

Washington County Highway Department

608 Depot Street - Jonesborough, TN 37659

Phone: (423) 753-1714 Fax: (423) 753-1710

Residential Driveway Permit

Permit # \_\_\_\_\_

Issued to: \_\_\_\_\_

Location: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

\_\_\_\_\_ Curb Cut

\_\_\_\_\_ Driveway Cut

\_\_\_\_\_ Install Tile

\_\_\_\_\_ Maintenance Construction

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The above permit must conform to the rules and regulations as was passed by the Washington County Commission

Date: \_\_\_\_\_

Issued By: \_\_\_\_\_

\_\_\_\_\_ Russell Hensley - Block 1 Foreman  
423-257-4870

\_\_\_\_\_ Benton Slemons - Block 2 Foreman  
423-753-1722

\_\_\_\_\_ Tommy Dickerson - Block 3 Foreman  
423-753-1724

\_\_\_\_\_ James McCray - Block 4 Foreman  
423-477-1555

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Permit Holder Requirements:

- Shoulders that have stone need to be replaced with at least three (3) inches deep of crusher run stone.
- All ditches and banks that are disturbed must be sowed in grass, strawed and returned to original condition within 14 days.
- The Contractor is responsible for all erosion control.

Important Information:

- After the permit is issued, the Foreman will be in contact with you, within 2-3 business days to schedule a time to look at the property. The Foreman has to agree to the location of the driveway, as it cannot be in a blind spot, curve, etc. The Foreman will also let you know if a tile is required, and what size is needed. Tiles can be purchased at your expense at the Washington County Farmer's Co-Op. Please note that our Crews are available to install the tile for you, however that must be scheduled with the Foreman. Keep in mind that paving season and/or weather may cause a delay in the installation time. You or your contractor may also install the tile yourself.
- If you need to be in contact with the Foreman before the allotted time, please call the office. We will be glad to get you to them.
- To obtain a 911 address, you must first have a residential driveway permit. After the permit number has been issued, you may call Lesley or Desiree at the Washington County 911 Office. (423) 928-9111
- To obtain a building permit, you must first have a residential driveway permit.
- To obtain electricity and most other utilities, you must have a 911 address.

Office Hours: Monday - Thursday 6:30am - 5:00pm (April - September)

Monday - Friday 7:00am - 4:00pm (October - March)

\*The Highway Department has mandatory shut down the first full week in July and the last week in December.