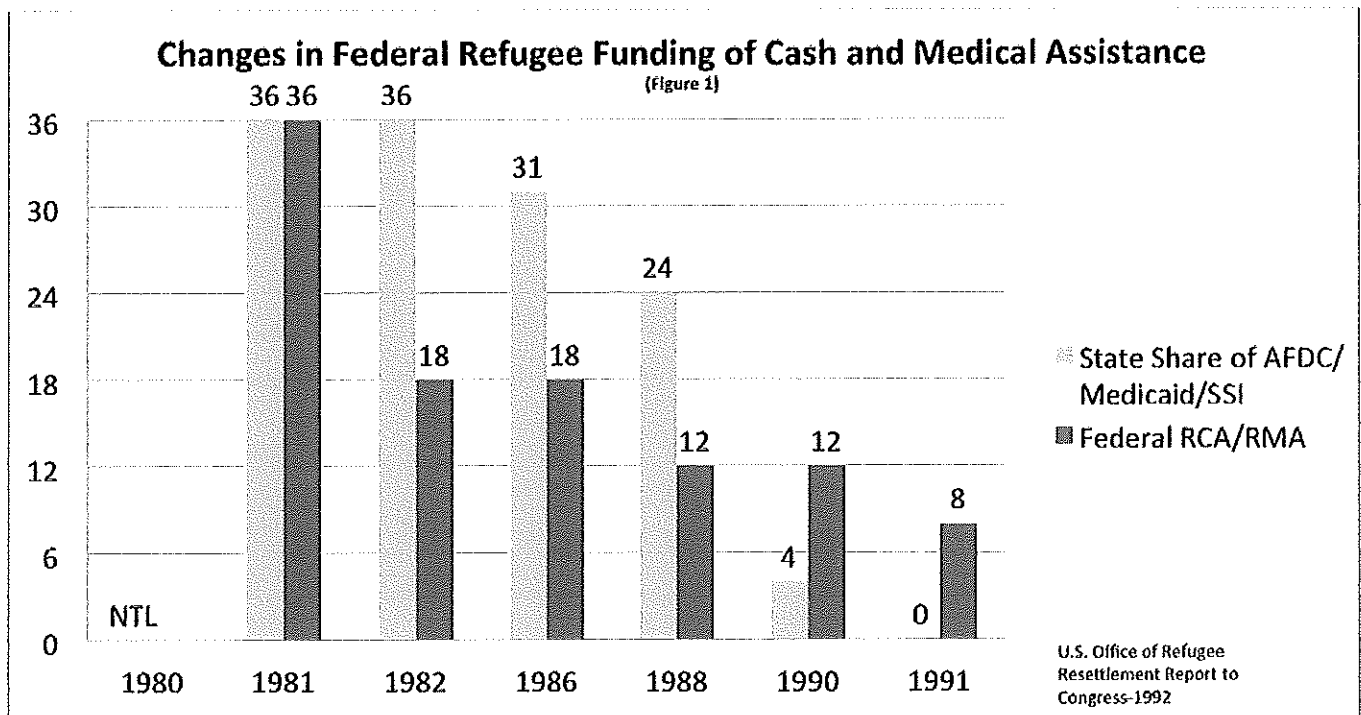
Background

In 1980 the federal government formalized the refugee resettlement program by passing the Refugee Act of 1980. There was no mandate to force states to participate in this program. Federal appropriations to provide for medical and cash assistance for newly resettled refugees was authorized for 36 months. Refugees were and still are, first required to use state Medicaid programs if they are eligible. Federal medical assistance funds are only available for refugees ineligible for Medicaid.

When the federal law was passed, it authorized reimbursing 100% for three full years of the state incurred cost of providing Medicaid, cash welfare and SSI for each refugee brought to a state by a federal contractor. For refugees who did not meet eligibility criteria for state Medicaid and cash welfare programs, the law also provided a federal subsidy - Refugee Medical Assistance (RMA) and Refugee Cash Assistance (RCA).

By 1991, even though the number of refugees being resettled was not decreasing, the U.S. Office of Refugee Resettlement (ORR), eliminated reimbursement to states for the state costs of resettling and supporting refugees with Medicaid and cash welfare.

In addition, the federal government reduced the RCA and RMA subsidy from 36 months to 8 months for refugees who do not qualify for state funded programs. States have been forced to assume the greater share of costs for this voluntary federal program even if a state withdraws from the program.



The U.S. Office of Refugee Resettlement told Congress early on in the program that the reason states were no longer being reimbursed for the state's costs was because Congress declined to appropriate enough money.

The 1981 Select Commission on Immigration and Refugee Policy convened by Congress also documented that even the initial 3 years of 100% reimbursement to states for the state portion of certain costs, was not sufficient to “minimize the impact of refugees on community services.” The Commission was specifically referring to schools, hospitals and community support services.

In 1990, the U.S. General Accounting Office documented that the reduction in reimbursement to states for the federal refugee resettlement program, “costs for cash and medical assistance have shifted to state and local governments.” The National Governors Association in the past, has likewise questioned the federal cost shifting, stating that “[t]hese reductions represent a major federal policy change that shifts fiscal responsibility for meeting the basic needs of refugees from the federal government to states and localities.”

As the resettlement industry has grown, so has the cost to both federal and state governments but only the federal government controls its costs by appropriating annually “as available” while each state’s cost is driven by how much of the federal cost Congress chooses not to pay.

Tennessee’s refugee resettlement program

In 2008, Governor Bredesen withdrew Tennessee from the federal program. ORR selected CatholicCharities of TN (CCTN) to administer the program as the state replacement designee. Wyoming is a state that has no documented history of participating in the federal refugee program.

Limited data made available by CCTN shows that for FY2009 - 2012, approximately 4,474 refugees were brought to Tennessee by federal contractors, of which, 1,937 enrolled into TennCare. These numbers do not include secondary migrants.

Updated 8-28-19

Anita

From: "Anita" <ataylor777@embarqmail.com>
Date: Wednesday, February 5, 2020 2:18 AM
To: "Anita Taylor" <ataylor777@embarqmail.com>
Subject: Sample Resolution

BE IT RESOLVED that [County Name] does not want to be forced into participating in the federal refugee resettlement program due to either Governor Lee's consent and/or being within the permissible placement radius of a resettlement agency office. [Emphasis added]

BE IT FURTHER RESOLVED that [County Name] requests that Governor Lee retract his consent for initial resettlement in Tennessee for both the one year period of time as stated in his letter and/or the actual consent period required by the Funding Notice. [Emphasis added]

BE IT FURTHER RESOLVED that [County Name] requests that in the event Governor Lee does not retract his consent for initial refugee resettlement, that [Lee] submit a revised letter of consent to U.S. Secretary of State Mike Pompeo and to Lt. Governor Randy McNally and House Speaker Cameron Sexton exempting non-consenting counties from forced participation in the initial resettlement of refugees in Tennessee. [Emphasis added]

BE IT FURTHER RESOLVED that [County Name] requests that Governor Lee by written notice inform the resettlement agencies which maintain offices and operations in Tennessee that they may not place arriving refugees in non-consenting counties. [Emphasis added]

A Resolution of No Consent to Refugee Resettlement in _____ County

WHEREAS, the President issued the Presidential Determination on the Admission of Refugees for FY2020, setting the admission cap at 18,000; and

WHEREAS, in 2007, Democrat Governor Phil Bredesen withdrew Tennessee from the federal refugee resettlement program; and

WHEREAS, in 2016, with overwhelming support in the State House and the Senate, the Tennessee General Assembly passed SJR467 and subsequently filed a lawsuit which is on-going challenging the federal refugee resettlement program for violating the Tenth Amendment; and

WHEREAS, generally, the lawsuit alleges the commandeering of state funds to pay costs associated with the refugee resettlement program which have been shifted to the state without its consent by the federal government; and

WHEREAS, the transferred federal costs are ultimately being paid by Tennessee state taxpayers; and

WHEREAS, President Trump issued Executive Order 13888, *Enhancing State and Local Involvement in Refugee Resettlement* which requires written consent from both the Governor and the chief executive officer of the local government (county or county equivalent) for the initial resettlement of refugees into specific communities; and

WHEREAS, the U.S. State Department Bureau of Population, Refugees, and Migration has operationalized the consent requirement through the FY2020 Notice of Funding Opportunity for Reception and Placement Program (Funding Notice) issued on November 6, 2019; and

WHEREAS, the Funding Notice permits federally contracted refugee resettlement agencies to resettle different groups of refugees anywhere from 50 to 100 miles away from the resettlement agency offices in consenting counties such that non-consenting counties cities and towns can be forced to participate in the initial resettlement of refugees; and

WHEREAS, refugee resettlement agencies maintain offices and operations in Davidson, Shelby, Hamilton and Knox counties; and

WHEREAS, John Cooper, Mayor of the Metropolitan Government of Nashville and Davidson County has issued a letter of consent to U.S. Secretary Mike Pompeo and it is anticipated that Shelby County Mayor Lee Harris, Knox County Glen Jacobs and Hamilton County Mayor Jim Coppinger will do the same; and

WHEREAS, U.S. State Department reports show that upon arrival refugees have previously been resettled in locations including Clarksville, LaVergne, Smyrna, Murfreesboro, Mt. Juliet, Franklin, Spring Hill, Shelbyville, Gallatin, Johnson City; and

WHEREAS, Governor Lee by letter dated December 18, 2019, to U.S. Secretary of State Mike Pompeo "per the terms of Executive Order 13888" has consented to "initial refugee resettlement in Tennessee" with no exemption for non-consenting counties; and

WHEREAS, by letter dated December 18, 2019, to Lt. Governor Randy McNally and House Speaker Cameron Sexton Governor Lee defines his consent as "valid initially for one year" in conflict with the terms of Executive Order 13888 and the Funding Notice which only requires consent for the period of time June 1, 2020 through September 30, 2020; now, therefore,

BE IT RESOLVED that _____ does not want to be forced into participating in the federal refugee resettlement program due to either Governor Lee's consent and/or being within the permissible placement radius of a resettlement agency office.

BE IT FURTHER RESOLVED that _____ requests that Governor Lee retract his consent for initial resettlement in Tennessee for both the one year period of time as stated in his letter and/or the actual consent period required by the Funding Notice.

BE IT FURTHER RESOLVED that _____ requests that in the event Governor Lee does not retract his consent for initial refugee resettlement, that he submit a revised letter of consent to U.S. Secretary of State Mike Pompeo and to Lt. Governor Randy McNally and House Speaker Cameron Sexton exempting non-consenting counties from forced participation in the initial resettlement of refugees in Tennessee.

BE IT FURTHER RESOLVED that _____ requests that Governor Lee by written notice inform the resettlement agencies which maintain offices and operations in Tennessee that they may not place arriving refugees in non-consenting counties.

ENVIRONMENTAL COURT ZONING PROCEDURE

COMPLAINT:

- Complaint is made by individual.
- Welfare Officer inspects property within 48 hours, if possible, of receiving complaint (pictures are taken).
- Welfare Officer determines, if any, County Ordinances/Resolutions are in violation. Verifies Property Owner information (TN Real Estate Assessment Data, Tax information).
- If Violations: Welfare Officer sends a Notice of Violation letter to Property Owner (contact office within 10 days with plans to abate or correct the violation(s)).
- If Property Owner does not contact by date: Welfare Officer re-inspects the property (pictures are taken). If property is still in violation, or if the Property Owner refuses to correct the violations: (i) the County Attorney office sends a Notice of Violation letter requesting the Property Owner contact the Welfare Officer within 10 days; or (ii) a Citation is issued.
- If contact made by Property Owner:
 - A. Evaluate compliance/reach compliance agreement with Property Owner. Re-evaluate property periodically to determine if Property Owner is correcting the violation(s). Goal is always to have property owner correct the violations. If, during this time, the Property Owner ceases to correct the violation(s) the Property Owner is subject to a Citation being issued.

OR

 - B. If unable to reach a compliance agreement or Property Owner fails to follow through with compliance agreement, a Citation is issued.

CITATIONS:

- County Attorney office receives new case information from Welfare Officer. (Complaint, TN Real Estate Assessment Data, Road Map, Aerial Map, copy of Notice of Violation letter(s), inspection pictures and any other documents Welfare Officer has in file). Case file is opened. Verify Property Owner

information (current owner, correct spelling of name, mailing address, property description) with Register of Deeds and Tax Office**.

- Citation is prepared based on violations (see Notice of Violation letter).
- Welfare Officer files Citation with General Sessions Clerk of Court.
- Citation is given to Constable/Deputy Sheriff for service. (Confirm with Constable prior to court date status of service.)
- Welfare Officer brings copy of filed Citation for Attorney file.
- Case information added to the List of Cases spreadsheet.

** If property is to be sold at a tax auction, get date of auction, mark client list. *See Tax Sale Procedure below.*

IF A CITATION CANNOT BE SERVED BY PROCESS SERVER (Constable/Sheriff Department) OR UNABLE TO LOCATE PROPERTY OWNER:

- Research for new/updated information on property (www.titlesearcher.com, www.assessment.cot.tn.gov/RE_Assessment/Home.aspx). Also search Facebook, Internet, etc. for contact information.

If Property Owner is not deceased and local: Prepare a Notice for Publication (be sure to have correct court date (4 weeks out) and citation number). Take Notice (original and 1 copy) to Clerk for filing. The Clerk will send to the newspaper. Clip Notice from the newspaper and place in file. Be sure to add the public notice fee to the final Order. Prepare an Affidavit of Publication. On the last day the notice is published, contact the newspaper office so the Affidavit of Publication can be completed. File the Affidavit of Publication with the clerk's office no later than three days prior to court.

If Property Owner is deceased: Contact the Probate Court to determine if there is an open probate. If so, get Executor/Personal Representative/Attorney contact information. If probate has not been opened, search newspaper obituary for next of kin information. Reissue the Citation to get a new court date and prepare Notice for Publication (If in probate: Zoning v. Heirs of Defendant; if not in probate: Zoning v. Defendant c/o Heirs of Defendant).

If Property Owner is a business: Determine if registered with Secretary of State and serve the Registered Agent if local business/Registered Agent. If not local business/Registered Agent, send the Citation via certified mail/return receipt, be sure to have receipt stamped by Post Office. File signed return receipt with Court.

If Property Owner is not local: Verify correct mailing address via tax bill. Send Citation certified mail/return receipt, be sure to have receipt stamped by Post Office. Be sure to check the correct box so that a signature is obtained. Go to the USPS website to get tracking information, print it and take along with signed return receipt to file with Court.

If still unable to locate Property Owner:

- Send a letter to the Property Owner's District Commissioner(s).
- Prepare Order of Dismissal to clear court costs and court file.

COURT PREPARATION:

4 Days before Court Date: If new case – Defendant gets a copy of the Zoning Resolutions in violation.

- Email Welfare Officer list of court cases (names and addresses) for status of case (in compliance/continuance) and updated photos.
- **Verify with Register of Deeds website that property owner hasn't changed.**
- Based on information from Welfare Officer, draft Order(s).
- Prepare a Court Information Sheet/Docket as follows:
 - a. Date of Court
 - b. Judge
 - c. Court Room
 - d. Name of Defendant
 - e. Date of Citation
 - f. Case #
 - g. Court Date (# of appearances and dates of appearances)
 - h. Fine amount (\$50.00/day/violation) from date of citation to the court date (normally this fine is not applied/Tom likes to have the info for effect). Could also be a \$50 reset fine if reset a second, etc. time. First reset does not get a \$50 reset fine.
 - i. Fine amount for final Judgment Order or Default Judgement Order.
 - j. Notes (agreement reached/in compliance/etc.)
 - k. Court Cost (amount paid/amount not paid)

2 days before Court Date, contact Clerk of Court to:

- a. Verify the Docket/service (be sure to ask if any that aren't on Information Sheet/Docket)
- b. Verify Court costs owed by Property Owner (or can check TN Public Court Record website – obtain log in information from Clerk of Court).
- c. Verify Judge and Court room

****Contact Clerk of Court to determine future court dates. Place future Environmental Court Dates and the Judges scheduled at bottom of each Court Information Sheet/Docket.**

1 day before Court Date, have County Attorney review Orders and revise as needed.

Court Orders:

*****Key is to get Property Owner/Defendant to ADMIT the zoning violation. No need for a trial if admit.***

- Agreed Order: 1st extension – there is no fine, only court costs
- Agreed Order: 2nd extension and beyond – a \$50 reset fine is assessed and Defendant is advised could be fined up to \$500.
- Default Judgment Order – confirm the \$500 fine and court costs. Be sure the language is there for the General Welfare Officer and any other representative of the County to enter onto the property to abate the violations and the lien language is in the Order. **IF noticed it in paper** – be sure to include the notice filing fee in the Order.

Day of Court:

- Place all Files w/Orders & 3 sets of pictures along with Court Information Sheet/Docket in bucket/redwell file for court.
 - Items on the flashdrive:
 - Complete Individual Case File (Orders and pictures) for each case
 - Citations (forms)
 - Orders (forms)
 - County Resolutions
 - Zoning Procedures
 - Updated Case List
 - Court Information Sheet/Docket
 - Anything else that might be needed by attorney for court
- Take laptop, stapler, pens, post-its, etc.
- Get Original File that has Citation(s)/Order(s) from Sessions Court Clerk.
- County Attorney and Welfare Officer meet with Property Owners prior to court to attempt to reach an agreement regarding violations. Have Agreed Orders signed by Property Owners.
- Once met with all Property Owners, proceed to court room. Judge will call for presentation of cases. County Attorney will present cases, call the defendants and the Judge will sign the original Order. Have the County Attorney get the original Orders back from the Court Clerk so that copies can be made for the Defendant and for the case file. Give the original Orders and court files back to the Court Clerk.

After Court:

- Update Court Information Sheet, if applicable.
- Update List of Cases spreadsheet and files with new court date/close file.
- If an Order to Clean-up or Default Judgment, obtain 3 certified copies from the Clerk. Welfare Officer will obtain the estimate/quote for the work.

Clean-Up property / File Lien:

- **Check titlesearcher and Register of Deeds to verify property ownership.**
- Welfare Officer will get updated photos.
- Begin the approval process to obtain the money necessary to clean the property. (attach copy of the certified copy of the Order, photos and estimate/quote)

Suggested Clean-up quote process:

If under \$10,000 obtain 1 clean-up quote from a reputable lawn maintenance contractor.

If over \$10,000 -- follow procedure for your County's Bid Process.

If junk auto(s) needs to be hauled off -- obtain a quote from a wrecker service/auto salvager.

Once approved and monies obtained to clean up property:

- **Re-check titlesearcher and Register of Deeds to verify property ownership** and is not in bankruptcy, scheduled for tax sale or has been sold.

If property is still owned by Defendant:

- Welfare Officer is notified of approval of monies to clean property and begin property clean-up and place sign on property.
 - If Defendant is living on property -- post a certified copy of the Order on the door. Clean-up contractor also will have a certified copy of the Order when at the property doing the clean-up to show the Property Owner. If Property Owner is unruly, contact Sheriff Department to have a Deputy on premises during clean-up process. If a charge by the Sheriff Dept., be sure to add amount to lien.
 - Follow your Procedures to obtain monies to pay the clean-up company.

Once clean-up is complete - re-check titlesearcher and Register of Deeds to verify property ownership.

- Prepare Order for lien to be signed by Judge at next zoning court date.
- Once signed, obtain a certified copy from the Clerk of Court. Record Certified Copy of the Order for lien with Register of Deeds office.
- Once recorded, send copy of recorded Order to Property Owner at last known address.
- Maintain file with other lien files.
- Once satisfied/paid, prepare a Satisfaction of Judgment, Release Lien and Receipt for payment if defendant bringing check to County Attorney. File the Satisfaction of Judgment with Clerk of Court and give total amount of lien money. File the Release Lien with the Register of Deeds.

The lien will attach to all the property, not just the subject property address, owned by the property owner. If property owner has property in another county, file lien in that county.

If property is not clear (sold, to be sold in a tax sale or in bankruptcy/IRS, etc.):

If property is sold to another person/entity: STOP. May have to file a dismissal order and start over on the new owner. County Attorney to determine if the lien should still be placed against the property owner's name.

If property is to be sold in a tax auction –

Obtain a list of properties to be sold in the tax sale and date of tax sale from the Clerk and Master's office. Send a letter to the attorney who handles the tax sales requesting the property lien amount be added to tax sale. If possible, attend the tax sale to determine who buys the property. If not possible, after the tax sale, contact attorney to get name of property buyer.

If the property is sold to an individual, dismiss the case. Give the new property owner time to abate the violations. If new property owner does not abate the violation, send letter re: previously in court. If new property owner does not contact the Welfare Officer, send Citation to the new property owner.

If the County obtains the property, note on the case list and file a dismissal order and close the file.

If the Co. obtains the property and there is a lien on the property prior to the tax sale: note it on the case list and hold the file.

If property is in bankruptcy. Verify on Pacer (Public Access to Court Electronic Records), determine status of case and if able, file a creditor claim. Hold file until out of bankruptcy. Once out of bankruptcy, determine if property owner still owns

the property and if continued violations, prepare a new Citation (see re-violates/in contempt).

To Release the Lien –

Prepare a Release of Lien and a Satisfaction of Judgment. The check is to be made payable to the Clerk of Court for the total amount of the lien. Take the check and the Satisfaction of Judgment to the clerk. Take the Release of Lien to the Register of Deeds to file. Send a copy of each document to the property owner's last known address. The Clerk of Court will send monies to the County Trustee's office for cost of clean-up fees.

If Property Owner has a Notice and Order of Quarantine (Meth Lab):

Website:<https://www.tn.gov/environment/program-areas/rem-remediation/meth/meth-quarantined-property.html>

Check the Register of Deeds office to see if there is a Notice and Order of Quarantine. It will state the date and location of the Meth Lab on the property. A quarantine sign should be on the location, be sure to take pictures of the sign.

Contact the County Quarantine Officer who is listed on the Notice to determine the outcome of the case against the Property Owner/tenant/individual responsible for the meth lab.

If the County is taking action regarding the abatement of the property, then note what action the County is doing in the Citation as well as any orders.

If the County is not taking any action, then only note the quarantine violation in the citation and any orders.

Contact an Authorized Meth Lab Cleanup Contractor to determine if he is aware of the quarantined property and to obtain an estimate to abate the quarantine.

If the Property Owner cannot abate the quarantine violation, prepare Order to County to abate the property and begin the process to obtain approval for the County to abate the quarantine. Obtain a formal estimate from the Authorized Meth Lab Cleanup Contractor. Follow the steps above to clean-up property and obtain a lien.

You can check the Registry of Methamphetamine Contaminated Properties, updated monthly, for properties in your area.

If Property Owner Re-Violates/In Contempt:

A Citation is served on the property owner stating the previous case. Be sure to include previous violations/case information on the Court Order.

Jonesborough Community Blessing Box

Proposal:

A Community Blessing Box located near the entrance/parking area of the Jonesborough/Washington County Library. The Blessing Box is a community sustained mini food/necessity pantry that people can add non-perishable food items and household necessities to and individuals that need those items can take from the box. The concept is quite simple- the blessing box receives items from those who want to donate and offering items to those who need it; whether you give or take, it's a blessing.

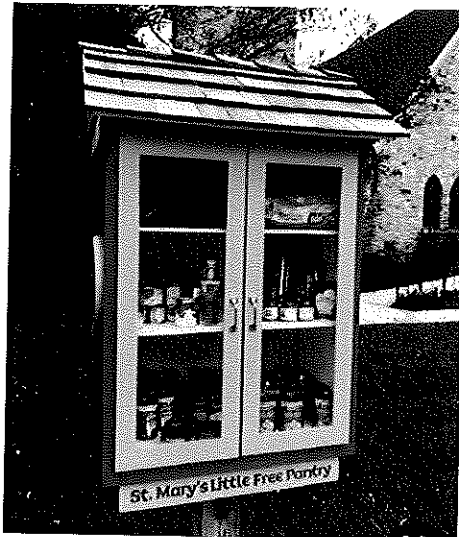
Why A Blessing Box:

People can take food or necessity items anonymously and never have to explain their need. It can be a blessing for many individuals that don't qualify for other assistance or simply do not want to ask. It's very much a short term, "Band-Aid," to help someone in a tough situation who may need food or a household necessities (cleaning product, soap, toilet paper, etc.). Small acts of kindness will make a difference for our community members in need.

The blessing box is small so it is not replacing a food pantry. It can't be relied on for meeting every need but can help meet temporary, short term needs.

The Box:

Someone has stepped forward to build the box. The size will be similar to a kitchen cabinet size (12 by 24) with plexi-glass in the doors and a roof to divert water/weather from the doors of the Blessing Box. The box will be painted tan, as not to distract from the appearance of the Library. A photo example of a similar Blessing Box:



WASHINGTON COUNTY, TENNESSEE BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 20-02-04

RESOLUTION AUTHORIZING THE REPLACEMENT OF DANIEL BOONE HIGH SCHOOL GYM ROOF

WHEREAS, the Director of Schools requests approval of the replacement of the gym roof at Daniel Boone High School as shown on Exhibit A; and

WHEREAS, on February 6, 2020, the HEW Committee recommended consideration and approval of this request not to exceed \$400,000 and forward on to Budget; and

WHEREAS, on February 12, 2020, the Budget Committee recommended consideration and approval of this request not to exceed \$400,000 to the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The Board of County Commissioners approves the request for funds in an amount not to exceed \$400,000 for the replacement of the gym roof at Daniel Boone High School, subject to the compliance with Tennessee purchasing law.

SECTION 2. The County Purchasing Agent and County Mayor are authorized to execute all necessary documents.

SECTION 3. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR:
Commissioners Voting AGAINST:
Commissioners Abstaining:
Commissioners Absent:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 24th day of February, 2020.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of _____ 2020.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ____ day of _____ 2020.

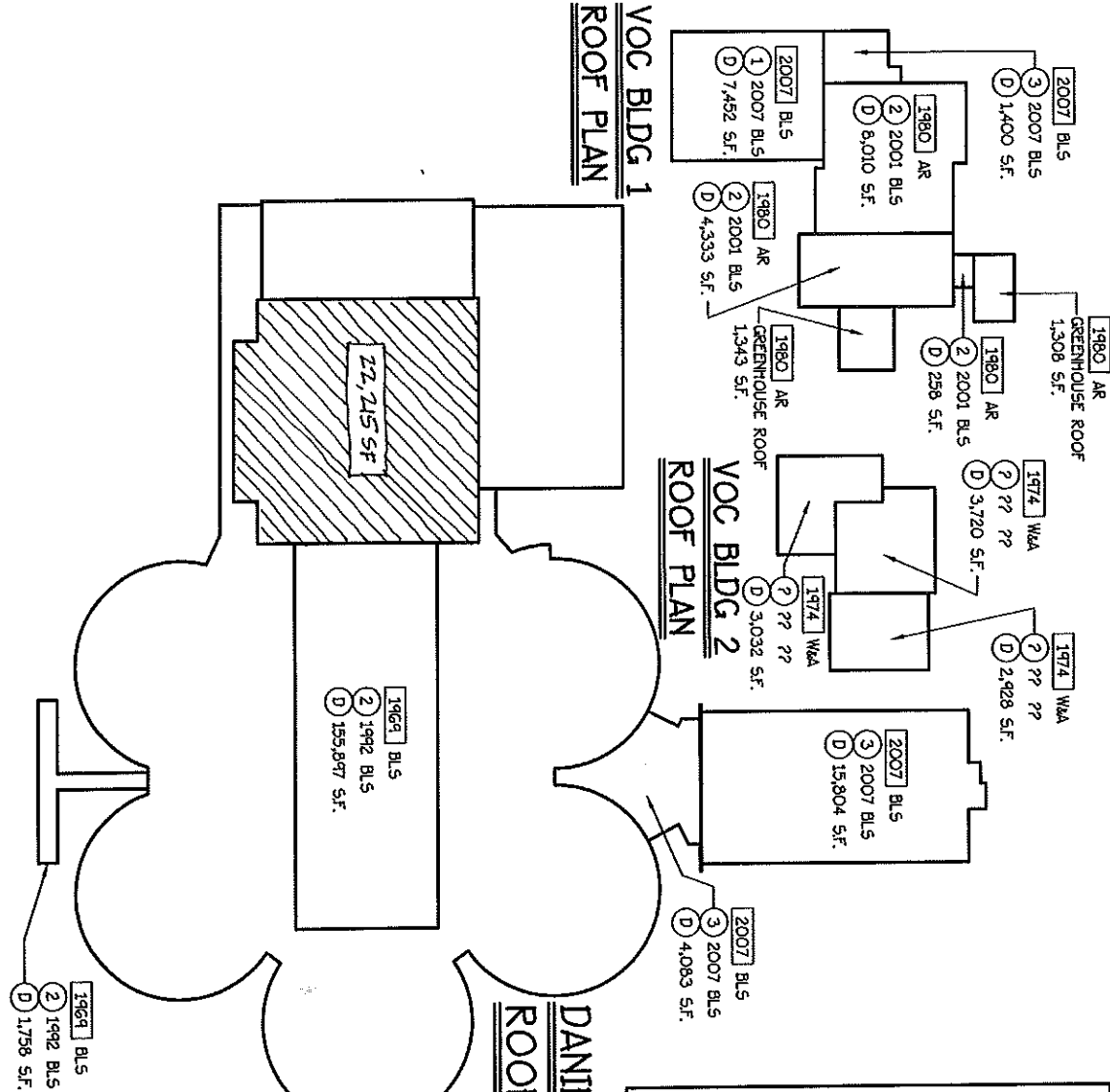
WILLIAM J. GRANDY, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of _____ 2020, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Approved as to form by the County Attorney this ____ day of _____ 2020.

ALLYSON L. WILKINSON, County Attorney



ROOF SYSTEMS

- 1 STANDING SEAM METAL ROOF PANELS
- 2 BALLASTED SINGLE-PLY MEMBRANE ROOF
- 3 ADHERED SINGLE-PLY MEMBRANE ROOF
- 4 FLEECE-BACK ADHERED SINGLE-PLY MEMBRANE ROOF
- 5 MECHANICALLY ATTACHED SINGLE-PLY MEMBRANE ROOF
- 6 BUILT-UP ROOF
- 7 MODIFIED BITUMEN ROOF
- 8 FIBERGLASS SHINGLES
- 9 METAL CANOPY
- 10 METAL ROOF PANELS FOR METAL BUILDING
- 11 FOAM SYSTEM

DANIEL BOONE HIGH SCHOOL

ROOF PLAN

1961 BLS
YEAR BUILT
ARCHITECT

ROOF REPLACEMENT SCHEDULE

- A REPLACE IN THE NEXT YEAR
- B REPLACE IN THE NEXT 2 YEARS
- C REPLACE IN NEXT 5 YEARS
- D NO REPLACEMENT PROJECTED

This drawing is the property of Beeson, Lusk & Street, Architects, Inc., and the copying, use or reproduction of it, or any part of it, without the expressed consent of Beeson, Lusk & Street, is prohibited.

DANIEL BOONE HIGH SCHOOL

BLS ARCHITECTS
Beeson, Lusk & Street, Inc.

BEESON LUSK & STREET, INC
ARCHITECTS
207 EAST MAIN STREET
SUITE 3C
P.O. BOX 1909
JOHNSON CITY, TN
37605-1909
PHONE 423-928-1175
FAX 423-928-9259

BY ALV DATE 2/6/20
CHKD. BY _____ DATE _____

SUBJECT COST ESTIMATE FOR RENT
OF DANIEL BOONE HIGH SCHOOL
GYMNASIUM

SHEET NO. 1 OF 1
JOB NO. _____

$22,215 \text{ SF} \times 12.00 / \text{SF} = \$266,580.00 \approx$
FEES @ 5%
CONTINGENCY @ 10% \approx

\$270,000.00
\$14,000.00
30,000.00

TOTAL
ROUND TO \$315,000.00

**WASHINGTON COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS**

RESOLUTION NO. 20-02-13

***RESOLUTION OF SUPPORT OF PROPOSED TERMS AND
AUTHORITY TO EXECUTE INTER-LOCAL AGREEMENT
TO PROVIDE CAPITAL IMPROVEMENT FUNDING
FOR JOHNSON CITY SCHOOLS***

WHEREAS, pursuant to Tenn. Code Ann. §§ 12-9-104 et seq., Washington County has the power to enter interlocal agreements with a municipality and other public agencies of the state to perform any governmental service, activity or undertaking which each public agency entering into the agreement is authorized by law to perform; and

WHEREAS, pursuant to Tenn. Code Ann. §§ 7-5-901 et seq., the County may contract for the purchase of capital improvements using a contract, lease, or lease/purchase arrangement; and

WHEREAS, on October 28, 2019 the Washington County, Tennessee Board of County Commissioners, in Resolution 19-10-21 determined that it would be in the best interest of Washington County to authorize the County Mayor to investigate and negotiate with the City of Johnson City to identify strategies to address important capital needs in Johnson City schools; and

WHEREAS, terms were negotiated by which Washington County will provide funding to Johnson City for school capital improvements in an amount totaling twelve million, five-hundred thousand dollars (\$12,500,000.00) which shall be made for a term of twenty-five (25) years at a rate of five-hundred thousand dollars (\$500,000.00) per year upon the commencement of Washington County making its first Base Rent Payment as that term is understood and defined in the Building Lease Agreement dated November 13, 2019 which was authorized by Resolution No. 19-10-20; and

WHEREAS, the terms have been memorialized in an Inter-local Agreement between Washington County, Tennessee and the City of Johnson City, Tennessee (Exhibit A); and

WHEREAS, on February 6, 2020, the Health, Education & Welfare Committee recommended consideration and approval of this request to the Board of County Commissioners and forwarded it to the Budget Committee; and

WHEREAS, on February 12, 2020, the Budget Committee recommended consideration and approval of this request to the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The Washington County Board of Commissioners finds the Interlocal Agreement, as noticed on February 15, 2020 in substantially final form, and published in its entirety as Exhibit A to this Resolution, to be worthy, and in the best interest of Washington County, its citizens, and its taxpayers.

SECTION 2. The Washington County Mayor is hereby authorized to execute the Inter-Local Agreement and any necessary related documents, subject to the review of the County Attorney's Office.

SECTION 3. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR:
Commissioners Voting AGAINST:
Commissioners Abstaining:
Commissioners Absent:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 24th day of February, 2020.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of _____ 2020.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ____ day of _____ 2020.

WILLIAM J. GRANDY, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of _____ 2020, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Approved as to form by the County Attorney this ____ day of _____ 2020.

ALLYSON L. WILKINSON, County Attorney

Investment Committee Minutes
February 6th, 2020
11:00 am

Committee members attending: Commissioners Phil Carriger, Gary McAllister and Freddie Malone, Mayor Joe Grandy and County Trustee-Rick Storey.

Committee members absent: none

Others in attendance: Allyson Wilkinson – County Attorney, Commissioners Steve Light, Mike Ford, Bryan Davenport and Suzy Williams, Teresa Stoots, Sherry Greene, Susan Saylor

The meeting was called to order by Chairman McAllister. Prayer was led by Commissioner Carriger, pledge led by Chairman McAllister.

Items discussed:

Item 1 – County Trustee Rick Storey briefed the Committee on the County’s taxes collected to date as well as investments that have been made. Mayor Grandy stated since Trustee Storey has taken office, the County has generated, on idle cash, 4 times the revenue which totals just under \$500,000.

Old Business: None.

Meeting was adjourned at 11:08am.

Attachments:

- Update from County Trustee

Action items: None.

Respectfully submitted by Sherry Greene

Washington County Investment Committee
Update from County Trustee
February 6, 2020

Real Estate Taxes

Billed - 2019 (64,566)	72,945,838	
Collected 2/5/2020	44,320,858	61.45%
Billed - 2018	72,820,363	
Collected 2/28/2019	64,883,816	89.01%

Personal Property (5349)

Billed - 2019 5,349)	3,734,578	
Collected 2/4/2020	1,776,797	47.40%

Public Utilities

Billed - (92)	1,601,958	
---------------	-----------	--

Deposit Accounts

First Horizon (Main)	23,219,037	
Bank of Tennessee	40,545,887	
E Payment	1,148,297	
Renasant Bank	341,498	
All deposit balances as of 2/4/2020	65,254,719	

Currently, no other investments.

Tax Sale March 5, 2020 Justice Center

Rick Storey
Washington County Trustee

Public Safety Committee Minutes
February 6, 2020 at 5:00pm

Committee members attending: Chairman Jim Wheeler, Commissioners Freddie Malone, Kent Harris, Jerome Fitzgerald, Mike Ford

Committee members absent: none

Others in attendance: Allyson Wilkinson – County Attorney, Susan Saylor, Chief Jim Dawson-Fall Branch VFD, Chief Earl Greene – Embreeville VFD, Chief Charlie Baines – Nolichucky VFD, Robin Horner, Bill Carter, Teresa Stoots, and others

The meeting was called to order by Chairman Wheeler and opened in prayer by Commissioner Malone. Pledge to the flag was led by Commissioner Ford.

Motion to approve minutes from previous meeting was made by Commissioner Fitzgerald and seconded by Commissioner Malone. Motion carried unanimously.

Chairman Wheeler told the Committee that the Agenda was prepared by the Mayor's Office this month and No. 4. "Election of Officers" should be removed from the Agenda.

Items discussed:

Item 1 – Chief Steve Archer of the Limestone VFD requested the purchase of a fire hydrant from the Jonesborough Water Department for the installation of one fire hydrant to be located on Culver Road at the intersection of Washington College Station Road. Motion was made by Commissioner Kent Harris and seconded by Commissioner Mike Ford. Motion carried.

Item 2 – Robin Horner of Sullivan County, made a request to the Committee for fireworks sales by businesses in addition to the fire departments in Washington County. Motion was made by Commissioner Freddie Malone to deny request, seconded by Commissioner Harris. Motion carried.

Item 3 – County Attorney Allyson Wilkinson presented to the Committee the EMA Performance Grant. This is a reimbursement grant and is the money that funds the EMA employee salaries. Motion to approve and authorize the Mayor to sign was made by Commissioner Ford seconded by Commissioner Fitzgerald. Motion carried.

Motion to adjourn was made by Commissioner Malone and seconded by Commissioner Fitzgerald.

Attachments: None

Action items:

1. Resolution needed for fire hydrant for Culver Road at the intersection of Washington College Station Road.
2. Resolution needed for EMA Performance Grant.

Respectfully submitted by Teresa Stoots

DRAFT

WASHINGTON COUNTY, TENNESSEE BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 20-02-06

RESOLUTION AMENDING FISCAL YEAR BUDGET 2019-2020 RE: FIRE PREVENTION & CONTROL – PURCHASE AND INSTALLATION OF ONE FIRE HYDRANT

WHEREAS, the Limestone Volunteer Fire Department presented to the Public Safety Committee the need to purchase one fire hydrant from the Jonesborough Water Department and install on Culver Road at the intersection of Washington College Station Road; and

WHEREAS, the Public Safety Committee at its February 6, 2020 meeting recommended consideration and approval of this request to the Budget Committee; and

WHEREAS, the Budget Committee at its February 12, 2020 meeting recommended consideration and approval of this request to the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The Washington County Board of County Commissioners hereby approves the purchase of one fire hydrant from the Jonesborough Water Department to be installed on Culver Road at the intersection of Washington College Station Road.

SECTION 2. The cost of \$3,500 for one hydrant will be charged against expense line item no. 54310-599 (Fire Prevention and Control – Other Charges).

SECTION 3. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR:
Commissioners Voting AGAINST:
Commissioners Abstaining:
Commissioners Absent:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 24th day of February, 2020.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of _____ 2020.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ____ day of _____ 2020.

WILLIAM J. GRANDY, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of _____ 2020, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Approved as to form by the County Attorney this ____ day of _____ 2020.

ALLYSON L. WILKINSON, County Attorney

LIMESTONE VOLUNTEER FIRE DEPARTMENT, INC.

STEPHEN ARCHER, FIRE CHIEF
P. O. BOX 5
LIMESTONE, TN 37681
423-257-2571, RES. 257-2432
FAX: 423-257-4802

02-04-2020

Jim Wheeler, Chairman of the Washington County Public Safety Committee

As Chief of the Limestone Volunteer Fire Department I would like to request county funding for the installation of one fire hydrant in our fire district, located on Culver Road at the intersection of Washington College Station Road.

A fire hydrant installed at this location would greatly enhance our firefighting capability and would help all of the citizens of this community with the available water supply plus the money saved from lower home owners insurance premiums.

Thanks for your consideration of this request,

Steve Archer, Chief
Limestone Volunteer Fire Department
lvdfirechief@yahoo.com
423-791-1341

WASHINGTON COUNTY, TENNESSEE BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 20-02-07

RESOLUTION AUTHORIZING WASHINGTON COUNTY, TENNESSEE'S ACCEPTANCE OF EMERGENCY MANAGEMENT PERFORMANCE GRANT FEDERAL FISCAL YEAR 2019

WHEREAS, Washington County, Tennessee is the subrecipient of a governmental grant contract in the amount of \$62,500.00; and

WHEREAS, the Grant was awarded and funding will be used to assist state emergency management agencies and local emergency management agencies as set out in the terms of a governmental grant contract; and

WHEREAS, on February 6, 2020, the Public Safety Committee recommended consideration and approval of this request and sent it to the Budget Committee; and

WHEREAS, on February 12, 2020, the Budget Committee recommended consideration and approval of this request to the Board of County Commissioners with no budget amendment; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The Washington County Mayor is hereby authorized to execute the governmental grant contract, and any necessary related documents, subject to the review of the County Attorney's Office.

SECTION 2. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR:
Commissioners Voting AGAINST:
Commissioners Abstaining:
Commissioners Absent:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 24th day of February, 2020.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of _____ 2020.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ____ day of _____ 2020.

WILLIAM J. GRANDY, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of _____ 2020, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Approved as to form by the County Attorney this ____ day of _____ 2020.

ALLYSON L. WILKINSON, County Attorney

Washington County Public Works Committee
Minutes
February 6, 2020

Members present: Commissioners Bryan Davenport, Danny Edens, Larry England Jerome Fitzgerald

Absent: Commissioner Greg Matherly

Others present: John Deakins-Road Supt., Doug Jones-WCHD, Sherrie Baskette-WCHD, Mr. Tom Krieger and County Attorney–Allyson Wilkinson

Co-Chairman Edens called to order at 3:00 pm.

Invocation
Pledge to the Flag

Old Business

1. Approval of January 9th minutes – Commissioner Edens made the motion to approve the minutes, Commissioner Fitzgerald seconded the motion, motion passed unanimously.

New Business

1. The committee received a request to name the interchange off of I-26 at Exit 17 in honor of Senior Airman Benjamin Daniel White, USAF. Commissioner England made the motion to accept this request. Seconded by Commissioner Edens, motion passed unanimously (attachment).
2. Mr. Tom Krieger appeared before the Public Works Committee and asked for approval for a resolution naming the I-26/University Parkway Bridge and intersection in honor of Dr. Billy Graham. Commissioner Edens made the motion to accept this request, seconded by Commissioner England, motion passed unanimously (attachment).

There being no further business, Commissioner Fitzgerald made a motion to adjourn the meeting. Seconded by Commissioner Edens, meeting adjourned at 3:16 pm.

Action Items

- **Resolution for naming Interchange off I-26 at Exit 17 in honor of Senior Airman Benjamin Daniel White, USAF**
- **Resolution for naming Intersection of I-26/University Parkway Bridge in honor of Dr. Billy Graham**

Respectfully submitted by Sherrie Baskette

WASHINGTON COUNTY, TENNESSEE BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 20-02-08

RESOLUTION REQUESTING THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE AND SPECIFICALLY STATE SENATOR RUSTY CROWE, STATE REPRESENTATIVE MATTHEW HILL AND STATE REPRESENTATIVE MICAH VAN HUSS TO SPONSOR A JOINT RESOLUTION ON BEHALF OF WASHINGTON COUNTY NAMING AN INTERCHANGE OFF I- 26/BOONES CREEK AT EXIT 17 IN MEMORY OF SENIOR AIRMAN BENJAMIN DANIEL WHITE, USAF

WHEREAS, Benjamin Daniel White was born in Greeneville, Greene County, Tennessee on October 16, 1985. He grew up in Erwin, Unicoi County and Johnson City, Washington County, all in upper Northeast Tennessee; and

WHEREAS, Ben attended church at Grace Fellowship and graduated from Science Hill High School, Class of 2004, both in Johnson City. During these years he loved playing soccer and being a youth leader, even though he was still a youth himself. He coached soccer and guided our future during summers at Doe River Christian Camp, a high adventure youth camp located in Hampton, Tennessee; and

WHEREAS, after high school, Ben attended East Tennessee State University while still searching for what niche that God intended for his life. During the summer of 2006, that was made clear to him and he enlisted in the United States Air Force (USAF). Two days before reporting for duty in July, he completed his final church service at Doe River and he told the youth, "I don't know what it is yet, but God has something big planned for me to do;" and

WHEREAS, before entering the USAF, Ben decided the duties of a Pararescueman, a "PJ" was the career path he wanted to pursue. Pararescuemen are exceptionally highly trained and qualified in ground combat, search and rescue, and emergency medical combat trauma care. They are assigned to the United States Air Force Special Operations Command and Air Combat Command as special operators tasked with the recovery and medical treatment of personnel in humanitarian and combat environments. Reports note that 8 out of 10 PJ candidates wash out during the first nine weeks; and

WHEREAS, Ben completed this nearly two-year intensive, grueling course in June 2009, and received his coveted Pararescue Badge and Maroon Beret. He was assigned to 563rd Rescue Group at Davis-Monthan Air Force Base in Tucson, Arizona. In April 2010, Ben was dispatched to Afghanistan for what would be his first and last deployment. His faith never wavered; in a letter he wrote home from Afghanistan, he stated, "I'm exactly where God wants me to be." On June 9,

2010, after flying more than 90 sorties with the 41st Expeditionary Rescue Squadron, Ben and three other PJs left Camp Bastion on HH-60 Pave Hawk Helicopter, Call-Sign Pedro 66 to rescue a severely wounded British Marine. When they got near Forward Operating Base Jackson in the Helmand Province, Pedro 66 received hostile ground fire, the pilot lost control and crashed. Ben and three others were killed and the pilot died a few weeks later from his injuries; and

WHEREAS, Ben came home to a Hero's Welcome from an outpouring of communities in support of him and his family. Ben lived and gave his life by the scripture he had tattooed on his back, "Greater love has no man than that he would give his life for a friend." His marker at Mountain Home National Cemetery is emblazoned with the PJ motto, "These Things We Do, That Others May Live;" and

WHEREAS, the Public Works Committee at its February 6, 2020 meeting recommended consideration; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. We, the Washington County Board of County Commissioners, do hereby desire to honor and celebrate the life of Senior Airman Benjamin Daniel White, a young man who served his country with purpose and conviction in the United States Air Force and made the ultimate sacrifice in defense of democracy, by naming the interchange off I-26/Boones Creek at Exit 17 in Washington County:

***"In Memory of Senior Airman Benjamin Daniel White,
USAF"***

SECTION 2. That the Washington County Board of County Commissioners requests that the State Senator and Representatives for Washington County take the appropriate action in the General Assembly of the State of Tennessee on behalf of Washington County to ensure that the interchange off I-26/Boones Creek at Exit 17 in Washington County is officially renamed "In Memory of Senior Airman Benjamin Daniel White, USAF."

SECTION 3. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR:
Commissioners Voting AGAINST:
Commissioners Abstaining:
Commissioners Absent:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 24th day of February, 2020.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of _____ 2020.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ____ day of _____ 2020.

WILLIAM J. GRANDY, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of _____ 2020, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Approved as to form by the County Attorney this ____ day of _____ 2020.

ALLYSON L. WILKINSON, County Attorney

WASHINGTON COUNTY, TENNESSEE BOARD OF COUNTY COMMISSIONERS

RESOLUTION No. 20-02-09

RESOLUTION REQUESTING THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE AND SPECIFICALLY STATE SENATOR RUSTY CROWE, STATE REPRESENTATIVE MATTHEW HILL AND STATE REPRESENTATIVE MICAH VAN HUSS TO SPONSOR A JOINT RESOLUTION ON BEHALF OF WASHINGTON COUNTY NAMING AN INTERCHANGE OF I- 26/UNIVERSITY PARKWAY BRIDGE AT EXIT 24 IN MEMORY OF DR. BILLY GRAHAM

WHEREAS, Dr. Billy Graham was an Evangelist, Ambassador, Civil Rights Leader, Author, Statesman, Councilor, Advisor, Peacemaker, Friend of Presidents, and Man of God; and

WHEREAS, in late 1938, Dr. Graham conducted his first revival and since that time he has conducted just less than 400 crusades throughout the world, reaching each of the six inhabited continents. Dr. Graham has been arguably the most honored and respected man in the world for the past 70 plus years. He has been a councilor and confidante to Presidents, Kings, Prime Ministers, Princes, Dictators, Rabbi's, Ministers, Sheiks, Governors, Senators, Congressman, and hundreds of other world leaders and Public Figures; and

Whereas, Dr. Graham has been regarded and honored as one of the "Most Admired Men in America" year after year for the past 60-plus years; and

WHEREAS, Dr. Graham has been asked to run for President of the United States, the U.S. Senate, State Governor, Ambassador, Cabinet Member and many other prestigious positions, Dr. Graham turned down all of these offers because he believed God had appointed him to "go into all the world and preach the gospel of Jesus Christ" which is to "love your neighbor as yourself." Like Jesus, Dr. Graham believed that we are all brothers and that our skin color and our race are unimportant in God's eyes. We are all His children; and

WHEREAS, because of Dr. Graham's beliefs, that all men are created equal, he worked closely with Martin Luther King as they began their campaigns for equality among blacks and whites. As early as 1952, Dr. Graham conducted a crusade in the deepest part of the South (Jackson Mississippi) and personally removed the ropes that separated blacks from whites in the tent in which he was speaking, insisting that all in attendance worship and live as brothers. He refused to hold a crusade anywhere in the world that would not allow blacks and whites to attend and to be seated together; and

WHEREAS, one could aver that Dr. Graham was the very first white civil rights leader who openly stressed the equality and rights of all races. At the very least, he was certainly one of the most adamant and consistent voices of the movement and remains so to this day. Dr. Graham and Dr. King were the catalysts for guiding other black and white men and women to continue campaigning for equality for all men regardless of their race; and

WHEREAS, Dr. Graham celebrated his 95th birthday in November 2013 by giving his planned last message to the world by way of national television, DVD, internet, and other social media to present the “My Hope America” campaign to our Nation. As usual he urged each of us to love our fellow man, to follow the Ten Commandments, and to accept Jesus Christ as our Lord and Savior just as he has done for these past 70-plus years; and

WHEREAS, just as our country has celebrated the lives of some of our early past Presidents and as we celebrate the accomplishments of such stalwarts as Dr. Martin Luther King, so must we extend that same honor to the man who, with Dr. King, launched the civil rights movement; who preached tolerance and peace to the leaders of all nations; whose Crusades and evangelism were the catalyst to millions of men, women, and children accepting Jesus Christ as their Lord and Savior; and

WHEREAS, the Public Works Committee at its February 6, 2020 meeting recommended consideration and approval of this request; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. We, the Washington County Board of County Commissioners, do hereby desire to honor and celebrate the life of Dr. Billy Graham, by naming the intersection of I-26/University Parkway Bridge at Exit 24 in Washington County:

“In Memory of Dr. Billy Graham”

SECTION 2. That the Washington County Board of County Commissioners requests that the State Senator and Representatives for Washington County take the appropriate action in the General Assembly of the State of Tennessee on behalf of Washington County to ensure that the intersection of I-26/University Parkway Bridge at Exit 24 in Washington County is officially renamed “In Memory of Dr. Billy Graham.”

SECTION 3. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR:
Commissioners Voting AGAINST:
Commissioners Abstaining:
Commissioners Absent:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled,
on this the 24th day of February, 2020.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of _____ 2020.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ____ day of _____ 2020.

WILLIAM J. GRANDY, County Mayor

The County Mayor having declined to approve this Resolution, the same became
effective on the __ day of _____ 2020, pursuant to Tennessee Code
Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Approved as to form by the County Attorney this ____ day of _____ 2020.

ALLYSON L. WILKINSON, County Attorney

Rules Committee Minutes
February 6, 2020
8:00 am

Committee members attending: Chairman Robbie Tester, Commissioners Jim Wheeler, Gary McAllister, Phil Carriger, and Freddie Malone

Committee members absent: None

Others in attendance: Allyson Wilkinson - County Attorney

The meeting was called to order by Chairman Tester in the First Floor Conference Room of the Historic Washington County Courthouse. Opening Prayer was given by Commissioner Carriger, and Pledge to the Flag was led by Commissioner Malone.

Motion to approve the agenda was made by Commissioner Carriger and seconded by Commissioner Malone. Motion carried unanimously.

Motion to approve the minutes of the 1/9/20 meeting was made by Commissioner Wheeler and seconded by Commissioner Carriger. Motion carried unanimously.

Requests for Future Committee Consideration

❖ None

Items Discussed:

Item 1 – Rule 12A: Committees of the Board, Committee on Committees

Discussion continued about how the Commission selects members to the Committee on Committees. The current version of Rule 12A and a previous working draft are attached. Commissioner Tester made a suggestion that we look into something similar to the way the Public Works committee is done by regions of the County. Brief discussion of this idea followed. Commissioner Carriger thought this may get a little too complex and wanted to keep it as simple as possible. Commissioner Wheeler stated he was not sure if this would help solve previous issues.

The County Attorney, Ms. Wilkinson, provided an alternative for the committee to discuss where we could use a points and ranking system to vote (attached). Commissioner McAllister stated that he was familiar with this system, as it is the way a lot of Military selection boards are conducted. However, in the military you are compelled to vote for every candidate. Commissioner Carriger did not think you could make a Commissioner compelled to vote for a certain number of candidates. Commissioner Wheeler was concerned that even if our rules said we had to vote for a certain number that this would cause conflict.

The County Attorney also provided a written draft, further revised from last month's meeting, where additional language is added to the current rule (attached). The question was raised of whether we need to require eight (8) votes for nominees to be elected, or if the rule could just say those with the most votes are elected. Discussion continued about this draft and some changes were recommended. It was suggested we add in that ballots shall be published in the meeting between each vote and that we try to clarify the voting procedure. Ms. Wilkinson said she would incorporate these changes and bring them back to the committee.

Item 2 – Rule 12F: Committees of the Board, Standing Committees

Commissioner Tester brought up that the Audit and Ethics Committee should be two separate committees, according to statute. The County Attorney agreed and said she would bring a recommendation to our next meeting for the rule. Commissioner Wheeler suggested that we add a County-Owned Property Committee. Commissioner Tester and Commissioner Malone asked how members of the Resale of Land Committee were selected. Ms. Wilkinson said she would research these items and follow up with the committee next month. Commissioner Tester mentioned that environmental court cleanups may need to be listed under the responsibilities of the Health, Education, and Welfare Committee.

Motion to adjourn was made by Commissioner Wheeler and seconded by Commissioner Carriger. Motion carried unanimously, and the meeting was adjourned at 8:59am.

Attachments:

- Current Rule 12A
- Two (2) Working Drafts of Rule 12A
- Alternative Draft of Rule 12A with Ranking Method of Voting
- Current Rule 12F

Action items:

- County Attorney to update drafts of Rules 12A and 12F, incorporating the changes discussed, for review at next month’s meeting. Also, County Attorney to provide to the committee an answer on how members of the Resale of Land Committee are appointed.

Respectfully submitted by Commissioners McAllister and Tester.

RULE 12
COMMITTEES OF THE BOARD

A. *COMMITTEE ON COMMITTEES*: At the July meeting, the Board of County Commissioners shall elect five members to serve on the Committee on Committees. The five nominees receiving the most votes shall be elected. If additional balloting is required, the balloting shall continue in a manner consistent with Rule 10(D). During years in which the membership of the Board is elected, the Committee on Committees shall be elected in September. The Committee on Committees shall recommend at the August meeting of the Board, or the October regular meeting or a special meeting for this purpose during election years, the nominations for each standing committee.

Each member of the Board of County Commissioners shall serve on a minimum of two standing committees listed under Rule 12.

RULE 12

COMMITTEES OF THE BOARD

A. *COMMITTEE ON COMMITTEES*: At the July meeting, the Board of County Commissioners shall elect five members to serve on the Committee on Committees. During years in which the membership of the Board is elected, the Committee on Committees shall be elected in September.

Nominees shall be taken from the Commission floor for election to the Committee on Committees, and voting shall be carried out on individual paper ballots signed by each member. Each member may vote for up to five nominees. Each ballot and the vote totals for each nominee shall be read aloud. The nominee with the smallest number of votes shall be dropped from the list of nominees after each round of voting. Voting shall continue until the list of nominees is narrowed to five members to form the committee.

The Committee on Committees shall recommend at the August meeting of the Board, or the October regular meeting or a special meeting for this purpose during election years, the nominations for each standing committee. Each member of the Board of County Commissioners shall serve on a minimum of two standing committees listed under Rule 12.

Draft for Discussion / Rules Committee February 2020

RULE 12 COMMITTEES OF THE BOARD

← Add:
The ballots shall be published
in the meeting between
each vote.

A. COMMITTEE ON COMMITTEES: At the July meeting, the Board of County Commissioners shall elect five members to serve on the Committee on Committees. Nominees shall be taken from the Commission floor for election to the Committee on Committees, and voting shall be carried out on individual paper ballots signed by each member before casting the ballot. The five nominees receiving the most votes shall be elected. For purposes of this Rule, if a tie in the winning position (i.e. the nominees receiving the most number of votes), those nominees shall be elected. If a tie vote prevents the election of five members, those nominees receiving the most votes (i.e. those nominees receiving more votes than the nominees whose nomination resulted in a tied vote count) shall be elected, and the process will begin again to fill the remaining positions until five members are elected. If additional balloting is required, the balloting shall continue in a manner consistent with Rule 10(D). During years in which the membership of the Board is elected, the Committee on Committees shall be elected in September. The Committee on Committees shall recommend at the August meeting of the Board, or the October regular meeting or a special meeting for this purpose during election years, the nominations for each standing committee.

Each member of the Board of County Commissioners shall serve on a minimum of two standing committees listed under Rule 12.

Alternative:

B. COMMITTEE ON COMMITTEES: At the July meeting, the Board of County Commissioners shall elect five members to serve on the Committee on Committees. Nominees shall be taken from the Commission floor for election to the Committee on Committees, and voting shall be carried out on individual paper ballots signed by each member before casting the ballot. The five nominees receiving the highest ranking shall be elected. For purposes of this Rule, each voter ranks the candidates in order of choice, with the favorite candidate as first choice, and additional choices identified in order of choice. if a tie in the winning position (i.e. the nominees receiving the most number of votes), those nominees shall be elected. If a tie vote prevents the election of five members, those nominees receiving the most votes (i.e. those nominees receiving more votes than the nominees whose nomination resulted in a tied vote count) shall be elected, and the process will begin again to fill the remaining positions until five members are elected. During years in which the membership of the Board is elected, the Committee on Committees shall be elected in September. The Committee on Committees shall recommend at the August meeting of the Board, or the October regular meeting or a special meeting for this purpose during election years, the nominations for each standing committee.

RULE 12

COMMITTEES OF THE BOARD

F. *STANDING COMMITTEES*: The following standing committees are hereby established for the Board and said committees shall have authority to recommend to the Board on the following general areas of county government as well as such other matters as shall be assigned to them by the County Mayor, Chair or Board:

1. *COMMERCIAL, INDUSTRIAL, AND AGRICULTURAL*: This committee will address all matters concerning commercial, industrial and agricultural business development and expansion. The committee shall focus on recruitment and retention of industry, job creation and workforce development in Washington County. These responsibilities will be performed in conjunction with the Washington County Economic Development Council. Annually this committee shall review any active TIF agreements, and review and recommend for or against proposed TIF agreements and TIF expenditures. This committee shall consist of five (5) members of the Board.

2. *PUBLIC WORKS*: This committee will address all matters of public works and planning, solid waste operations and compliance, and water use in Washington County to include: monthly monitoring of operations, state regulation compliance regarding the handling, recycling and disposing of solid waste, recycling rates, and functioning as liaisons of regional solid waste; address all matters regarding highways, bridges, roads, sanitation and planning; water use and availability to county residents, and budget allocations. This committee shall consist of five (5) members, one member being at

large, (i.e. from any of the commission districts) and four members from each of the four highway blocks to intend representation of every section of the county of the Board.

3. *HEALTH, EDUCATION and WELFARE*: This committee will address all matters of general welfare and education in Washington County including, but not limited to: meeting as needed with the Director of Schools and School Board members regarding education facilities, funding and Federal and state educational mandates prior to a meeting of the full commission, animal control, pauper burials and cemeteries, annual special appropriations to nonprofit agencies and organizations, use of unimproved land at the county farm, Johnson City-Washington County Animal Shelter, veteran services and all matters pertaining to general welfare in the county. This committee shall consist of five (5) members of the legislative body appointed by the Committee on Committees and confirmed by the Board of County Commissioners.

4. *PUBLIC SAFETY*: This committee will address all matters regarding public safety in Washington County including, but not limited to: the effectiveness of various departments dealing with public safety, operations of the Sheriff's Office, requirements of law enforcement, maintenance of the County Jail, needs of the County for places of incarceration of prisoners, long range needs of the County in the field of public safety, functions of constables, all volunteer fire departments and other law enforcement personnel and agencies within the County to include the Johnson City-Washington County Emergency Medical Services, Emergency Communications District (E-911), and Emergency Management Agency; cooperation with the Office of the District Attorney

General and law enforcement officials not directly under the control of Washington County. This committee shall consist of five (5) members of the Board.

5. *EMPLOYEE COMPENSATION and BENEFITS*: This committee will address the compensation and benefits offered to employees of Washington County. This committee shall periodically evaluate the cost and adequacy of said benefits and make recommendations to the Board. This committee shall also periodically perform, or have performed, employee compensation studies to determine the sufficiency and competitiveness of Washington County's overall salary and benefits structure including potential changes recommended to the Board. This committee shall consist of five (5) members of the Board. County Officials are exofficio members of this committee.

6. *RULES*: This committee will address the Board's rules and processes for the purpose of improving Board and committee meetings. The Board or the Chair may refer matters to this committee for consideration for clarification of the rules and for suggested changes or revisions. This committee shall consist of five (5) members of the Board.

7. *BUDGET*: This committee is appointed pursuant to the County Budgeting Law of 1957, T.C.A. § 5-12-101 *et seq.*, for the purposes stated therein and for all other purposes and requirements under state law, including consideration and recommendation of all matters concerning the annual budget, amendments thereto, and any appropriation of county funds.

8. *AUDIT and ETHICS*: This committee shall consist of five (5) members chosen by the board and external to County management. Members of this committee may be

members of the Board, citizens of Washington County, or both. The committee will address financial and other reporting practices, internal controls, compliance with laws and regulations, and ethics including enforcement of the County Code of Ethics and other rules and regulations adopted by the Board regarding limits on, and/or disclosure of, gifts or other things of value received by officials and employees that impact or appear to impact their discretion. This committee is independent of county management and responsible for ensuring management is meeting internal control and financial responsibilities using guidelines established by the Comptroller of the State of Tennessee and the Government Finance Officers Association pursuant to T.C.A. § 9-3-405, Resolution 10-12-03, and the Code of Ethics. Members shall serve two-year terms and shall be eligible for reappointment for an additional two terms. To ensure staggered terms, the Board shall designate two of the initial appointees to serve one-year terms, and the remaining three appointees shall serve a full two-year term.

9. *INTERGOVERNMENTAL AFFAIRS*: This committee shall consist of the Washington County Mayor, the Johnson City Manager, the Jonesborough Mayor, a representative from the Washington County Board of County Commissioners, a representative from the Johnson City Board of Commissioners, a representative of the Jonesborough Board of Mayor and Alderman, a representative of the Washington County Board of Education and a representative of the Johnson City Board of Education and the Chair of the Economic Development Council. The committee shall discuss and recommend actions regarding matters of economic development, local governance, public safety, health, education or welfare of Johnson City, Jonesborough, Washington County and its residents. This committee shall engage State and Federal elected representatives and

other officials as required to address matters being considering. The Board shall appoint one (1) member of the Board to serve on the committee for a one (1) year term.

10. *SUBCOMMITTEES*: As necessary, standing committees may create subcommittees to further consider matters before the full committee by appointment of at least three members of the full committee.

11. *SPECIAL COMMITTEES*: From time to time, as needs may dictate, the Board may desire to establish special or temporary committees, task forces, joint committees and/or other work groups utilizing members of the Board as well as other boards, commissions, or governmental agencies. A standing committee shall recommend the creation of the special or temporary committee, task force, joint committee or work group to the Board and request a Resolution as provided in Rule 8. The Board shall consider the Resolution to create the special or temporary committee, task force, joint committee and/or other work group and appoint the members at its next meeting.

Resale of Land
Committee Minutes
February 6th, 2020
10:30 am

Committee members attending: Mayor Joe Grandy, Commissioners Steve Light, Phil Carriger and Jodi Jones

Committee members absent: Commissioner Larry England

Others in attendance: Trustee – Rick Storey, Sarah Lawson – Clerk & Master, Lawrence Counts and Audrey Graybeal – Mountain States Title Company, Allyson Wilkinson – County Attorney, Teresa Stoots, Susan Saylor, Sherry Greene

The meeting was called to order by Mayor Grandy.

Items discussed:

Item 1 – Mayor Grandy asked for nominations of Chairman for the Committee. Commissioner Carriger made a motion seconded by Commissioner Light to nominate Mayor Grandy. Seeing no other nominations Mayor Grandy was elected by acclamation.

Commissioner Carriger made a motion seconded by Commissioner Light to nominate Commissioner Jones as Vice-Chairman. Seeing no other nominations Commissioner Jones was elected by acclamation.

Item 2 – Attorney Wilkinson briefed the Committee on 5 properties listed in the upcoming delinquent tax sale and how these properties could pose environmental risks and liabilities if struck off to the County. A motion was made by Commissioner Jones, seconded by Commissioner Carriger to prepare a resolution asking that these properties not be bid on by the County. Motion carried unanimously.

Audrey Graybeal of Mountain States Title Company informed the Committee of another property (619 Embreeville Road and Embreeville Road) that could pose an environmental liability. Commissioner Jones made a motion, seconded by Commissioner Carriger to include this property on the afore mentioned resolution. Motion carried unanimously. Additionally, Ms. Graybeal informed the Committee of 4 other properties which pose environmental liability for the County. Commissioner Jones made a motion, seconded by Commissioner Carriger to include these 4 properties for a total of 9 properties in the resolution. Motion carried unanimously.

Item 3 – Mayor Grandy explained to the Committee that Appalachian Service Project had requested two properties (413 W Main Street and 1712 Orlando Drive) located in Johnson City be transferred to ASP for the construction of two homes. The County cannot forgive delinquent taxes on these parcels. Therefore the Committee suggested Mayor Grandy offer the two parcels to ASP for the amount of taxes owed on them.

Old Business: none

Meeting adjourned at 11:15am.

Attachments: none

Action items:

- Resolution to be forwarded to the Commission regarding 9 properties that are not to be struck off to the County, in the upcoming delinquent tax sale, due to potential environmental liability

Respectfully submitted by Sherry Greene.

DRAFT

WASHINGTON COUNTY, TENNESSEE BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 20-02-10

RESOLUTION INSTRUCTING THE CLERK & MASTER NOT TO OFFER A BID ON BEHALF OF THE COUNTY FOR PROPERTIES THAT HAVE ENVIRONMENTAL RISKS OR FINANCIAL LIABILITIES ASSOCIATED WITH THE PROPERTIES AND EXCEED THE VALUE OF THE PARCEL

WHEREAS, pursuant to T.C.A. § 67-5-2501, the Clerk and Master is required to bid the debt ascertained to be due for taxes, interest, penalties, and the costs and fees incident to the collection thereof for any delinquent tax property for which no other bid offers the same minimum bid or a larger bid; and

WHEREAS, at said tax sale, the Properties are struck off to Washington County pursuant to T.C.A. § 67-5-2501 for failure to receive a minimum bid or larger bid (the "Properties"); and

WHEREAS, pursuant to T.C.A. § 67-5-2507(c), the County Mayor may make an evaluation of the Properties to determine whether the value of the parcel or amount of money the county is likely to receive if the county sold the parcel exceeds the financial obligations or environmental risks associated with the parcel, and if the County Mayor determines that such financial obligations or environmental risks exceed the value of the parcel, the Board of County Commissioners may adopt a resolution by a two-thirds (2/3) vote concurring in the County Mayor's determination; and

WHEREAS, pursuant to T.C.A. § 67-5-2501(a)(2), the Board of County Commissioners desires to adopt a resolution instructing the Clerk & Master not to offer a bid on behalf of the County for Properties that have environmental risks or financial liabilities associated with the Properties and exceed the value of the parcel during a tax sale; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The Board of County Commissioners hereby concurs in the County Mayor's determination that the financial obligations and/or environmental risks associated with certain Properties to be sold at a tax sale exceed the values of said Properties or amount of money Washington County is likely to receive if the Properties are sold.

SECTION 2. The Clerk & Master is instructed not to offer a bid on behalf of the County for property that has environmental risks or financial liabilities associated with the Properties and exceed the value of the parcel during a tax sale (Exhibit A).

SECTION 3. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR:
Commissioners Voting AGAINST:
Commissioners Abstaining:
Commissioners Absent:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 24th day of February, 2020.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of _____ 2020.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of _____ 2020.

WILLIAM J. GRANDY, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of _____ 2020, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Approved as to form by the County Attorney this ____ day of _____ 2020.

ALLYSON L. WILKINSON, County Attorney

LAWRENCE F. COUNTS

Mountain States Title Company
Delinquent Tax Attorney*

Attorney-at-Law
801 Sunset Drive, Suite E-1
Johnson City, TN 37604

Telephone (423) 854-9698
Facsimile (423) 854-9397
E-mail: mstcjc@yahoo.com

*Washington County, TN
*City of Johnson City, TN
*Town of Jonesborough, TN

February 6, 2020

Teresa Stoots
Washington County Attorney's Office
P.O. Box 555
Jonesborough, TN 37659

Re: Delinquent Tax Parcels which should not be struck off to the County

Dear Ms. Stoots:

Most of the following properties do not pose an environmental problem, but none the less, the County will not wish to place these in its inventory of delinquent tax parcels. Pursuant to TCA 67-5-2506(a)(2), I would recommend that the following parcels not be struck off to the County and have listed a short explanation as to why. I have attached tax maps for each parcel (with the exception of parcels with city judgments) to show a visual representation of the parcel. These parcels will remain in the sale and hopefully an individual will purchase them.

1. Barnette, Bradley Spencer (new owner: DH RE TENN 1 LLC)-Map 054C/Group C/Parcel 002.00-As of today, the current judgment for city taxes is \$35,739.02.
2. Brant, Jeffery Daniel-2 Kimberly Ann Court-Map 027F/Group G/Parcel 044.00-This is a detention pond. It serves no use and would pose a risk to the County.
3. Ervin, Edward & Ethel-1411 E. Millard Street-Map 046D/Group S/Parcel 019.00-As of today, the current judgment for city taxes is \$16,001.90.
4. Harrell, Don-Embrville Road-Map 054I/Group C/Parcel 001.00-As of today, the current judgment for city taxes is \$198,012.04.
5. Kyle, C. Glenn-1312 E. Watauga Avenue-Map 046D/Group N/Parcel 024.00-As of today, the current judgment for city taxes is \$13,708.99.
6. Montgomery, Terry-296 Holland View Drive-Map 027F/Group G/Parcel 043.00-This parcel is located beside Map 027F/Group G/Parcel 044.00 (Jeffrey Daniel Brant) and the other half of the detention pond is located on it.

7. [REDACTED]
8. Surber, Matthew O. & Shannon-1011 Embreeville Road-Map 054P/Group B/Parcel 016.00-As of today, the current judgment for city taxes is \$20,337.74.
9. Tri-Hotels, Inc.-NE/OFF N Roan Street-Map 038H/Group C/Parcel 006.02-This parcel appears to be a retention pond and would pose an environmental risk.
10. Walker, Gayle W. & Walker, Robert J. Jr. (now David E. Walker & Kathy K. Walker)-175, 181 and 183 Bayless Road-Map 034M/Group B/Parcel 023.01, 023.01 S/I 001 S/I 201, S/I 202, S/I 203, S/I 204, Map 034M/Group B/Parcel 023.00 S/I 202, S/I 203, S/I 204, S/I 205, Map 034M/Group B/Parcel 023.00 and Map 034M/Group B/Parcel 022.00-This poses an environmental risk as there is located on the property old tires, asphalt, potential oil spillage, black mold in the dilapidated mobile homes and other hazardous wastes.

Once the Commission has approved not to accept these, email us and we will make sure the Clerk & Master does not strike these off to the County at the sale.

Sincerely,



Lawrence F. Counts
Attorney-at-Law

Budget
Committee Minutes
February 12th, 2020
9:00 am

Committee members attending: Mayor Joe Grandy, Commissioners Larry England, Jim Wheeler, Freddie Malone and Steve Light

Committee members absent: none

Others in attendance: Phillip Patrick, Richard Griffin – Library Director, Angie Charles, Bobby France, Rick Storey - Trustee, Susan Saylor, Pete Peterson – Johnson City City Manager, Sunny Sandos –Attorney for Johnson City, Mitch Meredith - Director of Finance, Brad Hale – School’s Director of Finance, Allyson Wilkinson – County Attorney, Teresa Stoots, Sherry Greene, Marina Waters – Herald & Tribune, Robert Houk – Johnson City Press, Bobby Michael – WJHL

The meeting was called to order by Mayor Grandy. Prayer and pledge to the flag was led by Commissioner England.

Motion to approve the minutes of the January 15th meeting was made by Commissioner Malone and seconded by Commissioner Light. Motion carried unanimously.

Approval of the Agenda – Commissioner Malone asked if the Mayor would add to the agenda, an update on the recently leased election space at the Olde Town Hardware building. Motion to approve the agenda, with that addition, was made by Commissioner Wheeler and seconded by Commissioner England. Motion carried unanimously.

Items discussed:

Item 1 – Mayor Grandy briefed the Committee on the recently leased election space at the Olde Town Hardware building located at 220 North 2nd Avenue, Jonesborough. Mayor Grandy just learned that Election Day voting must take place at the Historic Courthouse due to its proximity to the precinct. There is a limitation as to how far the polling place can be from the precinct line and the Olde Town Hardware building is outside that proximity. Early voting can be held at the Olde Town Hardware building, but Election Day voting must be held at the Historic Courthouse.

Item 2 – For informational purposes, Mayor Grandy presented to the Committee budget amendments that were approved by the Mayor since last month’s budget committee meeting. (attachment)

Item 3 – For informational purposes, Mayor Grandy presented the Fund Balance Projection. (attachment)

Item 4 – Mayor Grandy presented budget amendments requiring a resolution for consideration by the Commission:

- a. Request from the Highway Department regarding the use of \$70,000 from Highway fund balance to complete the purchase of a truck mounted 2,000 gallon asphalt distributor. A motion to approve was made by Commissioner Light seconded by Commissioner Malone. Motion carried unanimously. Request will be forwarded to the Commission in the form of a resolution (proposed #20-02-11).
- b. From CIA – The Washington County Industrial Development Board, as well as the CIA Committee, met and approved funding from the IDB Economic Development Reserve fund for the Select Tennessee Site Development Grant. This is a matching grant. The State will contribute \$94,500 and the County will contribute the remaining \$40,500 for a total project estimate of \$135,000. Monies will be used for master planning, survey and other due diligence work at the Washington County Industrial Park. A motion to approve was made by Commissioner Wheeler seconded by Commissioner England. Motion carried unanimously. Request will be forwarded to the Commission in the form of a resolution (proposed #20-02-02).

Item 5 – From HEW - Phillip Patrick of the Washington County Schools requested Capital Projects funds for reroofing of the Daniel Boone High School's gymnasium. This is a School Capital Project that was included in their 5-year plan. Based on Mr. Patrick's presentation and HEW Committee recommendation, a motion was made by Commissioner Light seconded by Commissioner England to approve reroofing the DBHS gymnasium roof at a cost not to exceed \$400,000. Motion carried unanimously. Request will be forwarded to the Commission in the form of a resolution (proposed #20-02-04).

Item 6 – From Public Safety – Request to authorize the Mayor to sign the Emergency Management Performance Federal Grant FY19. This is a recurring grant and funds a portion of the Emergency Management Agency's budget. A motion was made by Commissioner Malone seconded by Commissioner Light. Motion carried unanimously. Request will be forwarded to the Commission in the form of a resolution (proposed #20-02-07).

Item 7 – From HEW - Mayor Grandy presented to the Committee a DRAFT Inter-Local Agreement between Washington County, TN and the City of Johnson City regarding provision for school capital improvements to the City and its Board of Education, by the County. A motion was made by Commissioner Wheeler seconded by Commissioner Malone. Motion carried unanimously. Request will be forwarded to the Commission in the form of a resolution (proposed #20-02-13).

Item 8 – From Public Safety – Request to install a fire hydrant at Culver Road/Washington College Station Road intersection. A motion to approve was made by Commissioner Light seconded by Commissioner England. Motion carried unanimously. Request will be forwarded to the Commission in the form of a resolution (proposed #20-02-06).

Item 9 – For informational purposes, Director Meredith presented the January Financial Statements.

Item 10 – For informational purposes, Mayor Grandy presented the Sales Tax update. (attachment)

The meeting was adjourned at 9:35am.

Attachments:

- Budget Amendment requests approved by the Mayor
- Fund Balance Projections
- January Financials – have been uploaded to the County’s web-site
- Sales Tax Update

Action Items:

- Resolutions 20-02-02, 20-02-04, 20-02-06, 20-02-07, 20-02-11 and 20-02-13 to be forwarded to the full Commission at their February 24th meeting for consideration

Respectfully submitted by Sherry Greene.

DRAFT

Mayor Approved Budget Reclassification Amendments

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
19-00029	Mayor Approved Highway Transfers	2019-2020	02/05/2020	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		To reclass funds for changes in anticipated needs	131 E 61000 312 000 00000 000		02/05/2020	625.00	0.00
2		To reclass funds for changes in anticipated needs	131 E 61000 320 000 00000 000		02/05/2020	247.00	0.00
3		To reclass funds for changes in anticipated needs	131 E 61000 599 000 00000 000		02/05/2020	0.00	872.00
4		To reclass funds for changes in anticipated needs	131 E 62000 599 000 00000 000		02/05/2020	0.00	900.00
5		To reclass funds for changes in anticipated needs	131 E 62000 299 000 00000 000		02/05/2020	300.00	0.00
6		To reclass funds for changes in anticipated needs	131 E 62000 411 000 00000 000		02/05/2020	600.00	0.00
7		To reclass funds for changes in anticipated needs	131 E 63100 351 000 00000 000		02/05/2020	0.00	1,000.00
8		To reclass funds for changes in anticipated needs	131 E 63100 322 000 00000 000		02/05/2020	1,000.00	0.00
9		To reclass funds for changes in anticipated needs	131 E 63100 499 000 00000 000		02/05/2020	0.00	7,500.00
10		To reclass funds for changes in anticipated needs	131 E 63100 410 000 00000 000		02/05/2020	2,500.00	0.00
11		To reclass funds for changes in anticipated needs	131 E 63100 426 000 00000 000		02/05/2020	5,000.00	0.00
12		To reclass funds for changes in anticipated needs	131 E 63500 499 000 00000 000		02/05/2020	0.00	1,000.00
13		To reclass funds for changes in anticipated needs	131 E 63500 426 000 00000 000		02/05/2020	1,000.00	0.00
TOTALS						11,272.00	11,272.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
19-00028	Mayor Approved Assessor Transfer for Postage	2019-2020	02/04/2020	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		To reclass funds from communications (unused GPS tracking) to cover balance of 2020 postage.	101 E 52310 348 000 00000 000		02/04/2020	1,000.00	0.00
2		To reclass funds from communications (unused GPS tracking) to cover balance of 2020 postage.	101 E 52310 307 000 00000 000		02/04/2020	0.00	1,000.00
TOTALS						1,000.00	1,000.00

Washington County, Tennessee

Fund Balance Projections

For the Year Ended June 30, 2020

	General Fund	Highway	Solid Waste	Debt Service	Capital Projects
Fund Balance-Budgetary Basis, June 30, 2019 per audit	\$ 16,857,753	\$ 5,530,073	\$ 361,030	\$ 6,613,212	\$ 4,666,420
Restricted & Committed Balances	(2,724,415)	-	-	-	
Fund Policy Restrictions (GF - 33.3% of Expenditures, DS - 40% of Expenditures)	(14,080,765)	-	-	(5,277,104)	-
FY 2020 Budgeted Addition to / (Use) of Fund Balance	<u>(720,960)</u>	<u>(1,024,880)</u>	<u>(244,355)</u>	<u>(944,060)</u>	<u>(3,517,380)</u>
Unrestricted Fund Balance Available	(668,387)	4,505,193	116,675	392,048	1,149,040
# FY 2020 Adopted Budget Amendments					
1 19-08-04 Clinic Lease Extension	(1,000)				
2 19-08-05 Additional Funding for JES Cooling Tower					(49,000)
3 19-08-06 Jonesborough Middle School HVAC Controls					(69,000)
4 19-08-13 Other Contracted Services for Crack Sealing		(50,000)			
5 19-09-09 Highway - 36" Printer/Scanner		(8,800)			
6 19-09-01 Video Streaming	(600)				
7 19-09-02, Environmental Clean-up 03, 04	(16,900)				
8 19-10-05 Environmental Clean-up - Hensley Loop	(6,520)				
9 19-10-06 Environmental Clean-up - Brandonwood	(2,270)				
10 19-10-11 Commission - Live Video Streaming	(600)				
11 19-10-16 Ag Extension - Helath Care Coverage for UT Employees	(15,500)				
12 19-11-04 Forensic Pathology	(210,000)				
13 19-11-19 EMS Station - Industrial Park					(475,000)
14 19-12-06 Sheriff - Uninterruptable Power Supply for Detention Center					(36,000)
15 19-12-09 HEW - Boone Lake Association Donation	(40,000)				
16 19-12-02 Highway Equipment & Vehicle Repairs & Maintenance		(35,000)			
17 20-01-08 Propane Bus Grant Funds					102,500
18 20-01-15 Election Commission Lease of Ace Hardware	(32,090)				
19 20-01-18 Highway - Dump Trucks (3) Programming		(12,000)			
20 20-01-19 Highway - Asphalt Roller/Distributor		(42,500)			
21 20-01-20 Legal Services - Computer Upgrades	(6,000)				
22 20-01-21 Jonesborough K-8 Project - Portion of Anticipated FY20 Project Cost					(500,000)
# Proposed Resolutions Impacting Unrestricted Fund Balances					
1 20-02-xx Highway - Additional Funding for Asphalt Roller/Distributor		(70,000)			
Projected Unrestricted Fund Balances	\$ (999,867)	\$ 4,286,893	\$ 116,675	\$ 392,048	\$ 122,540
YTD Approved Budget Amendments	<u>(331,480)</u>	<u>(148,300)</u>	<u>-</u>	<u>-</u>	<u>(1,026,500)</u>
				Capital Projects Not Yet Approved	<u>\$ 7,071,440</u>

Washington County Schools FY 2018 Sales Tax Revenue

Sales Tax Receipts Comparison

	2018				2019				2020			
	FY 2018 Budget	FY2018 Actual	Budget Variance		FY2019 Budget	FY2019 Actual	Budget Variance		FY2020 Budget	FY2020 Actual	Actual	
											Year/Year	Variance
July	1,255,745	1,205,952	(49,793)	-4.0%	1,277,721	1,278,019	298	0.0%	1,290,186	1,344,151	66,132	5.2%
August	1,247,917	1,271,772	23,855	1.9%	1,269,756	1,291,098	21,342	1.7%	1,303,390	1,344,028	52,930	4.1%
September	1,180,315	1,218,782	38,466	3.3%	1,200,971	1,228,130	27,159	2.3%	1,239,822	1,307,238	79,108	6.4%
October	1,218,101	1,210,363	(7,738)	-0.6%	1,239,417	1,291,320	51,903	4.2%	1,303,614	1,361,540	70,220	5.4%
November	1,243,921	1,249,834	5,914	0.5%	1,265,689	1,284,627	18,938	1.5%	1,296,858	1,316,158	31,530	2.5%
December	1,202,504	1,202,844	341	0.0%	1,223,547	1,285,033	61,486	5.0%	1,297,267	1,348,573	63,540	4.9%
January	1,261,476	1,292,584	31,108	2.5%	1,283,551	1,328,654	45,103	3.5%	1,341,303	1,379,403	50,749	3.8%
February	1,660,872	1,624,509	(36,362)	-2.2%	1,689,937	1,591,315	(98,622)	-5.8%	1,606,465	-	-	0.0%
March	1,099,161	1,147,864	48,703	4.4%	1,118,396	1,146,808	28,412	2.5%	1,157,726	-	-	0.0%
April	1,135,707	1,134,848	(859)	-0.1%	1,155,581	1,156,902	1,321	0.1%	1,167,917	-	-	0.0%
May	1,300,074	1,343,738	43,664	3.4%	1,322,825	1,353,123	30,298	2.3%	1,366,005	-	-	0.0%
June	1,234,210	1,231,634	(2,576)	-0.2%	1,255,808	1,300,134	44,326	3.5%	1,312,512	-	-	0.0%
	15,040,001	15,134,724	94,723	0.6%	15,303,201	15,535,163	231,962	1.5%	15,683,066	9,401,091	414,210	



Indicates Highest Revenue Month

WASHINGTON COUNTY, TENNESSEE BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 20-02-11

RESOLUTION AMENDING FISCAL YEAR BUDGET 2019-2020 RE: HIGHWAY DEPARTMENT – TO COMPLETE THE PURCHASE OF A 2020 TRUCK MOUNTED 2,000 GALLON ETTYRE ASPHALT DISTRIBUTOR

WHEREAS, the Highway Superintendent requests the following amendments to Fiscal Year Budget 2019-2020:

1. Decrease \$70,000.00 from expense line item 131-39000 (Unassigned);
2. Increase \$70,000.00 to expense line item 131-68000-714 (Capital Outlay – Highway Equipment); and

WHEREAS, these amendments are requested to complete the purchase of a 2020 truck mounted 2,000 gallon Etnyre asphalt distributor (total cost of \$217,394.00); and

WHEREAS, the Budget Committee at its February 12, 2020 meeting recommended consideration and approval of this request to the Board of County Commissioners; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. Fiscal Year Budget 2019-2020 is amended to:

1. Decrease \$70,000.00 from expense line item 131-39000 (Unassigned).
2. Increase \$70,000.00 to expense line item 131-68000-714 (Capital Outlay – Highway Equipment).

SECTION 2. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR:
Commissioners Voting AGAINST:
Commissioners Abstaining:
Commissioners Absent:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 24th day of February, 2020.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of _____ 2020.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ____ day of _____ 2020.

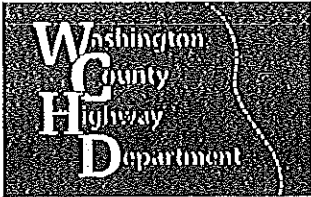
WILLIAM J. GRANDY, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the __ day of _____ 2020, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Approved as to form by the County Attorney this ____ day of _____ 2020.

ALLYSON L. WILKINSON, County Attorney



John B. Deakins, Jr., Highway Superintendent
608 Depot Street • Jonesborough, TN 37659
Phone: (423) 753-1714 • Fax (423) 753-1710

MEMORANDUM

To: Joe Grandy, Budget Committee Chairman
From: John B. Deakins, Jr., Road Supt.
Subject: Request to transfer monies
Date: January 24, 2020

A handwritten signature in black ink, appearing to read 'John B. Deakins, Jr.', written over the 'From' line of the memorandum.

I respectfully request the Budget Committee to approve the transfer of funds to the following line item(s):

From	Fund Balance	\$ 70,000.00
To	#68000.714 Highway Equipment	

For the balance of asphalt distributor purchase

Thank you!

PURCHASE REQUISITION

No. 10799

TO: Purchasing Agent, Washington County, TN

Washington Co. Hwy Dept. Block # Le

Requested By J Deakins

Date Issued 1/24/2020

Approved By S Baskette

Budget Account Code# Le8000.714

PLEASE FURNISH THE FOLLOWING:

Quantity	Detailed Description of Goods or Services	Unit Price	Total
1	New - 2020 truck mounted 2,000 gallon Emyre Asphalt Distributor	# 217,	394. ⁰⁰
	as per bid on Jan. 23, 2020		
	letter attached asking money to be moved to line item at budget meeting in February 2020		

SPECIAL INSTRUCTIONS / COMMENTS:

(276) 275-0921 or (423) 349-6111

ORDERED FROM

Power Equipment Company

P.O. #

H-984

ADDRESS

1487 Rock Springs Road
Kingsport, TN 37664

WASHINGTON COUNTY, TENNESSEE BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 20-02-12

RESOLUTION APPROVING THE ELECTION OF NOTARIES PUBLIC FOR APPOINTMENT AND/OR REAPPOINTMENT FOR WASHINGTON COUNTY, TENNESSEE

WHEREAS, pursuant to T.C.A. § 8-16-101(a), the Washington County Board of County Commissioners shall elect as many notaries public as they may deem necessary; and

WHEREAS, the Washington County Clerk's Office has reviewed the applications for appointment and/or reappointment of the notaries public listed in the attached Exhibit A, incorporated herein, and has verified that each applicant has certified compliance with T.C.A. § 8-16-101 and is not disqualified thereunder; and

WHEREAS, the Board of County Commissioners wishes to elect for appointment and/or reappointment those individuals listed in Exhibit A; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, TENNESSEE THAT:

SECTION 1. The individuals listed in Exhibit A are hereby elected notaries public for Washington County, Tennessee.

SECTION 2. This Resolution shall take effect from and after the date on which it is approved by the County Mayor or as indicated by certification of the County Clerk, as hereinafter set forth.

Introduced by Commissioner:
Seconded by Commissioner:
Commissioners Voting FOR:
Commissioners Voting AGAINST:
Commissioners Abstaining:
Commissioners Absent:

ADOPTED BY THE COUNTY LEGISLATIVE BODY, in session duly assembled, on this the 24th day of February, 2020.

KATHY STOREY, County Clerk

GREG MATHERLY, Chair of the Board

REFERRED to County Mayor this the ____ day of _____ 2020.

KATHY STOREY, County Clerk

APPROVED by County Mayor on this the ___ day of _____ 2020.

WILLIAM J. GRANDY, County Mayor

The County Mayor having declined to approve this Resolution, the same became effective on the ___ day of _____ 2020, pursuant to Tennessee Code Annotated § 5-6-107(b)(5).

KATHY STOREY, County Clerk

Approved as to form by the County Attorney this _____ day of _____, 2020.

ALLYSON L. WILKINSON, County Attorney

WASHINGTON COUNTY CLERK
KATHY STOREY COUNTY CLERK
P.O. BOX 218
JONESBOROUGH TN 37659
Telephone 423-753-1621
Fax 423-753-4716

Notaries to be elected February 24, 2020

RACHEL BRADLEY	DERRICK HUDSON
RON BRADSHAW	RYAN HYDER
KATHERINE G BRADY	SANDRA S JAYNES
EMILY N BRADY	MARSHA MCGREEVEY
KYLE BRANNON	LOGAN MILAM
BRETT ALAN BUTLER	TONYA MILLER
HEATHER SUTHERLAND BUTLER	BRANDON MORRELL
DONNA M CAMPBELL	SARAH NEWMAN
HENRY T CARR	LAUREN ORNDUFF
JESSICA MIRACLE CHUPA	KATHLEEN M PETRETTA
SUZANNE CLOYD	PATRICIA A RUBLE
BETHANY A COX	CHASITY STACY
APRIL FITZWATER	ERICA VIALI
JULIE HENDERSON	SHEILA R WARD

PERSONAL SURETY